

G R E A T Y A R M O U T H



LOCAL STRATEGIC PARTNERSHIP

*Working with the Community*

## **A G E N D A**

**for the**

# **GREAT YARMOUTH LOCAL STRATEGIC PARTNERSHIP EXECUTIVE**

**19 October 2007**

**at 10.00 am**

**at the Cobholm & Lichfield Resource Centre,  
Pasteur Road, Great Yarmouth**



**LARGER PRINT COPY AVAILABLE  
PLEASE TELEPHONE: 01493 846325**

**MEETING OF THE GREAT YARMOUTH LSP EXECUTIVE**

**Date: Friday, 19 October 2007  
Time: 10.00 am  
Venue: Cobholm & Lichfield Resource Centre,  
Pasteur Road, Great Yarmouth\***

**\* Please note the venue**

**A G E N D A**

**DECLARATIONS OF INTEREST**

Members should declare interests in any items on the agenda when a decision on it could affect the financial position of himself, a relative or friend. Having declared an interest, the Member should not take part in the discussion of, or voting on, the item if the interest is significant. A "significant" interest is one which a member of the public would consider to be so significant as to prejudice the individual's consideration of the public interest.

- 1. APOLOGIES FOR ABSENCE**
  
- 2. MINUTES**

To confirm the minutes of the meeting held on 21 September 2007 (pages 1-7).

### **3. MATTERS ARISING**

To consider any matters arising from the above minutes.

### **PRESENTATIONS**

#### **4. RURAL TRANSPORT INITIATIVE**

Tony Rozier will give a presentation in respect of the above.

### **ITEMS FOR DECISION/DISCUSSION**

#### **5. QUARTER 2 NEIGHBOURHOOD RENEWAL FUNDING SPEND**

The NRF Manager will report verbally on Quarter 2 claims received to date.

#### **6. SUSTAINABLE COMMUNITY STRATEGY (SCS)**

To receive an update in relation to the above, including the outcome from Board workshops and feedback from the SCS consultation sub-group.

#### **7. COMMUNITY COHESION**

Trish Aydin will report further at the meeting.

#### **8. RAISING EDUCATIONAL ATTAINMENT**

Trevor Cockburn will report further on the outcome of the recent Joint LSP/Children & Young People's Partnership Board meeting.

#### **9. DRAFT TIMETABLE OF LSP MEETINGS 2008**

To consider the attached draft timetable of LSP Meetings for 2008 (page 8).

## **ITEMS FOR INFORMATION**

### **10. INVESTMENT IN COMMUNITIES**

Peter Wright will report further at the meeting.

### **11. EMPLOYMENT AND SKILLS ACTION PLAN**

To note that another meeting of the Action Plan Sub-Group will be held after this LSP Executive meeting.

### **12. NEIGHBOURHOOD MANAGEMENT**

The Neighbourhood Manager's report is attached for information (page 9).

### **13. LEGI**

The LEGI Programme Manager's report will follow.

### **14. ITEMS FROM GYP/COMMUNITY PARTNERSHIPS**

To receive any items from GYP/Community Partnerships.

### **15. FORA UPDATES**

Forum Facilitators will report on any activity since the last meeting.

### **16. DATE AND TIME OF NEXT MEETING**

To confirm the date of the next meeting as Friday, 16 November 2007 at 10.00 am.

### **17. ANY OTHER BUSINESS**

To consider any other items of business.

**LARGER PRINT COPY AVAILABLE  
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**MEETING OF THE GREAT YARMOUTH LSP EXECUTIVE**

**21 September 2007 – 10.00 am**

**PRESENT:**

J Ratcliffe (GYBC) (in the Chair); C Chalmers (GYP), P Cheeseman (GYP), T Cockburn (Norfolk County Council – Children's Services), C Congreve (Norfolk Constabulary), J Cook (Norfolk County Council – Adult Services).

C Reilly (Great Yarmouth Community Trust) and A Matin (NNREC) attended by invitation.

D Glason, T Howard, M Smith, P Wright and S Davis (GYBC Officials) and T Leonard and D Stannard (LSP Officers).

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from T Aydin, L Blizzard, M Burns, R Darnell, E Dewsnap, R Gregory, M Hartley, B Horner and A Perreira.

**2. MINUTES**

The minutes of the Meeting held on 17 August 2007 were confirmed.

