

# BELTON WITH BROWSTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE JOHN GREEN INSTITUTE  
ON THURSDAY 4 JANUARY 2007 AT 7.30 PM

Present: Cllrs M Scott-Chairman, J Rudrum-Vice Chairman, B Clark, J Eggleston, J Fuller, P Nichols,  
L Barker, D Barker, E Tuxford, C Williamson, B Williamson, PSC0, 4 members of the public and the Clerk Mrs Weymouth.

## 1. PUBLIC PARTICIPATION

### ESSEX & SUFFOLK WATER MAIN

A parishioner requested a letter of thanks be sent to the water supplier who had worked from 8 00am to 12 midnight to repair a burst water main – this was agreed.

### PCSO's

The PCSO informed the Parish Council the Police were unable to submit a written Crime Report due to a member of the admin staff having left.

The following crime figures were reported:

- 1 attempt burglary
- 1 theft
- 1 ASH
- 1 common assault
- 8 criminal damage to vehicles
- 2 other criminal damage
- 1 attempt motor vehicle theft

PCllr Eggleston informed the Officer that on Bell Lane PF there are broken glass bottle and beer bottles. The PCSO informed the meeting the Police are powerless to taken any action on alcohol drinking if the person is over 18 years of age. The Officer said he did not think there was a lot of glass, but would look into it.

## 2. DECLARATION OF INTERESTS

The Chairman asked had any PCllrs an interest in any item on the Agenda

School Governors – PCllr C Williamson, M Scott  
Community Team – PCllr B Clark & I Mannall  
JGI – PCllr J Rudrum, B Clark  
Events Committee – PCllr B Clark & J Rudrum  
Vvoice – PCllr Scott, Rudrum & Tuxford  
Town Pit – PCllr B Williamson & C Williamson

## 3. APOLOGIES

PCllr Greenacre who is unwell  
PCllr Mannall who has another commitment  
BCllr Walker who is unwell

## 4. PLANNING APPLICATIONS

The following application was considered

06/06/1058/F proposed ground and first floor extension 12 Paddock Close Belton for Mr Collier – no objections.

## 5. MINUTES AND CONFIDENTIAL MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 DECEMBER 2006

Page 1

A copy of these Minutes had been distributed to all Parish Councillors prior to the meeting.

Amendments to Minutes PCllr Rudrum had objected to a telephone call – to read Agenda 14 – Village Voice - PCllr Rudrum had objected to a telephone call.

With amendment to Agenda 14 of PC Minutes 7 Dec 2006  
PCllr Fuller proposed they be accepted as a true record  
Seconded PCllr Tuxford  
All in agreement  
The Minutes were signed.

## 6. MATTERS ARISING

### Notice board and maps

The meeting was informed the Notice Board is being delivered to PCllr Tuxford this week. The maps should also be delivered to PCllr Tuxford in the very near future.

It was agreed PCllr Tuxford would speak with Pat's to obtain permission to site the Notice Board on their wall.

### Play equipment fire damaged

The meeting was informed GYB Services have now been given instructions by GYBC to carry out the repairs.

*The meeting closed to allow BCllr Stone & Thompson to speak*

### Bell Lane playing field light

BCllr Stone informed the meeting he had spoken with the GYBC Officer Mr Mutten for clarification on maintenance of lighting on playing fields in the borough. The lights on Borough Council playing fields are maintained and paid for by GYBC. The lights on privately owned and Parish Council playing fields are paid for the owners of the fields. As a favour GYBC had carried out the repairs to the light on Bell Lane PF, but this was the last time.

The Chairman informed the meeting he had made enquiries and that there is someone locally who could look into carrying out vandal proof works to the light – it was agreed the Chairman should pursue this matter further. BCllr Stone stated if this work can be carried out satisfactorily then he will inform Mr Mutten and then ask questions, why GYB Services had not been able to do likewise.

### Grant from GYBC for additional childrens play equipment on the Bell Lane PF

BCllr Thompson stated if a letter is sent to BCllr Stone and himself giving the reasons why a Grant is required it will be considered. Especially since the PC had lost out on a Grant due to applying for dispensation from the Standards Board. This item to be dealt with under Agenda item 8 playing fields/sport

*The meeting re-opened*

## 7. VILLAGE VOICE BOARD MINUTES & PROPOSALS (21.12.06)

A copy of the Board meeting Minutes held on the 21 December 2006 had been distributed to all PCllrs prior to the meeting.

