

<b>BELTON with BROWSTON PARISH COUNCIL</b>  <i>Parish Clerk</i> <b>Stephen Williamson Tel: 01493 789422</b>	<i>Chair:</i> <b>Malcolm Scott</b>  <i>Vice Chair:</i> <b>John Rudrum</b>	<b>MINUTES OF PARISH MEETINGS</b>  <b>2009 - 2010</b>
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<b>MINUTES OF THE ANNUAL PARISH COUNCIL MEETING</b>
<b>THURSDAY 7<sup>th</sup> MAY 2009 - JOHN GREEN INSTITUTE</b>

<b>IN ATTENDANCE</b>
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M.J. Scott (chair), J. Rudrum (vice chair). Councillors B. Clark, M. Cornish, J. Fuller, M. Greenacre, E. Myhill, P. Nichols, P. Roberts, B. Swan, B. Watts, L. Wells. Mr. S. Williamson (Clerk) and two members of the public including County Councillor B. Walker for report.

*The meeting commenced at 7.30 p.m.*

<b>1: APOLOGIES FOR ABSENCE</b>
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There were no apologies. Cllr. R. Fiorentini absent. Noted that Borough Councillors B. Stone and M. Thompson had apologised for being unable to attend.

<b>2: ELECTION OF CHAIR</b>
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The Chairman (Cllr. Scott) called for nominations. Cllr. Cornish Proposed Cllr. Rudrum, Seconded Cllr. Wells. Cllr. Swan Proposed the existing Chairman, Seconded Cllr. Greenacre. Cllr. Scott then stated he did not wish to stand against another candidate. Cllr. Greenacre then Proposed Cllr. Swan, Seconded Cllr. Watts. The Clerk enquired as to whether both Cllrs. Rudrum and Swan were prepared to accept nomination, the answer affirmed. Cllr. Scott then asked if Council preferred to vote by show of hands or private ballot, the consensus was to vote privately. The Clerk distributed ballot slips. After a suitable period of time folded slips were returned to The Clerk, who after counting announced that Cllr. Rudrum had polled 8 votes, Cllr. Swan 4. Cllr. Rudrum was then asked to formally accept Chairmanship, at his positive reply Cllr. Scott stood down.

<b>3: ELECTION OF VICE CHAIR</b>
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The new Chairman called for nominations. Cllr. Roberts Proposed Cllr. Clark, Seconded Cllr. Cornish. Cllr. Greenacre Proposed Cllr. Swan, Seconded Cllr. Watts. The Clerk enquired as to whether both Cllrs. Clark and Swan were prepared to accept nomination, the answer affirmed. The Clerk distributed ballot slips. After a suitable period of time folded slips were returned to The Clerk, who after counting announced that Cllr. Clark had polled 7 votes, Cllr. Swan 5. Cllr. Clark was then asked to formally accept the role of Vice Chair - affirmed.

<b>4:</b>	<b>FINANCIAL</b>
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To confirm the Clerk as Responsible Financial Officer, and to confirm the external auditor as Mr. Ian Devine of Messrs. Savills. Proposed Cllr. Swan, Seconded Cllr. Rudrum. All In Favour

*At this point (7.44 p.m.) By prior arrangement Cllr. Lee Wells left the meeting*

<b>5:</b>	<b>PORTFOLIOS</b>
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Cllr. Roberts suggested a delay in confirming and allocating Portfolio responsibilities until such time that a meeting to clarify and fully explain roles, as well as to re-allocate if and as required, could be held. This agreed. Proposed Cllr. Cornish, Seconded Cllr. Myhill. All In Favour. The exception to this was that the Village Upkeep Portfolio needed immediate filling as Cllr. Swan had taken on the Financial/Standards Portfolio. The Chairman agreed to hold the Village Upkeep Portfolio temporarily. With regards to Cllr. Wells, it was suggested he take Social Inclusion Portfolio, until confirmations made. Proposed Cllr. Swan, Seconded Cllr. Clark. All In Favour.

