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MEETING OF THE GREAT YARMOUTH LSP EXECUTIVE

20 June 2008 – 10.00 am

PRESENT:

J Ratcliffe (Great Yarmouth Borough Council) (in the Chair); L Blizzard (GY&WPCT), P Cheeseman (Voluntary Sector Partnership), E Dewsnap (Norfolk County Council), J Holt (Job Centre Plus), D Martin (Business Link) and J Stracey (Norfolk Voluntary Service).

R Darnell, S Goodrum, M Hartley, P Wright and S Davis (GYBC Officials) and T Leonard (LSP Officer).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from R Gregory, T Aydin, T Cockburn, D Glason, A Lipp, B Horner, R Leak and C Congreve.

2. MINUTES

The minutes of the meeting held on 16 May 2008 were confirmed.

3. MATTERS ARISING

(a) Items from GYP/Community Partnerships

It was agreed that Trish Aydin would report on the Newtown Youth Partnership at the next Executive meeting.

4. LSP EXECUTIVE TERMS OF REFERENCE AND SELF – ASSESSMENT

The Executive received the LSP Officer's report giving details of the proposed draft Terms of Reference for the Executive. The LSP Officer reported that the Sub-Group established to look at the Terms of Reference had also discussed whether a self-assessment of the Executive was needed. They had concluded that, bearing in mind the Government Office's review process "Aspire to Perform" would review the entire LSP, they did not feel that a self-assessment on the Executive singularly would be beneficial. He added that Pam Fox, Borough Council Consultant, was already looking at the governance of the LSP, because the Borough Council was the accountable body for the Area Based Grant. It was suggested that, although the LSP/CEN protocol was now be slightly out of date, it was still a valuable document which should be given to all new LSP Partner Members when they join. Members considered the proposed terms of reference and it was suggested that item 4 should be amended to "allocate" money rather than "spend" money and that this should be made against agreed criteria. It was also proposed to amend item 6 by the addition of the words "to inform the decisions of the LSP". The point was made that, in the light of Pam Fox's review, the Terms of Reference might need to be revisited at some point in the future.

RESOLVED:

That the Sub-Group be thanked for their work in drawing up the proposed Terms of Reference and these be agreed, subject to the minor amendments as detailed above.

5. NEEDS ANALYSIS – UPDATE

The Executive received an update on the progress of the Holden McAllister Needs Analysis research and it was noted that a report, with recommendations for how to progress with Working Neighbourhoods Funding was hoped to be received within the next two weeks. Members were informed that initial findings appeared to suggest that the research accorded with the discussions of the Employment and Skills Sub-Group and they had identified six key challenges. Reference was made to a Youth Action Group which was being set up to look at the services available and it was suggested that Marie Hartley should be invited to

attend to ensure there were links between that Group and the work around employment and skills.

6. ITEMS FROM GYP/COMMUNITY PARTNERSHIPS

Paul Cheeseman reported that the Chairman of the Older People's Network, Jim Bond, had recently died. Members were informed of the considerable amount of work Mr Bond had undertaken for the Network.

7. LOCAL GOVERNMENT REVIEW

It was noted that the Boundary Committee would be publishing its preferred options on 7 July prior to going out to consultation with stakeholders etc. Jane Ratcliffe reported that it now appeared there would be one preferred option and possibly an alternative. The point was made that two options may delay implementation depending on what they were, but it was unlikely the status quo would be an option.

8. GREAT YARMOUTH PAGE IN NORFOLK SCS

The Executive received the proposed information for inclusion on the Great Yarmouth Page of the Norfolk SCS. Concern was expressed that the key facts were quite negative and it was felt that this section should be more positive. The point was made that the aim of the page for each district was to try to capture the local differences. Eve Dewsnap suggested that districts should not be constrained by the template provided and it was agreed therefore that the wording be revised to include more positives and also the challenges which Great Yarmouth faced.