**3. MATTERS ARISING**

**(a) Meeting with ASDA**

The LSP Officer reported that ASDA had now acknowledged the comments put forward by the Runham Vauxhall Fair Shares Co-ordinator in relation to access and lighting in the area. He added that

the planning application would be dealt through the normal planning process and suggested that whilst it would not be appropriate for this Executive to give a statement of support on behalf of the LSP, it could respond that it was heartened that the company had listened to the points put forward.

RESOLVED:

That the LSP Officer responds to ASDA along the lines as detailed.

**(b) Raising Educational Attainment**

The Executive noted that a joint meeting of the LSP/Children and Young People's Partnership Board would be held on Thursday, 27 September 2007.

**4. NORFOLK AND NORWICH RACIAL EQUALITY COUNCIL**

The Executive received a presentation from the Chief Executive of the Norfolk and Norwich Racial Equality Council, Anne Matin, on the background to the Racial Equality Council, the Funding Members, its partnerships and the work it was currently undertaking across the county and the region.

Clarification was sought as to whether there was a feedback mechanism from the NNREC to public bodies in relation to the type of problems being experienced. Anne Matin reported that any feedback would be limited due to confidentiality requirements however the organisation did produce reports on a regular basis which would give general information and the REC Officer was able to liaise with public bodies if a client gave his or her authorisation. A discussion ensued on the difference between the local estimates of the number of migrant workers in the Town and those figures reported in the NNREC documents.

RESOLVED:

That Anne Matin be thanked for her informative presentation.

**5. PLANNING FOR A SUSTAINABLE FUTURE – WHITE PAPER**

The Executive was reminded that a summary of the White Paper had been circulated at the last meeting and the Council's Planning Policy

Manager gave a brief presentation on the reasons for the reforms which included an improved speed of decision making, and more efficient use of land. He also elaborated on the challenges such as balancing of climate change, supporting sustainable economic development and protecting and enhancing natural resources. He referred to the Sustainable Community Strategy and explained that this document needed to tie in with the LDF's Core Strategy which would only have two rounds of consultation rather than three, in an attempt to speed the process up. The point was made that there was a need to look at how the two documents linked in to each other and how communities could be engaged in the consultation process.

**RESOLVED:**

That the Planning Policy Manager be thanked for his brief presentation.

**6. MEMBERSHIP OF THE LSP EXECUTIVE**

The Executive considered a suggestion that Amanda Cousins (PCT) and Carole Reilly (Great Yarmouth Community Trust) join the Executive as full and co-optive Members respectively.

**RESOLVED:**

That Amanda Cousins (PCT) and Carole Reilly (Great Yarmouth Community Trust) be appointed as full and co-optive Members of the Executive respectively.

**7. NEIGHBOURHOOD RENEWAL FUNDING**

**(a) Slippage and Spend Report**

The Executive received the NRF Manager's report giving details of the Slippage and Spend report as at September 2007.

**(b) Slippage Allocated by the Partnership for Health**

The Executive received details of two bids which had been received for use of the underspend identified by the Great Yarmouth Partnership for Health. It was noted that one proposal was for employment of a

nutritionist/dietician and the other was to provide funding for internal building alterations and decoration for the Samaritans building.

RESOLVED:

That the two bids as detailed above be approved.

**(c) Slippage Allocated by the Economic Forum**

The Executive received details of a Pilot Scheme entitled Fit for Work which had been supported by the Economic Forum. It was noted that the pilot would involve approximately 60 clients on Incapacity Benefit but if successful it could be rolled out if further funds were available. Members noted that the Scheme linked in with the PCT's Exercise Referral Scheme.

RESOLVED:

That the Economic Forum's proposal to allocate NRF slippage funding to the Fit for Work Scheme be endorsed.

**8. SUSTAINABLE COMMUNITY STRATEGY (SCS)  
UPDATE/BOARD SCS DEVELOPMENT WORKSHOP**

The Executive received the LSP Consultant's report giving an update on strategic objectives following a recent Development workshop together with a proposed public consultation programme. David Stannard reported that a draft Sustainable Community Strategy document would be produced in time for the LSP Board on 8 October. He stated that each of the 12 objectives outlined would have targets and actions and would reflect various documents including the LAA and Core Strategy etc. He added that the consultation period needed to ascertain if these targets and actions were what the community/residents wanted. A discussion ensued on the best way to consult particularly bearing in mind the need to access vulnerable groups. Reference was made to the personal details section of the questionnaire and the point was made that the age spread of 60 plus was too wide as this could include two generations. It was pointed out that the document was difficult to read for ordinary members of the public and needed less terminology. A suggestion was made that a Sub-Group be created to design a questionnaire and test the document with a test group of community representatives. The point was made that there was a need to identify

resources for carrying out the production of the SCS and the consultation on it.

