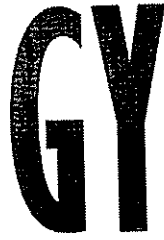


G R E A T Y A R M O U T H



LOCAL STRATEGIC PARTNERSHIP

Working with the Community

ADDITIONAL PAPERS

for the

GREAT YARMOUTH LOCAL STRATEGIC PARTNERSHIP EXECUTIVE

14 March 2008

**in the Cobholm & Lichfield Resource Centre,
Pasteur Road, Great Yarmouth**

G R E A T Y A R M O U T H



LOCAL STRATEGIC PARTNERSHIP

Working with the Community

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GREAT YARMOUTH LSP EXECUTIVE

14 March 2008

ADDITIONAL PAPERS

5. NORFOLK LOCAL AREA AGREEMENT – NATIONAL AND LOCAL INDICATORS

Information relating to the above is attached for consideration (pages 19-28).

7. DRAFT TERMS OF REFERENCE FOR LSP EXECUTIVE

The LSP Officer's report is attached (page 29).

12. NEIGHBOURHOOD MANAGEMENT

The Neighbourhood Manager's report is attached (page 30).

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Approach to target setting for the new Norfolk Local Area Agreement

We need to approach the target setting for the LAA as if we are entering into a contract with government departments. It is therefore essential that there are clear lines of accountability for every target, particularly for the 35 designated indicators.

There are two 'types' of indicators currently being included in the LAA negotiations:

- i) 'designated indicators': these are 35 of the National Indicator Set chosen by the local area in negotiation with GO East (these are in addition to the 16 statutory indicators set by the Department for Children, Schools and Families (DCSF))
- ii) 'local indicators': these are other indicators from the National Indicator Set that do not appear in the designated 35, or other indicators not in the national set that we want to measure locally

In order to establish clear lines of responsibility for the target setting process we have identified an '**indicator lead**' and an '**accountable lead**' for each indicator and these are listed in Annex A.

The role of the indicator leads is to:

- co-ordinate discussions with relevant partners to agree targets to negotiate with GO East
- to ensure that we use the most up to date performance data in setting baselines and trajectories for each indicator
- to consider in these discussions the aggregation of district / Super Output Area (SOA) level targets to a county target, or the disaggregation of a county target to district / SOA level
- to consider the impact of targets on equality and diversity issues, rural areas, sustainability, and to take account of the needs of different communities
- to involve the VCS in discussions where relevant
- to prepare, with partners, a negotiating brief for each indicator for which they are responsible for the accountable lead to use in deciding upon the final target in agreement with GO East
- to support the accountable lead in discussions with GO East to agree the targets

The role of the accountable lead is to:

- sign off the final target against each indicator for which they are responsible with the GO East lead
- to assist / provide guidance to the indicator lead when their help is sought, particularly in overcoming any barriers encountered during the target setting process
- take accountability for the contribution that will be made by all responsible partner organisations for the delivery of this target

N.B. The on-going governance arrangements for the NCSP and the LAA have yet to be confirmed. As such these roles apply only to the period of negotiating the LAA targets. However, in most cases it is likely that accountability for targets will remain the same.

The LAA Team will provide support and guidance to all indicator and accountable leads throughout the target setting process.

Preparation

Before we start negotiating targets with GO East we need to agree locally what we think our targets should be. We will need to bear in mind that in some cases targets have already been set for 2008-09 and the LAA will need to align accurately with these. We will need to make use of available data an baselines, existing targets, plans and strategies. We will need to discuss where we want to set district and SOA level targets to target 'hotspot' areas of poor performance and ensure the local dimension to the LAA is realised. There is more detail about this below.

Setting targets at a district and neighbourhood level

We are committed to ensuring that the new LAA has a real local 'flavour' to it. We have worked closely with the district Local Strategic Partnerships to ensure that their priorities are reflected in the agreement. However, we need to set targets at the appropriate level to ensure we capture hotspots of poor performance where activity needs to be focussed and highlight priorities for each area. This is an important element of discussions with partners and this will be co-ordinated through the district representatives on the LAA Negotiation Team. However, we have made it very clear that being able to set these targets successfully will be dependent upon there being good data available at the appropriate level. This will form part of each negotiation brief.

