



**GREAT YARMOUTH**  
BOROUGH COUNCIL

# **AGENDA**

**for the**

**CABINET MEETING**

**24 September 2008**

**at 5.00 pm**

**(Please note start time of meeting)**

**LARGER PRINT COPY AVAILABLE  
PLEASE TELEPHONE: 01493 846325**

**CABINET**

To be held in the Supper Room, Town Hall, Great Yarmouth  
on Wednesday, 24 September 2008 at 5.00 pm

(Please note start time of meeting)

**A G E N D A**

**DECLARATIONS OF INTEREST**

You have a PERSONAL INTEREST in a matter being discussed at a meeting IF

- It relates to something on your Register of Interests form; or
- A decision on it would affect you, your family or friends more than other people in your Ward.

You have a PREJUDICIAL INTEREST in a matter being discussed at a meeting IF

- It affects your financial position or that of your family or friends more than other people in your Ward; or
- It concerns a planning or licensing application you or they have submitted
- AND IN EITHER CASE a reasonable member of the public would consider it to be so significant that you could not reach an unbiased decision.

If your interest is only PERSONAL, you must declare it but can still speak and vote. If your interest is PREJUDICIAL, you must leave the room. However, you have the same rights as a member of the public to address the meeting before leaving.

**1. MINUTES**

... To confirm the minutes of the 23 July 2008 (pages 1-3).

**2. ISSUES ARISING FROM SCRUTINY, ADVISORY GROUPS AND REGULATORY COMMITTEES**

No issues to consider.

**3. FORWARD PLAN – 1 SEPTEMBER – 31 DECEMBER 2008**

The Forward Plan will follow.

**4. PROPOSED REGENERATION PROJECT FOR ST GEORGES CHAPEL AND KING STREET – “SEA CHANGE”**

Report to follow.

**5. 2008/09 BUDGET MONITORING**

The Head of Financial Services' report will follow.

**6. LGR**

The report of the Executive Director (Customers and Resources) will follow.

**7. ANY OTHER BUSINESS**

To consider such other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.

**8. EXCLUSION OF PUBLIC**

In the event of the Committee wishing to exclude the public from the meeting, the following resolution will be moved:-

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12(A) of the said Act.”

**9. TOWN HALL RE-ROOFING AND ASSOCIATED WORKS PROJECT UPDATE**

... The report of the Head of Customer Services and Technical Director (Community Housing) is attached (pages 4-13, green paper).

**10. FORMER OMNIPAC SITE**

The Head of Regeneration and Environment's report will follow.

**11. MARKET PLACE SCREEN**

The Head of Central Services' report will follow.

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**CABINET**

**23 July 2008 – 6.00 pm**

**PRESENT:**

Councillor B Coleman (in the Chair); Councillors Ames, Plant, Shrimplin and Stone.

Councillors Castle and Walker attended by invitation.

An apology for absence was received from Councillor Peck.

Mr R Packham (Managing Director), Mrs J Ratcliffe (Executive Director – Customers and Resources), Mr S Duncan (Head of Financial Services), Mrs P Fox (Interim Head of Corporate Services), Mr R Hodds (Member Services Manager and Scrutiny Officer) and Mr J Davis (Emergency Planning Officer).

**1. MINUTES**

The minutes of 25 June 2008 were confirmed.

**2. ISSUES ARISING FROM SCRUTINY, ADVISORY GROUPS AND REGULATORY COMMITTEES**

**(a) Flytipping**

On reference from the Scrutiny Committee of 7 July 2008, Cabinet was advised that the Scrutiny Committee at its last meeting gave consideration to the costs associated with flytipping in the Borough and as part of the discussions on this issue, agreed that Cabinet should be asked to consider the following recommendations to alleviate flytipping problems:-

- Free collections.
- Better education and use of PCSO's.
- More evidence gathering.

In response to the above recommendations, the Cabinet Member (Environment) reported on the details of bulky items collection throughout the Borough. He also stated that he would be willing to write to the Norfolk Constabulary to request PCSO's to be more proactive with regard to flytipping issues. With regard to evidence gathering, the Cabinet Member gave full details of the flytipping issues that were currently the subject of court proceedings.

**RESOLVED:**

That the Scrutiny Committee's recommendations in respect of flytipping, together with the proposed action as outlined above by the Cabinet Member (Environment), be noted and endorsed.

**3. FORWARD PLAN – 1 JULY TO 31 OCTOBER 2008**

Cabinet received the Forward Plan for the period 1 July to 31 October 2008.

**4. OMBUDSMAN'S ANNUAL LETTER**

Cabinet considered the Head of Central Services' report with regard to the Ombudsman's Annual Letter. Members were advised that the letter gave a summary of the complaints about the authority that the Ombudsman's Office had dealt with over the past year. The Member Services Manager and Scrutiny Officer reported that the points to note this year are:-

- A significant decrease in the number of complaints.
- No findings of maladministration.
- Two complaints were settled locally with a payment of £318 in compensation.
- Continued improvement in response time for dealing with complaints.

**RESOLVED:**

That the Ombudsman's Annual Letter be received.

**5. BUSINESS CONTINUITY POLICY**

Cabinet was advised that under the terms of the Constitution, the Executive Board had recently approved a Business Continuity Policy and Management Strategy which would ensure that the Borough Council meets the requirements of the Civil Contingencies Act 2004 and British Standard 25999-2. Cabinet was asked to agree to recommend to Council that part of the Policy which recommends an addition to the Terms of Reference of the Audit and Risk Committee as follows:-

"The Audit and Risk Committee will act as a point of strategic leadership and support regarding business continuity and receive recommendations and assessments from the Business Continuity Workgroup."

**RESOLVED:**

That Council be recommended to agree to the addition to the Terms of Reference of the Audit and Risk Committee on the lines outlined above.

**6. 2008/09 BUDGET MONITORING**

Cabinet received the Head of Financial Services' report which presented a General Fund revenue budget performance review as at 30 June for the three months from 1 April to 30 June 2008.

**7. CLOSURE OF MEETING**

The meeting ended at 6.15 pm.