*The meeting closed to allow a board member Mr Swan to participate in the discussions.*

PCllr Fuller proposed that VVoice should continue  
Seconded PCllr C Williamson  
8 voted for  
3 abstentions

PCllrs discussed the three options put forward by the Board for the PC to consider:

- Advision – taking over the newsletter with the PC news being produced by the PClerk. Taking the production out of the village. There could be problems with Groups in the village giving reports. Advertisers may not support a 'commercial VV'
- Community Enterprise – with no editorial or financial connection to the Parish Council, run on a charity basis with PClerk putting in all PC news.
- The Village Voice discontinues.

Concerns were expressed at the fact at the previous PC meeting the PC had agreed the profits from the VV would cover the cost of setting up a website and it running/managing costs for the first year. The meeting was informed the profit is

already in place so its would not be affected.

It was reported that all the VVoice is produced and managed all on a voluntary basis – with all expenses met by the board members. It was felt this was inappropriate

It was felt Vvoice was a valuable newsletter for the community.

Comments were made at items appearing in Vvoice, where they were confidential items dealt with by the PC.

The Chairman of the PC being the Editor of VVoice there is a conflict of interest

The following concerns were expressed if it was run as a non profit making charity - Community Enterprise:

- That more consideration needs to be given to the legal implications for the Enterprise.
- The structure
- Terms of reference.
- Parishioners knowing Vvoice is no long run by the PC.

It was felt there was not enough time to change it from PC run Vvoice, all the above items need to be investigated.

#### *The meeting re-opened*

PCllr Scott proposed the board has a meeting to consider the PC views. The present Board produced the February 2007 edition, under licence and bring to the earliest PC their written proposal for a community enterprise.

Seconded PCllr B Williamson

6 for

2 abstentions

3 board members did not vote.

## 8. PORTFOLIO HOLDERS REPORT

### Village Maintenance – Cllr Eggleston

Matters arising:

#### Gorse Close siting of a seat

The meeting was informed of a petition received from a number of residents in Gorse Close objecting to a seat being sited in the close.

The meeting was informed at the 7 Dec 2006 meeting it had been agreed to write to NCC to see if they would give a licence for siting a seat. This item left in abeyance for NCC opinion.

#### Planting schemes in the village

The PClerk read a FAX from PCllr Rudrum 'a short while ago I enquired about monies left in the planting scheme could I have the sums spent and could you bring receipts to PC meeting and any other relevant paperwork'. From this FAX PCllr Eggleston had been informed and the following receipts were submitted being a total of £147.05p leaving a balance of £2.95p on the funds given to PCllr Eggleston for the planting. PCllr Rudrum raised the matter due to seeking sponsorship for planting.

The £147.05 will be included in the Financial Statement to the end of December 2006 – which will show the amount spent in the current financial year.

#### Community Caretakers maintenance of the seats in the parish

The PClerk read an email received from the Chairman concerning the seats; he did not want the information from the Portfolio holder whose remit was the Community Caretaker, the audit trail as submitted by the Chairman:

March 2006 the refurbishment was underway

Summer 2006 advised none of the work had been carried out for 2 years

Have any of the seats been refurbished

The meeting was informed all the seats had been refurbished by the end of September 2006.

PCllr Eggleston read the following report:

## VILLAGE MAINTENANCE REPORT 4 JANUARY 2007

- Community Caretaker

The seats have all been refurbished/repared – completed end of Sept 2006

The seat on the Precinct needed repairing and this has been carried out without cost to GYBC as wood was replaced with re-cycled wood.

The CC report states increased amount of dog waste on PF (Bell Lane) and Broome Gardens – to put up Notices on PF accordingly

Broken bottles – needs to be reported to PCSO (this was done at this meeting)

Overgrown areas around the footbridge - needs to be reported to GYB Services

- Other items

1. Areas for garden/seat proposals identified on NCC Maps – to be forwarded to NCC
2. Flytipping on Bramble Gardens – GYB Services to be requested to remove.
3. Hedge needs cutting Silver Gardens/Rosedale – GYB Services to be requested to remove

## ROSE MAINTENANCE REPORT 31 December 2006

### *Bell Lane Playing Field*

#### Shelter

There are lots of broken beer bottles in and around the shelter. The glass shreds are being walked into the mud in front of the shelter making it impossible to completely clear all debris.

#### Playing Field

There has been a marked increase in the amount of dog waste around the edge of the playing field, also several times 1 have picked up bagged dog waste in the passageway leading onto Broome Gardens.

During the spell of icy weather 1 have been putting grit onto the slopes leading up to the footbridge.