<b>6:</b>	<b>COMMITTEES/WORKING PARTIES/REPRESENTATIVES</b>
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There were no current Committees. To retain current Working Parties until further notice and to formally co-opt Mr. John Lynch to the New Road Field WP. Proposed Cllr. Rudrum, Seconded Cllr. Nichols. All In Favour

NEW ROAD FIELD	Councillors Nichols (Chair), Greenacre, & Rudrum. Co-opted G. Cooper, J. Lynch, S. Williamson. Convener Sandra Jarvis		
ALLOTMENTS	Councillors Watts (Chair) & Greenacre		
BELTON HEATH	Councillors Watts (convener), Fiorentini, Myhill, Nichols & Rudrum.		
YOUTH POLICY	Councillors Fuller (convener), Fiorentini, Myhill, Nichols, Roberts, & Rudrum		
<i>REPRESENTATIVE TO J.G.I.</i>	<i>Councillor Fuller</i>	<i>FOR BROWSTON</i>	<i>Councillors Nichols &amp; Rudrum</i>

<b>7:</b>	<b>STANDING ORDERS/FINANCIAL REGULATIONS</b>
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To re-adopt - Proposed Cllr. Swan, Seconded Cllr. Fuller. All In Favour. Cllr. Myhill gave her opinion that all new Councillors should be given copies as a matter of course, this agreed without vote. The Clerk stated that son far as he was aware the PC were using the standard Government Issue set of Standing Orders, Cllr. Scott disagreed, producing a copy headed with the name of the Council. The Clerk stated that he would in any case be checking and detailing possible alterations for consideration later in the year.

*At this point (7.59 p.m.) the meeting was suspended to allow members of the public to speak*

## PUBLIC SECTION

A representative of the Southern Villages Team of Norfolk Police had arrived and briefly gave the April crime report prepared by PCSO Laura Allen. This showed 8 recorded Crimes. *A copy of the report is appended to but does not become part of the Minutes.* A question was raised by Cllr. Watts requesting more detail as to location of car crimes, in response the PCSO stated that three of these had been in the same road and were probably connected. Cllr. Fuller agreed to speak to PCSO Allen and ask for more specific details where possible in future. The Chairman asked if the police could note that a presence would be of benefit in the Bracon Road area. *After the report the police representative left the meeting*

Mr. Andy Jenner passed his congratulations to newly elected Chairman, and wished to thank the outgoing Chairman for his efforts and work over the years, stating that he hoped his presence would continue.

County Councillor Walker, also congratulated the newly elected Chairman stating that he "had a big pair of boots to fill". He commented on continuing concerns over Waveney School, stating his understanding that things were in the pipeline, but it was difficult to obtain specific information, he agreed that it was strange that some organisations had been accepted for meetings at the venue whilst others turned down, a good example being the Brownies, who were currently at Moorlands school without a water supply to assist their crafts. He had contacted Jeff Leake who had promised to arrange a meeting. Councillor Walker apologised that he may not attend the next meeting as he would be busy with election work. On behalf of the Council, the Chairman thanked him and wished him luck at the forthcoming County elections in June.

## THE PARISH COUNCIL MEETING - REMAINING BUSINESS

*This part of the Meeting commenced at 8.13 p.m.*

8:

### DECLARATIONS OF INTEREST

School Governors/Children's Centre - Cllr. Greenacre. JGI Trustees - Cllrs. Clark, Fuller (PC Rep), Nichols and Rudrum. Village Events - Cllr. Greenacre. Community website/Village Voice - Cllrs Rudrum, Scott, Swan & Watts (personal interest). Friends of JGI - Cllrs. Fuller & Swan. Waveney Extended Learning Centre (Personal) Cllrs. Scott, Nichols, Greenacre & Cornish. Also noted that all Parish Councillors are Trustees of Belton Playing Field & sit with dispensation from the Standards Board. *(Mr. Wells - Dispensation applied for)*

9:

### MINUTES OF LAST MEETING

The Minutes for the meeting held on 21<sup>st</sup> April had been prior circulated. The Clerk had been advised of one change whereby Cllr. Nichols was shown as both being present and apologising for absence. County Councillor also requested a slight alteration in the wording regarding his report. These alterations made, Cllr. Cornish Proposed the Minutes be accepted as a true and accurate record, Seconded Cllr. Myhill. Vote: 10 For, 0 Against, 1 Abstention (not at meeting). Carried. The Chairman signed the Minutes.

<b>10:</b>	<b>MATTERS ARISING</b>
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The Clerk reported that letters had been sent, as requested to Anglian Water, First Bus, Planning Dept (more time for application response) and Planning applicant (Care Home), also that the account for use of Parish Office (MP surgeries) had been sent to Mr. Wright. In addition E-Mails had gone to BYFC in relation to their contribution for the pavilion project and to GYBC (Seb Duncan) requesting information for accounts. The Clerk apologised that workload had prevented these letters being done until a few days after the last meeting, which made it understandable that no responses had been received.