Negotiation with GO East

The GO East Team for Norfolk is:

Role / theme lead	Name	Contact
Team Leader	Ian Jacobs	01223 372568 ian.jacobs@goeast.gsi.gov.uk
Project Manager	Lynda Bubb	01223 372652 lynda.bubb@goeast.gsi.gov.uk
Children & Young People	Christina Wells	01223 372660 Christina.Wells@goeast.gsi.gov.uk
Safer & Stronger Communities	Nejla Sabberton	01223 372609 Nejla.sabberton@goeast.gsi.gov.uk
Healthier Communities & Older People	David Walker (Health)	01223-597583 david.walker@eoe.nhs.uk

	Angie Glew (Adult Social Care)	07775906892 angela.glew@dh.gsi.gov.uk
Economic Development & Environment	Alan Bell	01223 372773 Alan.bell@goeast.gsi.gov.uk
	Andrew Field *	01223-372559 Andrew.field@goeast.gsi.gov.uk

* Andrew Field will cover Economy and Environment until Alan Bell returns from leave on 17th March, and is happy to have initial discussions with indicator leads.

Early discussions with the relevant GO theme leads by the indicator leads is recommended to ensure that generally our approach to each indicator is on similar lines to avoid any blockages later on. The accountable leads will need to meet with the relevant GO theme lead before the end of April to agree the designated targets for which they are responsible. We will be setting up these meetings over the next week or so.

Local indicators

We have also identified indicator and accountable leads for each of the proposed local indicators. Given the very tight timescales to sign off the LAA, our immediate focus will need to be on ensuring that we get the 35 designated targets right. However, the local targets are of significant importance in achieving the balanced, cross-cutting agreement we have aimed to reach. Local targets will not need to be signed off with GO East, but agreement will need to be reached among partners. Our approach to these is as follows:

- i) indicators from the national indicator set that do not feature in the designated 35:
For these indicators we will treat them in the same way as the designated indicators, however we will concentrate on the 35 first before starting on the locals.
- ii) Indicators that have been proposed by partners that do not feature in the LAA:
Most of these need more development before they can be included and targets set. Partners who have proposed such indicators will have already received a request from the LAA Team for some detail about the proposed indicator, which will allow a risk assessment to be made by the LAA Team and a decision made about whether to include it or not. Only those with sufficiently robust data will be considered for inclusion in 2008. However, this does not mean that they are rejected entirely as it will be possible to add other local indicators in future years when they have been developed sufficiently. Partners have been asked to respond with this information by **Friday 14 March** to allow this to happen.

TARGET SETTING TIMETABLE

Date	Activity	Lead by	Involving
w/c 18 February 2008	Information requested from partners re locally developed indicators (i.e. those not in the NIS proposed as local indicators) – deadline for responses 14 March	LAA Team	Partner organisations
10 March	Target setting briefing sent to partners	LAA Team	
10 March – 11 April	Indicator leads hold discussions with relevant partners to agree appropriate targets to negotiate with GO East (including agreement on where we want to set district / neighbourhood targets)	Indicator leads	LAA Team Partner organisations (including districts and VCS) GO theme leads
11 April – 25 April	Accountable leads meet with GO East theme leads to agree targets	Accountable leads	Indicator leads LAA team GO theme leads
25 April – 2 May	LAA Team pull final draft of LAA together for sign off	LAA Team	
2 May – 16 May	Approval of the final draft requested from Full County Council, district councils, Norfolk County Strategic Partnership, key thematic partnerships	LAA Team	Partner organisations
23 May	Submission of final LAA to GO East		
6 June	Ministerial sign off		

