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MEETING OF THE GREAT YARMOUTH LSP EXECUTIVE

21 September 2007 – 10.00 am

PRESENT:

J Ratcliffe (GYBC) (in the Chair); C Chalmers (GYP), P Cheeseman (GYP), T Cockburn (Norfolk County Council – Children's Services), C Congreve (Norfolk Constabulary), J Cook (Norfolk County Council – Adult Services).

C Reilly (Great Yarmouth Community Trust) and A Matin (NNREC) attended by invitation.

D Glason, T Howard, M Smith, P Wright and S Davis (GYBC Officials) and T Leonard and D Stannard (LSP Officers).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from T Aydin, L Blizzard, M Burns, R Darnell, E Dewsnap, R Gregory, M Hartley, B Horner and A Perreira.

2. MINUTES

The minutes of the Meeting held on 17 August 2007 were confirmed.

3. MATTERS ARISING

(a) Meeting with ASDA

The LSP Officer reported that ASDA had now acknowledged the comments put forward by the Runham Vauxhall Fair Shares Co-ordinator in relation to access and lighting in the area. He added that

the planning application would be dealt through the normal planning process and suggested that whilst it would not be appropriate for this Executive to give a statement of support on behalf of the LSP, it could respond that it was heartened that the company had listened to the points put forward.

RESOLVED:

That the LSP Officer responds to ASDA along the lines as detailed.

(b) Raising Educational Attainment

The Executive noted that a joint meeting of the LSP/Children and Young People's Partnership Board would be held on Thursday, 27 September 2007.

4. NORFOLK AND NORWICH RACIAL EQUALITY COUNCIL

The Executive received a presentation from the Chief Executive of the Norfolk and Norwich Racial Equality Council, Anne Matin, on the background to the Racial Equality Council, the Funding Members, its partnerships and the work it was currently undertaking across the county and the region.

Clarification was sought as to whether there was a feedback mechanism from the NNREC to public bodies in relation to the type of problems being experienced. Anne Matin reported that any feedback would be limited due to confidentiality requirements however the organisation did produce reports on a regular basis which would give general information and the REC Officer was able to liaise with public bodies if a client gave his or her authorisation. A discussion ensued on the difference between the local estimates of the number of migrant workers in the Town and those figures reported in the NNREC documents.

RESOLVED:

That Anne Matin be thanked for her informative presentation.

5. PLANNING FOR A SUSTAINABLE FUTURE – WHITE PAPER

The Executive was reminded that a summary of the White Paper had been circulated at the last meeting and the Council's Planning Policy

Manager gave a brief presentation on the reasons for the reforms which included an improved speed of decision making, and more efficient use of land. He also elaborated on the challenges such as balancing of climate change, supporting sustainable economic development and protecting and enhancing natural resources. He referred to the Sustainable Community Strategy and explained that this document needed to tie in with the LDF's Core Strategy which would only have two rounds of consultation rather than three, in an attempt to speed the process up. The point was made that there was a need to look at how the two documents linked in to each other and how communities could be engaged in the consultation process.

RESOLVED:

That the Planning Policy Manager be thanked for his brief presentation.

6. MEMBERSHIP OF THE LSP EXECUTIVE

The Executive considered a suggestion that Amanda Cousins (PCT) and Carole Reilly (Great Yarmouth Community Trust) join the Executive as full and co-optive Members respectively.

RESOLVED:

That Amanda Cousins (PCT) and Carole Reilly (Great Yarmouth Community Trust) be appointed as full and co-optive Members of the Executive respectively.

7. NEIGHBOURHOOD RENEWAL FUNDING

(a) Slippage and Spend Report

The Executive received the NRF Manager's report giving details of the Slippage and Spend report as at September 2007.

(b) Slippage Allocated by the Partnership for Health

The Executive received details of two bids which had been received for use of the underspend identified by the Great Yarmouth Partnership for Health. It was noted that one proposal was for employment of a

nutritionist/dietician and the other was to provide funding for internal building alterations and decoration for the Samaritans building.

RESOLVED:

That the two bids as detailed above be approved.

(c) Slippage Allocated by the Economic Forum

The Executive received details of a Pilot Scheme entitled Fit for Work which had been supported by the Economic Forum. It was noted that the pilot would involve approximately 60 clients on Incapacity Benefit but if successful it could be rolled out if further funds were available. Members noted that the Scheme linked in with the PCT's Exercise Referral Scheme.

RESOLVED:

That the Economic Forum's proposal to allocate NRF slippage funding to the Fit for Work Scheme be endorsed.