#### Shops

I will continue to dig out overgrown verges and gutters in front of the shops as time allows.

#### Village

The areas at either side of the footbridge on New Road are so overgrown with brambles that 1 am having real difficulties gaining access to clear them. Unfortunately this is an area that does need regular clearing as it seems to be a favourite place to throw rubbish, dog waste bags etc. 1 was wondering if we could organise to get some of the brambles cleared so I could access it from the road rather than having to climb over the footbridge to get to it.

Overall the village has remained fairly free of major litter. The playing field will be cleared during the last week of the month.

#### ACTION TO BE TAKEN

PCllr Eggleston proposed:

Letters be sent to NCC for licences for flower beds and siting a seat

Letter to be sent to GYB Services – clearance of litter and brambles around footbridge

Letter to be sent to GYB Services – flytipping on Bramble Gardens

Letter to be sent to GYB Services – Sliver Gardens/Rosedale hedge cuttings to be removed.

Seconded PCllr Nichols

All in agreement

### Conservation/Green living Cllr L Barker

PCllr L Barker verbal report:

#### Howards Common

The gate from the Wild Duck Holiday Complex has been locked for around 14 days. The site has informed residents that

when they have gone to remove the padlock it had been frozen.

ACTION TO BE TAKEN  
None

Playing field/sports – Cllr Nichols

PCllr Nichols gave the following verbal report:

New Road Sports Field

- *FA Grant funding*

The paperwork has been sent to the FA so that they can consider given a Grant.

The Working Party is holding a meeting on the 18 January 2007. Mr Lemmon of the FA will be holding discussions into the process to obtain FA funding. The FA are giving the PC plans of buildings that have already been given Grant approval by the FA. Once the PC has decided which plan would be best for their requirements an architect will be employed by the PC – the building is be vandal proof.

PCllr B Williamson asked if the WP had made any enquiries into match funding. It was reported the FA need to approve the scheme before anything further can be looked at - the Bohemians have to layout the field as the FA has suggested to obtain the maximum pitches – as yet the FA has not supplied this information.

- *Mobile Units*

Since the Bohemians have not reported any further damage, it is assumed there has not been any.

- *Booking Clerk*

Has received several enquiries to book the field, no action can be taken the Bohemians have not submitted their fixture list.

Bell Lane PF

- *Play equipment*

As agreed under Agenda 6 and discussions held with BCllr Stone & Thompson a meeting will be arranged with GYBC Officer M/s Dixon to put together several play equipment schemes for consideration by the PC. It was left with the PClerk to contact M/s Dixon. PCllr Nichols stated he is looking to work closer with PCllr Mannall when looking into this scheme. PCllr Eggleston asked to be kept informed on the matter as PFH for the Community Caretaker – this was agreed.

- *Dog fouling*

Discussions were held into the matter of fouling on the field and the Bell Lane footpath and the possibility of erecting signs prohibiting dog fouling. It was agreed this would be an Agenda item for the next meeting.

ACTION TO BE TAKEN

PCllr Nichols proposed the PClerk writes to Cllr Stone & Thompson to ask them to advise GYBC that due to interest conflicts the PC could not apply for a play equipment Grant and is there any money available which the PC could match fund.

A meeting to be arranged with GYBC Officer M/s Dixon to put together several play equipment schemes.

Agenda item for the next meeting 'Dog fouling'

Seconded PCllr Scott

All in agreement.

County Councillor – Cllr C Williamson

Matters arising

*Browston – street nameplates*

The replacements have not been sited - GYB Services are to be contacted for a date when they will be installed.

### *Speeding in Browston – reduction to 30mph*

NCC response to the 30mph restriction is as follows 'speed limit levels are determined by a number of factors in accordance with policies and guidance from the Department of Transport and our own policies based upon this they are unable to take any action.'

- *Parking Wensum Way*

PCllr Fuller reported he had not had a visit from the Police or PCSO's – so the matter has not been discussed. It was left with PCllr Fuller to pursue the matter with the Police

- *New Road calming and the road works in relation to new build in Bradwell*

The meeting was informed the road calming is having no effect.

The Chairman informed the meeting the Yarmouth Mercury is now looking into the problems with the road works as there have been several incidents.

PCllr C Williamson read the following report:

#### *Surface water drainage works at Bracon Road*

A Notice has been received for the above works, which will commence on 8 January 2007 for a two week period. The scheme will improve the drainage at the junction of Bracon Road and Station Road North. There will be traffic signals in place – access to properties within the works will be maintained. This Notice will be placed in the PC Notice Board.