**RESOLVED:**

That the LSP Consultant's report be noted and a Sub-Group comprising Paul Cheeseman, Carole Reilly, Carol Congreve, Trish Aydin and Chrissy Chalmers be established to re-design the questionnaire and a report be made back to the next meeting.

**9. LSP COMMUNICATION STRATEGY – DISCUSSION**

It was agreed that the above item would be deferred to a future meeting.

**10. COMMUNITY ASSET TRANSFER**

It was reported that the deadline for applications in relation to the above was 15 November 2007. Members were reminded that up to £1,000,000 capital was available to refurbish Local Authority buildings which would then be transferred to community use for at least 20 years. It was pointed out that there was only £30,000,000 available across the country and it was possible that the scheme would be over-subscribed. Tim Howard reported that it appeared from the recent Seminar that the scheme was aimed at Local Authorities who already had a worked up proposal and this was not the case for Great Yarmouth. He did add however that there was one possibility which he would need to discuss with the Borough's Architects to ascertain if they would be able to undertake a full technical analysis of the proposal prior to the deadline. Carole Reilly pointed out that there was evidence that a central hub for the Third Sector was needed and this could be a possibility if there was a round two for funding.

**RESOLVED:**

That approval in principle be given to submitting a bid for funding with Tim Howard pursuing his potential project whilst also liaising with Carole Reilly on any proposals that she may have.

## 11. EMPLOYMENT AND SKILLS ACTION PLAN

The Executive received the latest version of the Action Plan and it was noted that one project which was a Study of Employer's Needs and the Existing Labour Force had commenced. Members were informed that the IIC Board had asked if the Employment and Skills Action Plan Sub-Group could be responsible for working up a package of projects for the IIC Programme in Great Yarmouth. The Executive was reminded that there was £1.5m capital and £1.6m revenue funding available over the course of the programme with half already committed. A suggestion was made that the Employment and Skills Action Plan Sub-Group should be expanded to include Rosie Marler from College in the Community as the biggest provider of learning in the Town.

### RESOLVED:

That the latest version of the Action Plan be received and it be agreed that the Employment and Skills Action Plan Sub-Group would be responsible for working up a package of projects for the IIC Programme in Great Yarmouth.

## 12. NEIGHBOURHOOD MANAGEMENT

The Executive received the Neighbourhood Manager's report and a copy of a community newspaper was circulated. It was noted that the Neighbourhood Management Board now had a resident Chairman and the website was now up and running. Reference was made to the proposal to develop a "Vision for Middlegate" as a joined up approach to addressing the issues of inequality experienced on the estate.

### RESOLVED:

That the Neighbourhood Manager's report be received and the proposal to develop a "Vision for Middlegate" be endorsed.

## 13. LEGI

The Economic Development Officer reported that the LEGI Programme had hit its year one targets and a mid term review would be held in November. Enterprise Week would take place from 12 to 18 November and it was possible this would coincide with the launch of the Education element of the bid and the opening of the Alchemy Centre. The

Marketing launch of Enterprise Great Yarmouth would commence in a few weeks and Business in the Community and the Chamber of Commerce were now new partners.

#### **14. ITEMS FROM GYP/COMMUNITY PARTNERSHIPS**

It was reported that an Action Plan was currently being developed and views on a proposal to hold a joint event between GYP and the LSP in March were requested.

**RESOLVED:**

That agreement in principle be given to holding a further joint event between GYP and the LSP.

#### **15. FORA UPDATES**

The Economic Development Officer reported that a Waveney Enterprise Partnership representative had attended the last Economic Forum meeting and a reciprocal arrangement had been agreed. The Forum had also heard the latest results from the recent 1<sup>st</sup> East consultation on their Action Plan.

The Learning Forum had discussed the establishment of Life Long Learning targets and had received presentations from two community partnerships.