ANNEX A

35 Designated indicators

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
NI 1 - % of people who believe people from different backgrounds get on well together	Claire Bailey	Community Cohesion Officer Tel: 01263 516363 Email: claire.bailey@north-norfolk.gov.uk	Sue Massey
NI 4 - % of people who feel that they can influence decisions in their locality	Joanna Hannam	Head of Communications & Customer Service, NCC Tel: 01603 222969 Email: joanna.hannam@norfolk.gov.uk	? TBC
NI 7 - Environment for a thriving Third Sector	Linda Rogers	Head of Partnership Development, NVS Tel: 01603 883801 Email: linda.rogers@nvs.org.uk	Brian Horner
NI 8 - Adult participation in sport and active recreation	Laurie Hull	Director, Active Norfolk Tel: 01603 697025 Email: laurie.hull@activenorfolk.org	Jennifer Holland
NI 21 - Dealing with local concerns about anti-social behaviour and crime by the local council and police	Gavin Tempest	Chief Inspector, Norfolk Constabulary Tel: 01953 424922 Email: tempestg@norfolk.pnn.police.uk	Colin Bland (Chair of CSG)
NI 32 - Repeat incidents of domestic violence	Gavin Tempest	As above	Colin Bland
NI 39 - Rate of hospital admissions per 100,000 for alcohol-harm	Deborah Elliott	Public Health Network & LAA Manager, Norfolk PCT Tel: 01603 257025 Email: deborah.elliott@norfolk-pct.nhs.uk	John Battersby / Alistair Lipp
NI 47 - People killed or seriously injured in road traffic accidents	John Joyce	Head of Programme Management, Planning and Transportation, NCC Tel: 01603 222452 Email: john.joyce@norfolk.gov.uk	Mike Jackson
NI 51 - Effectiveness of child and adolescent mental health (CAMHs) services	Fiona McDiarmid (as Chair of the CAMHs JCG)	Chair of CAMHS JCG Tel: 01603 227077 Email: fmcdiarmid@connexions-norfolk.co.uk	Lisa Christensen
NI 56 - Obesity among primary school aged children in Year 6	Health lead? TBC		Lisa Christensen
NI 60 - % of core assessments for children's social	Area Directors (Alison)		Lisa Christensen

ANNEX A

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
care that were carried out within 35 working days of their commencement	Murphy to lead? TBC)		
NI 79 – Achievement of Level 2 qualification by the age of 19	Graham Brough	Area Director – Norfolk, Learning and Skills Council Tel: 01603 218858 Email: graham.brough@lsc.gov.uk	Lisa Christensen
NI 89 – Reduction in number of schools judged as requiring special measures and time taken to come out of the category	Fred Corbett	Deputy Director of Children's Services, NCC Tel: 01603 223492 Email: fred.corbett@norfolk.gov.uk	Lisa Christensen
NI 110 – Young people's participation in positive activities	Fiona McDiarmid	Chief Executive, Connexions Tel: 01603 227077 Email: fmcdiarmid@connexions-norfolk.co.uk	Lisa Christensen
NI 111 – First time entrants into the Youth Justice System aged 10-17	Sue Massey	Head of Youth Justice Service Tel: 01603 223615 Email: sue.massey.yot@norfolk.gov.uk	Lisa Christensen
NI 112 – Under 18 conception rate	Lesley Whitney	Area Director – Central, Children's Services, NCC Tel: 01603 223747 Email: lesley.whitney@norfolk.gov.uk	Lisa Christensen
NI 115 – Substance misuse by young people	Tony Oram	Strategy Manager, Norfolk Drug and Alcohol Action Tel: 01603 677560 Email: tony.oram@norfolk.gov.uk	Lisa Christensen
NI 117 – 16 to 18 year olds who are not in employment, education, or training (NEET)	Fiona McDiarmid	As before	Lisa Christensen
NI 121 – Mortality rate from all circulatory diseases at ages under 75	Deborah Elliott	As before	John Battersby / Alistair Lipp
NI 123 – Stopping smoking	Deborah Elliott	As before	John Battersby / Alistair Lipp
NI 125 – Achieving independence for older people through rehabilitation / intermediate care	James Bullion	Assistant Director – Community Care, Adult Social Services, NCC Tel: 01603 222996 Email: james.bullion@norfolk.gov.uk	Harold Bodmer
NI 130 – Social Care clients receiving Self Directed	James Bullion	As above	Harold Bodmer