#### ACTION TO BE TAKEN

PCllr C Williamson proposed the following actions:

Chase GYB Services for the street namplates.

PCllr Fuller to speak with Police on parking problems.

Drainage scheme Notice to be placed in the PC Notice Boards

Seconded PCllr Scott

All in agreement

#### *Village Organisations – Cllr Clark*

PCllr Clark gave the following verbal report:

- 23 December childrens Xmas event – with an entertainer –was well attended there were over 12 children + parents and grand parents.
- The Events Committee will be holding further events for the children at half term and at Easter.

PCllr Clark wished PCllr Greenacre a quick recovery.

#### ACTION TO BE TAKEN

None

#### *Village Hall/Community Centres PCllr Greenacre*

PCllr Greenacre not present and no report submitted

#### *School & Youth PCllr Mannall*

PCllr Mannall not in attendance and no report submitted

#### *Planning – Cllr R Barker*

Cllr R Barker gave the following verbal report:

#### *Block drain Station Road South*

This drain was blocked due to the amount of grease properties had put into the drainage system, it had been totally

blocked by solid fat.

*Burst water main Bracon Road*

This was also reported by a parishioner

ACTION TO BE TAKEN

None

Youth Liaison – Cllr Rudrum

Cllr Rudrum gave the following verbal report:

- CRB  
PCllr Rudrum check has been approved.

- Shelter

The re-painting should be carried out in the near future.

- Youth project

The table tennis table has now been delivered

Mrs Fuller and PCllr Fuller are now attending the youth project meetings providing refreshments

- Part-time Youth Worker

PCllr Rudrum is now on the NCYS books as a volunteer Part time Youth Worker

ACTION TO BE TAKEN

None

Borough Council/Police – Cllr Fuller

PCllr Fuller informed the meeting he had nothing to report, neither the Police or PCSO had met with him.

- Parking problems Wensum Way

It was agreed to leave PCllr Fuller to discuss the parking problems in Wensum Way with the Police.

- PCSO's

The meeting was informed the government funding for the CSPO's has been reduced by a third.

Concerns were expressed at the fact all areas in the borough will not have the PCSO's. Those already employed will be deployed throughout the borough.

Risk Assessment – Cllr B Williamson

PCllr B Williamson stated he had nothing to report

Publicity – Cllr Tuxford

Cllr Tuxford verbally reported:

Board and maps - reported under Matters Arising

ACTION TO BE TAKEN

Dealt with under matters arising

9.. MINUTES OF THE ALLOTMENT MEETING & AGM OCTOBER 2006

A copy of the Allotment Annual General meeting & Committee meeting held on the 24 October 2006 Minutes had been distributed prior to the meeting to all PCllrs.

There were no questions raised on the Minutes

PCllr D Barker proposed both sets of Minutes be accepted as a true record  
Seconded PCllr Fuller seconded  
All in agreement.

10.. LITTER BIN – ADDITIONAL SANDY LANE

Discussions took place into the location of a bin. The grass triangle adjacent to Station Road South – it was felt would not be the correct location due to visibility for drivers and half way down Sandy Lane could be a problem.

PCllr Scott proposed a letter should be sent to all residents in Sandy Lane for their views on an additional bin being sited in Sandy Lane  
Seconded PCllr C Williamson  
All in agreement

11.. CORRESPONDENCE

a. NCC changes in local government

It was agreed no action would be taken as GYBC Cabinet has agreed to a 2 tier system – which is status quo.

b. Norfolk Deaf Association

Their letter was outlined to the meeting – they are looking for funding and an area where their mobile ‘Hearing Support Service’ can be located. It was agreed a letter in reply informing them the PC has a Policy of only funds local groups. Area to site the mobile it was suggested the Kings Head, The Tavern and Bell Lane Precinct car parks.

c. Waveney DC LDF

This document given to PCllr D Barker

d. Grants given – thank you letters

The Chairman reported two thank you letters have been received one from the Events Committee and the other from the Arts Group.

e. EPRA Cookie Cure Scheme

This document given to PCllr Clark

f. NCC gritting schedule

PCllr C Williamson asked for the map to be placed on the Notice Board – this was left with PCllr Tuxford.

12.. ITEMS FOR THE NEXT AGENDA

The following was agreed:

Village Plan

Village Voice

Dog Walk

13.. VILLAGE PLAN

This item left until the next PC meeting due to documentation still to be received.

The meeting closed at 9 40pm