<b>11:</b>	<b>CHAIRMAN/CLERK REPORTS</b>
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Out of courtesy the outgoing Chairman was asked if he had any report, the answer being no. As incoming Chairman Cllr. Rudrum had no report. The Clerk produced a draft of the certificate for Citizen of the Year, with forthcoming APM in mind, this was approved. A short discussion ensued on getting notifications out to the local groups. The Clerk then mentioned an e-mail that had been received from a local resident, enquiring as to the possibility of purchasing Town Pit. Cllr. Scott stated his belief that this was actually owned by GYBC with the PC managing it. Agreed that a letter be sent to GYBC.

<b>12:</b>	<b>NEW ROAD FIELD</b>
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The report of the latest Working Party meeting had been prior circulated. *A copy of the report is appended to and becomes part of the Minutes.* Cllr. Nichols amplified on one or two points in the report, including a site visit by himself and Cllr. Rudrum. Discussion ensued regarding the telephone with Cllr. Greenacre pointed out that the WP had agreed the telephone should go into the foyer and not the kitchen, it was agreed to enquire about an outgoing call barring system whereby no outgoing calls could be made without a code, excepting those to 999. The Clerk informed that Bill Richmond of the Camera Club would be attending the first photo-shoot, and that Garry Cooper (BYFC) was arranging for a young member of BYFC to be there. The Clerk also stated that he had spoken to Sandra Jarvis and would be preparing the necessary release forms. Lastly the Clerk, again referring to the report advised Council that the first payment was substantially higher than mentioned on the cash-flow grid - work had proceeded at a quicker pace in good weather, later figures, would adjust accordingly.

<b>13:</b>	<b>FINANCIAL REPORT</b>
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<b>14:</b>	<b>INTERIM PAYMENTS</b>
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Chq. No	Payee + detail	VAT	Amount
001 (Pavilion a/c)	John Youngs - First stage payment for pavilion construction	£7,092.88	£54,378.72
VAT REG: 426489817		Proposed for payment: Cllr. Scott    Seconded: Cllr. Nichols    All In Favour	

*At this point (9.00 p.m.) County Councillor Walker left the meeting*

<b>15:</b>	<b>PORTFOLIO REPORTS &amp; VILLAGE MATTERS</b>
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**Cllr. Swan** handed the completed Bland Corner file to the Clerk and requested that repairs to the Teenage Village and possible improvement to bus shelter be agenda items for the next meeting. It was also agreed that the Clerk write to NCC Youth Services to ask for ma contribution to the likely work to Teenage Village  
**Cllr. Fuller** reported that he had received and completed the policing plan questionnaire from Norfolk police  
**Cllr. Greenacre** mentioned the perspex in the bus shelter, it was agreed this was a matter for Adshel  
**Cllr. Clark** informed about a tea party to be held at the JGI on June 18<sup>th</sup> (2-4 p.m.) In aid of Marie Curie, she also requested raffle prize donation for APM raffle which would be in aid of Motor Neuron Disease Association

<b>16:</b>	<b>PLANNING</b>
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<b>06/09/0262F</b>	<b>Symonds. 31 Station Road South. 2 storey extension at side</b>
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Cllr. Greenacre stated there was no reason to comment adversely on this application and Proposed that the PC had no objection, subject to any adverse representations from neighbours. Seconded Cllr. Swan. All In Favour.

Cllr. Greenacre advised that the plans for the Care Home had been called in and would go to GYBC Committee (scheduled for 19 May). She also asked, in light of one or two recent applications that the Clerk write to GYBC (Planning) to ascertain current policy on informing neighbours of applications. The Clerk informed Council of a refusal of planning consent for 06/09/0156F (Waveney Cottage).

<b>17:</b>	<b>YOUTH MATTERS</b>
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Cllr. Myhill reported there were still problems with NCC Youth Services, and that the bus was now only visiting fortnightly. On a brighter note she reported that the recent darts evening had bee a big success with five teams, and that Adventure Scouts had also attended. She thanked Cllr. Clark for arranging refreshments. Cllr. Myhill also confirmed that she had heard from Stave Saunders at NCC in regards to her CRB check application

<b>18:</b>	<b>CORRESPONDENCE</b>
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A Briefing document on the possible County organisational changes was handed to Cllr. Greenacre, a copy of 'The Playing Field' magazine and literature handed to Cllr. Nichols. The Clerk also advised of a communication from BT informing that the payphone near The Kings Head would be made 'cashless'

*The Chairman thanked Councillors for their support band assistance in covering a long agenda. There being no further business the meeting closed at 9.24 p.m.*

