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**MEETING OF THE GREAT YARMOUTH LSP EXECUTIVE**

**15 August 2008 – 10.00 am**

**PRESENT:**

J Ratcliffe (Great Yarmouth Borough Council) (in the Chair); T Aydin (Great Yarmouth People), M Burns (Great Yarmouth Borough Council), P Cheeseman (Voluntary Sector Partnership), C Congreve (Norfolk Constabulary), J Cook (Norfolk County Council – Adult Services), T Dadoun (GO-East), E Dewsnap (Norfolk County Council), D Gilbert (Great Yarmouth Borough Council), H Foale (Learning and Skills Council), J Holt (Jobcentre Plus), R Leeke (Norfolk County Council – Children’s Services) and L Rogers (Voluntary Norfolk).

S Jewkes (Audit Commission) attended by invitation.

R Darnell, N Darwish, S Davis, D Glason, B Partridge and P Wright (Borough Council officials) and T Leonard (LSP Officer).

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from L Blizzard, A Forrest, T Gonzalez, R Gregory, M Hartley, B Horner, D Martin and N Sabberton.

**2. MINUTES**

The minutes of the meeting held on 18 July 2008 were confirmed.

Reference was made to the item relating to the Local Government Review and the Executive was reminded that the County Council Children’s Services representative had also reported on the County Council’s views of the proposed options.

### **3. MATTERS ARISING**

#### **(a) Neighbourhood Renewal Funding**

It was noted that a detailed report on NRF outputs would be available at the next meeting.

### **4. ITEMS FROM GYP/COMMUNITY PARTNERSHIPS**

A report from Trish Aydin on various issues identified by GYP regarding the Sustainable Community Strategy and the review of the LSP was circulated. The comments were welcomed and it was noted that some of these issues would be raised at the Social Forum meeting.

### **5. REQUEST FROM PROBATION SERVICE**

The LSP Officer reported that he had been contacted by a non-Executive Director of the Probation Service and the Executive's views were sought as to whether they should be asked to join the LSP. It was noted that the Police Green Paper referred to the composition of the Crime and Disorder Reduction Partnership and it was suggested that their views could be channelled through the CDRP's representative on the LSP. It was also suggested that further contact be made with the non-Executive Director to ascertain their existing links into the Borough and to consider inviting them to become members of the LSP during the forthcoming review process.

#### **RESOLVED:**

That the position be noted and the LSP Officer be asked to hold further discussions with the non-Executive in relation to their links into the Borough and to consider possible membership of the LSP during the review process.

### **6. IMPLEMENTING NORFOLK ACTION – LOCAL ACTIVITY TO SUPPORT LAA OUTCOMES**

The Executive received the LSP Officer's report together with a revised table for completion which detailed the local activity to support the LAA

outcomes. The LSP Officer reported that, whilst some of the outcomes could be picked up in the Development Plan, information was needed in the next few days, such as contact details and budgets available etc. Eve Dewsnap clarified that the information was needed to inform GO-East of what the LAA was going to deliver. Clarification was sought as to whether there was any additional funding available to help support projects outside of the area based grant. Eve Dewsnap responded that there was not any further funding at present although the Resources Advisory Group was looking at how money could be moved around to meet the priorities but this was likely to take some time and would need to include Partners' mainstream funding. She added that this process was likely to take another year to become embedded. It was noted that the Great Yarmouth proposed arrangements mirrored the County arrangements but Eve stressed that it was important to ensure that the focus was not just on the area based grant as this was a relatively small amount of funding.

**RESOLVED:**

That Lead Partners be asked to provide information on projects to the LSP Officer by the end of next week.

**7. NEEDS ANALYSIS REPORT BY HOLDEN MCALLISTER**

The Executive received the above report which had been funded by IIC and LEGI. It was noted that this research was informing the work of the Employment and Skills Sub-Group and also the commissioning of WNF projects. A suggestion was made that a representative from Holden McAllister be invited to a special meeting to which interested parties would be invited.

**RESOLVED:**

That the report be received and a representative from Holden McAllister be invited to a future special meeting, together with other interested parties such as LSP Board Members and County Councillors.

**8. EMPLOYMENT AND SKILLS SUB-GROUP/WORKING NEIGHBOURHOOD FUND**

It was noted that a further meeting of the Sub-Group would be held after this Executive. Details of those projects which had received additional six months transitional funding were circulated.

**9. "CHANGING LIVES" – GREAT YARMOUTH SUSTAINABLE COMMUNITY STRATEGY (SCS) – DEVELOPMENT OF DELIVERY PLAN 2008-2011**

Members were reminded that a revised SCS document had been circulated earlier. The document had now moved away from the three previously identified themes to five and these were reflected in the Delivery Plan. It was noted that there was a lot of similarities between the Local Area Agreement and the Delivery Plan. Concern was expressed that there was a need to obtain Delivery Partners' views on the Delivery Plan, however, the point was made that this workshop session was just the start of the process and Delivery Partners would be consulted and the plan developed over time.

The Executive broke up into workshop sessions looking at each element of the Delivery Plan. Brian Partridge reported that he would write up all of the comments made and the document would then be taken through each forum prior to being considered at a joint meeting of the LSP Board and Executive on 25 September.

**10. DATE AND TIME OF NEXT MEETING**

It was agreed that the next meeting would be held on Friday, 19 September 2008 at 10.00 am.

**11. STONHAM HOME STAY**

The LSP Officer reported on a letter received from the above who wished to know what was happening locally in relation to domestic violence and abuse.

RESOLVED:

That Naji Darwish would respond to the letter from Stonham.

**12. NATIONAL APPRENTICESHIP SERVICE**

It was reported that Government changes had resulted in a National Apprenticeship Service proposal where vacancies would be matched with services working with Jobcentre Plus and Connexions. A number of briefings would be scheduled to give further details of the scheme but it was hoped that the service would have an impact on matching potential employers with apprentices. Howard Foale also reported that a bid for £47m of support had recently been awarded to Great Yarmouth College in partnership with East Norfolk Sixth Form and Lowestoft Colleges for an expansion of construction industry training.

**13. CLOSURE OF MEETING**

The meeting ended at 12.00 noon.