#### **16. DATE AND TIME OF NEXT MEETING**

It was agreed that the next meeting be held on Friday, 19 October 2007 at 10.00 am at the Cobholm and Lichfield Centre, Southtown.

#### **17. CLOSURE OF MEETING**

The meeting ended at 12.30 pm.

DRAFT

LOCAL STRATEGIC PARTNERSHIP MEETING DATES - JANUARY 2008-JANUARY 2009

|                                  | Jan 2008          | Feb 2008         | Mar 2008         | Apr 2008         | May 2008         | June 2008        | July 2008        | Aug 2008         | Sept 2008        | Oct 2008         | Nov 2008         | Dec 2008         | Jan 2009         |
|----------------------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Social Forum<br>(1.30pm)         |                   |                  | 6 <sup>th</sup>  |                  |                  | 5 <sup>th</sup>  |                  |                  | 4 <sup>th</sup>  |                  |                  | 4 <sup>th</sup>  |                  |
| Environmental Forum<br>(10.00am) |                   |                  | 4 <sup>th</sup>  |                  |                  | 3 <sup>rd</sup>  |                  |                  | 2 <sup>nd</sup>  |                  |                  | 2 <sup>nd</sup>  |                  |
| Economic Forum<br>(4.00pm)       |                   |                  | 13 <sup>th</sup> |                  |                  | 12 <sup>th</sup> |                  |                  | 11 <sup>th</sup> |                  |                  | 11 <sup>th</sup> |                  |
| Learning Forum<br>(2.00pm)       |                   |                  | 12 <sup>th</sup> |                  |                  | 11 <sup>th</sup> |                  |                  | 10 <sup>th</sup> |                  |                  | 10 <sup>th</sup> |                  |
| Executive<br>(10.00am)           | 18 <sup>th</sup>  | 22 <sup>nd</sup> | 14 <sup>th</sup> | 18 <sup>th</sup> | 16 <sup>th</sup> | 20 <sup>th</sup> | 18 <sup>th</sup> | 15 <sup>th</sup> | 19 <sup>th</sup> | 17 <sup>th</sup> | 14 <sup>th</sup> | 19 <sup>th</sup> |                  |
| LSP Board<br>(3.30pm)            | 7 <sup>th</sup> * |                  |                  | 14 <sup>th</sup> |                  |                  | 7 <sup>th</sup>  |                  |                  | 6 <sup>th</sup>  |                  |                  | 12 <sup>th</sup> |

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\*Date already agreed  
The Local Strategic Partnership Conference will take place in the Spring, possibly March 2008.

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Dated 11 October 2007

AGENDA  
ITEM  
9



**Report to the LSP Executive**  
19<sup>th</sup> October 2007

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**Programme Developments**

- The Pilot edition of a "Communtiy Newspaper" has been well-received by local residents, an extended pilot of two further editions has been agreed by the Neighbourhood Management Board.
- Detached Youth Work is continuing to roll out across the neighbourhood, supported by Community Connections and the YMCA. An intensive youth consultation will form part of this exercise.
- NVS have been commissioned to deliver the Target Opportunities programme in partnership with GYROS, linking local residents into volunteering, training and employment opportunities.
- The Grey 2 Green programme continues to roll out to three new locations across the neighbourhood. Improvement work is due to start on Swirles Place and Fox's Passage supported by CSG funds.
- The programme is also supporting a range of parenting intervention in the neighbourhood, including some intensive work with families at risk and some capacity building for parenting practitioners.
- The programme is match-funding with the CDRP, a period of street-based outreach for those with alcohol issues and looking intot he longer-term feasibility of a drop-in centre for vulnerable people.
- A mid-term evaluation of the programme and interim resident's perceptions study will commence in November.
- The Middlegate Focus group is currently seeking to co-ordinate a visioning exercise for Middlegate.
- The Neighbourhood Centre is now fully occupied housing; The Credit Union, CLIP, Shelter, Volunteer Centre and VSP, along with members of the Comeunity Team. The Safer Neighbourhoods Team and Carter and Carter are also utilising the Centre for outreach purposes.
- A local marketing campaign will start in November to celebrate the positive elements of South and Central Yarmouth, under the strap-line "I ♥ GY".
- Check the web-site [www.comeunity.info](http://www.comeunity.info) for more information.

*Rob Gregory*  
*Neighbourhood Manager*