RESOLVED:

That members be asked to e-mail comments on proposed wording to Tim Leonard as soon as possible.

9. EMPLOYMENT AND SKILLS WORKING GROUP

(a) Action Plan

It was reported that the Employment and Skills Sub-Group had discussed a matrix at their last meeting which was being developed to act as a framework of how it was envisaged Working Neighbourhoods Funding (WNF) interventions would be delivered and what they thought WNF would cover within the Borough. The matrix dealt with target groups and another element was the employment aspect which had not yet been completed. It was hoped that the matrix would be finalised quickly in order to be able to commission projects. Members received a report of a delivery model for the WNF which used the action plan and feedback to try to ensure it was as inclusive as possible in order to get ownership.

Reference was made to the transitional funding given to some projects and the need to ascertain whether further transitional funding should be given bearing in mind that the process for allocating WNF was taking longer than anticipated. It was suggested that the Employment and Skills Sub-Group consider whether further transitional funding for projects was needed and if so, how long that funding should last and report back to the next meeting.

RESOLVED:

That the Employment and Skills Sub-Group report back to the next meeting in relation to transitional funding and a briefing paper updating the Executive on the latest position also be submitted to the next meeting.

10. NEIGHBOURHOOD MANAGEMENT

The Executive received the Neighbourhood Manager's report.

11. enterpriseGY

It was noted that the enterpriseGY hub had opened in the beginning of June and that their training room was booked up until Christmas. The Economic Development Officer reported that since the hub had opened, many members of the public had asked for advice.

12. FORA UPDATES

It was noted the Economic Forum had discussed how it was to review itself to enable it to move forward and focus on the challenges whilst also fitting in with the LSP. It was hoped that a single item Economic Forum meeting would discuss this issue further in August. Graham Plant had become the Chairman for the new Municipal Year.

It was noted that the Environmental Forum scheduled for May had been postponed.

The Learning Forum had discussed lifelong learning targets and how this tied in with WNF.

Jim West had become the new Chairman of the Social Forum and they had received presentations on debt, a credit union and Great Yarmouth Community Housing.

Concern was expressed that there was insufficient housing representation on the Executive and a suggestion was made that Robert Read who was also a member of the Children and Young People's Partnership Board should be asked if he wished to join on a co-opted basis.

RESOLVED:

That the position of the Fora be noted and Robert Read be asked to join the Executive as a co-opted member.

13. DATE AND TIME OF NEXT MEETING

It was confirmed that the next meeting would be held on Friday, 18 July at 10.00 am.

14. NEIGHBOURHOOD RENEWAL FUNDING

Rachael Darnell reported that each project had submitted a report on its performance to the NRF team who were now challenging the information and requesting outputs etc. A celebration of the best projects would be held in July and funding was being sought for further research in future to enable the legacy of NRF to be ascertained.

RESOLVED:

That a more detailed report be made to the next meeting.

15. SUSTAINABLE COMMUNITY STRATEGY (SCS)

The Chairman reported that when the SCS had been linked to the Local Area Agreement and the need for clear outputs and outcomes, it was felt the document was too lengthy. The SCS had then been revised and an action plan created which identified milestones of partners and linked in with the Area Based Grant. It was proposed that a resources group be created in order to align funding to ensure that partners achieved the priorities. The point was made that it would be difficult to decommission existing services and re-allocate the funding. Members received a sheet detailing the external funding for Great Yarmouth.

RESOLVED:

That a more detailed report be given to a future meeting on the changes to the Sustainable Community Strategy and the need to establish a resource group.

16. LSP BOARD AGENDA

The LSP Officer reported that the proposed items for the next Board meeting included the revised SCS, Norfolk Local Area Agreement, a summary of the Holden McAllister research if available, the LSP Executive Terms of Reference, Local Government Re-organisation and the inclusion of a Member of the Borough Council's Opposition Party.

17. CLOSURE OF MEETING

The meeting ended at 11.40 am.