ANNEX A

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
Support per 100,000 (Direct Payments and Individual Budgets)	James Bullion	As before	Harold Bodmer
NI 135 – Carers receiving needs assessment or review and a specific carer's service, or advice and information	Mick Sanders	Supporting People Principle Officer, Adult Social Services, NCC Tel: 01603 729230 Email: mick.sanders@norfolk.gov.uk	Harold Bodmer
NI 141 – Number of vulnerable people achieving independent living	David Baldry	External Relationships Team, Jobcentre Plus Tel: 01603 248656 Email: David.Baldry1@jobcentreplus.gsi.gov.uk	Rob Hetherington
NI 153 – Working age people claiming out of work benefits in worst performing neighbourhoods	Karen Hill	Strategic Housing Manager, North Norfolk District Council Tel: 01263 513811 Email: khill@north-norfolk.gov.uk	Philip Burton
NI 154 – Net additional homes provided	Karen Hill	As above	Philip Burton
NI 155 – Number of affordable homes delivered (gross)	Graham Brough	As before	Fiona McDiarmid (as Chair of Norfolk Learning Partnership)?
NI 163 – Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher	Sandra Dinneen	As before	Mike Jackson
NI 166 – Median earnings of employees in the area	Sandra Dinneen	As before	Mike Jackson
NI 171 – New business registration rate	Paul Crick	Head of Strategy & Performance, Planning & Transportation, NCC Tel: 01603 222728 Email: paul.crick@norfolk.gov.uk	Mike Jackson
NI 175 – Access to services and facilities by public transport, walking and cycling	Matthew Cross	Strategic Director (Organisational Development), Broadland District Council Tel: 01603 430588 Email: matthew.cross@broadland.gov.uk	Colin Bland
NI 186 – Per capita CO2 emissions in the Local Authority area	Matthew Cross	As above	Colin Bland
NI 188 – Planning to adapt to climate change	Matthew Cross	As above	Colin Bland

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ANNEX A

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
NI 193 – % of municipal waste land filled	Gerry Mole	Head of Environment & Waste Management, Planning & Transportation, NCC Tel: 01603 223222 Email: gerry.mole@norfolk.gov.uk	Mike Jackson
NI 197 – Improved local biodiversity – proportion of local sites where positive conservation management has been or is being implemented	Gerry Mole	As above	Mike Jackson

N.B. For the 16 statutory DCSF indicators, Fred Corbett is the indicator lead and Lisa Christensen is the accountable lead

Proposed local indicators from the National Indicator Set

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
NI 6 – Participation in regular volunteering	Linda Rogers	As before	Brian Horner
NI 13 – Migrants English language skills	Beverley Evans (tbc)	Head of Adult Education, Cultural Services, NCC Tel: 01603 306583 Email: beverley.evans@norfolk.gov.uk	Jennifer Holland
NI 19 – Rate of proven re-offending by young offenders	Sue Massey	As before	Lisa Christensen
NI 30 – Re-offending rate of prolific and priority offenders	Gavin Tempest	As before	Colin Bland
NI 40 – Drug users in effective treatment	Tony Oram	As before	Harold Bodmer
NI 55 – Obesity among primary school aged children in Reception Year	Health lead? TBC		Lisa Christensen
NI 57 – Children and young people's participation in high quality PE and sport	Martyn Livermore	Head of Community Learning & Development, Children's Services, NCC Tel: 01603 224412 Email: martyn.livermore@norfolk.gov.uk	Lisa Christensen
NI 136 – People supported to live independently through social services	James Bullion	As before	Harold Bodmer
NI 139 – People over 65 who say that they receive the information, assistance and support to live independently	James Bullion	As before	Harold Bodmer

ANNEX A

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
NI 140 – Fair treatment by local services	Joanna Hannam?	As before	?
NI 142 – Number of vulnerable people who are supported to maintain independent living	Mick Sanders	As before	Harold Bodmer
NI 161 – Learners achieving Level 1 in literacy OR	Graham Brough	As before	Fiona McDiarmid (as Chair of Norfolk Learning Partnership)?
NI 162 – Learners achieving Level 3 in numeracy			
NI 195 – Improved street and environmental cleanliness (graffiti, litter, detritus and fly posting)	District lead? TBC		