**8. SUSTAINABLE COMMUNITY STRATEGY (SCS)
UPDATE/BOARD SCS DEVELOPMENT WORKSHOP**

The Executive received the LSP Consultant's report giving an update on strategic objectives following a recent Development workshop together with a proposed public consultation programme. David Stannard reported that a draft Sustainable Community Strategy document would be produced in time for the LSP Board on 8 October. He stated that each of the 12 objectives outlined would have targets and actions and would reflect various documents including the LAA and Core Strategy etc. He added that the consultation period needed to ascertain if these targets and actions were what the community/residents wanted. A discussion ensued on the best way to consult particularly bearing in mind the need to access vulnerable groups. Reference was made to the personal details section of the questionnaire and the point was made that the age spread of 60 plus was too wide as this could include two generations. It was pointed out that the document was difficult to read for ordinary members of the public and needed less terminology. A suggestion was made that a Sub-Group be created to design a questionnaire and test the document with a test group of community representatives. The point was made that there was a need to identify

resources for carrying out the production of the SCS and the consultation on it.

RESOLVED:

That the LSP Consultant's report be noted and a Sub-Group comprising Paul Cheeseman, Carole Reilly, Carol Congreve, Trish Aydin and Chrissy Chalmers be established to re-design the questionnaire and a report be made back to the next meeting.

9. LSP COMMUNICATION STRATEGY – DISCUSSION

It was agreed that the above item would be deferred to a future meeting.

10. COMMUNITY ASSET TRANSFER

It was reported that the deadline for applications in relation to the above was 15 November 2007. Members were reminded that up to £1,000,000 capital was available to refurbish Local Authority buildings which would then be transferred to community use for at least 20 years. It was pointed out that there was only £30,000,000 available across the country and it was possible that the scheme would be over-subscribed. Tim Howard reported that it appeared from the recent Seminar that the scheme was aimed at Local Authorities who already had a worked up proposal and this was not the case for Great Yarmouth. He did add however that there was one possibility which he would need to discuss with the Borough's Architects to ascertain if they would be able to undertake a full technical analysis of the proposal prior to the deadline. Carole Reilly pointed out that there was evidence that a central hub for the Third Sector was needed and this could be a possibility if there was a round two for funding.

RESOLVED:

That approval in principle be given to submitting a bid for funding with Tim Howard pursuing his potential project whilst also liaising with Carole Reilly on any proposals that she may have.

11. EMPLOYMENT AND SKILLS ACTION PLAN

The Executive received the latest version of the Action Plan and it was noted that one project which was a Study of Employer's Needs and the Existing Labour Force had commenced. Members were informed that the IIC Board had asked if the Employment and Skills Action Plan Sub-Group could be responsible for working up a package of projects for the IIC Programme in Great Yarmouth. The Executive was reminded that there was £1.5m capital and £1.6m revenue funding available over the course of the programme with half already committed. A suggestion was made that the Employment and Skills Action Plan Sub-Group should be expanded to include Rosie Marler from College in the Community as the biggest provider of learning in the Town.

RESOLVED:

That the latest version of the Action Plan be received and it be agreed that the Employment and Skills Action Plan Sub-Group would be responsible for working up a package of projects for the IIC Programme in Great Yarmouth.

12. NEIGHBOURHOOD MANAGEMENT

The Executive received the Neighbourhood Manager's report and a copy of a community newspaper was circulated. It was noted that the Neighbourhood Management Board now had a resident Chairman and the website was now up and running. Reference was made to the proposal to develop a "Vision for Middlegate" as a joined up approach to addressing the issues of inequality experienced on the estate.

RESOLVED:

That the Neighbourhood Manager's report be received and the proposal to develop a "Vision for Middlegate" be endorsed.

13. LEGI

The Economic Development Officer reported that the LEGI Programme had hit its year one targets and a mid term review would be held in November. Enterprise Week would take place from 12 to 18 November and it was possible this would coincide with the launch of the Education element of the bid and the opening of the Alchemy Centre. The

Marketing launch of Enterprise Great Yarmouth would commence in a few weeks and Business in the Community and the Chamber of Commerce were now new partners.

14. ITEMS FROM GYP/COMMUNITY PARTNERSHIPS

It was reported that an Action Plan was currently being developed and views on a proposal to hold a joint event between GYP and the LSP in March were requested.

RESOLVED:

That agreement in principle be given to holding a further joint event between GYP and the LSP.

15. FORA UPDATES

The Economic Development Officer reported that a Waveney Enterprise Partnership representative had attended the last Economic Forum meeting and a reciprocal arrangement had been agreed. The Forum had also heard the latest results from the recent 1st East consultation on their Action Plan.

The Learning Forum had discussed the establishment of Life Long Learning targets and had received presentations from two community partnerships.

16. DATE AND TIME OF NEXT MEETING

It was agreed that the next meeting be held on Friday, 19 October 2007 at 10.00 am at the Cobholm and Lichfield Centre, Southtown.

17. CLOSURE OF MEETING

The meeting ended at 12.30 pm.