Proposed local indicators not in the National Indicator Set

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
Better regulation of businesses (Trading Standards)	David Collinson	Head of Trading Standards, Fire & Community Protection, NCC Tel: 01603 222253 Email: david.collinson@norfolk.gov.uk	Richard Elliott
Replacement for VAT registration indicator – growth of businesses	Sandra Dinneen	As before	Mike Jackson
Skills gap measure (alternative for NI 174)	Sandra Dinneen / Graham Brough	As before	?
Quality of homes in the private sector	Karen Hill	As before	Philip Burton
Homelessness	Karen Hill	As before	Philip Burton
Sustainability issue – new build housing	Becky Taylor	As before	Mike Jackson
Ecological networks	Gerry Mole	As before	Mike Jackson
Participation in cultural activities	Mari Martin	Head of Arts, Cultural Services, NCC Tel: 01603 222269 Email: mari.martin@norfolk.gov.uk	Jennifer Holland
All crime	Gavin Tempest	As before	Chief Constable
Safeguards against poor treatment of vulnerable adults	James Bullion	As before	Harold Bodmer
Support for young people permanently excluded from school	Peter Burnham	Head of Community Safety, Fire & Community Protection, NCC Tel: 01953 423994 Email: burnhamp@norfolk.pnn.police.uk	Lisa Christensen

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ANNEX A

Indicator	Indicator lead	Indicator lead contact details	Accountable lead
Local advice and advocacy	James Bullion	As before	Harold Bodmer
Mental health of adults and older people	James Bullion	As before	Harold Bodmer

Great Yarmouth LSP Executive

Draft Terms of Reference (March 2008 Revision)

To oversee the delivery and review of the Sustainable Community Strategy

To review progress against targets (performance management)

To develop and promote strong partnership working within and outside the Borough

To promote community cohesion and an appreciation of diversity and equality within the Borough

To establish and review criteria for allocating external funding

To scrutinise and endorse spending plans maximising opportunities for joint working

To consult, communicate with and empower residents and other stakeholders

To receive regular reports from constituent forums, working groups and boards

To receive presentations and representations relevant to the Partnership's agenda to facilitate synergies and joint working

To undertake tasks allocated by the Board

To identify gaps in service provision and seek sustainable solutions

To work to reduce inequalities in the Borough by prioritising areas of greatest need in terms of service provision

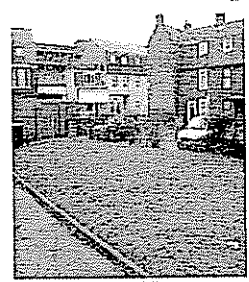
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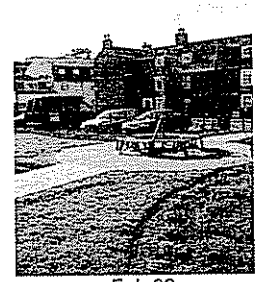
Report to the LSP Executive
14th March 2008

Recent Activity

Grey2Green



Feb 07



Feb 08

- The first Grey 2 Green project at Swirles Place is complete. Work at Fox's Passage will be complete by the end of the month. The third scheme at Peggotty Road will also commence the implementation phase shortly.
- Work continues to develop with the Middlegate Visioning Exercise with the Middlegate Community Association reforming to drive activity forward.
- Target Opportunities continues to surpass expectation in linking local residents into training, volunteering and pathways to employment.

Other Developments

- Thematic workshops have been held over the last two weeks, involving local residents and service providers to review the findings of the recent Residents Perceptions Study. This has helped to inform intervention designed for the following two years. 08-10 Neighbourhood Delivery Plans will be circulated to the LSP Executive for the April meeting.
- The Neighbourhood Management Board have approved the recruitment process for the vacant Neighbourhood Management Officer post. This process will commence immediately.
- As a result of the Board Development Day a Forward Strategy for Neighbourhood Management in Great Yarmouth, will be developed by a sub-group of the Neighbourhood Management Board. This will consider both the sustainability of the existing programme and the roll-out of neighbourhood management as a neighbourhood-based delivery mechanism across the borough. This will culminate in a Stakeholder Event in early September.

Rob Gregory
Neighbourhood Manager