

**LARGER PRINT COPY AVAILABLE
PLEASE TELEPHONE: 01493 846325**

NOTES OF THE MEETING OF CABINET MEMBERS

21 September 2005 – 4.00 pm

PRESENT:

Councillor Coleman (in the Chair); Councillors Shrimplin, Smith and Stone.

Apologies for absence were received from Councillors Collins, Lawley and Page.

Mr R Packham (Chief Executive Officer), Mr M Barrow (Corporate Director Environment and Economy), Mr W Flatman (Head of Financial Services), Mr R Neve (Head of Property Services), Mr R Hodds (Member Services Manager) and Mr D Mallett (Market Manager).

1. MINUTES

The minutes of the meeting held on the 7 September 2005 were confirmed.

2. COUNCIL PRIORITIES

The Lead Cabinet Members provided an update on the following priorities on an exception basis:-

- **Stronger Communities**

The Leader reported on the receipt of a letter from UNISON National Office asking the Council to consider certain issues. It was agreed that this matter would be considered at the next meeting. With regard to the Service Area Agreement with the Citizens Advice Bureau, the Chief Executive Officer confirmed that work has already commenced on this agreement.

The Leader reported on a letter from the Norfolk Records Office indicating that in March 2008 would see the 800th Birthday of the Borough of Great Yarmouth its foundation being taken as the Charter of King John. The Norfolk Records Office had indicated that this might be a good opportunity for a celebration of the history of the Borough with an exhibition of charters, maps and other items showing the changing face of Yarmouth through eight centuries. The Norfolk Records Office had also suggested that the Borough's Charters and the Hutch Map might be better stored in the new archive centre of the Norfolk Records Office. This would facilitate both the Charters and the Hutch Map being kept in a better controlled atmosphere for these documents.

Cabinet Members endorsed the proposals with regard to the celebrations of the 800th Birthday of the Borough of Great Yarmouth and also endorsed the suggestion that the Town's Charters and Hutch Map should be transferred to the Norfolk Records Office subject to the Borough receiving facsimile copies of these documents.

The Leader reported on a letter received from the Chairman of Community Safety (Great Yarmouth) Limited with regard to funding and it was agreed that this matter would be considered at the next meeting.

(Councillor Shrimplin declared an interest in the above item in his capacity as the County Council representative on the above body)

The Cabinet Member (Property Development and Regeneration) asked Cabinet to give consideration to the possibility of the portrait of King George currently housed in the Assembly Room being cleaned at an approximate cost of £3,000. Cabinet Members endorsed the proposal that the Member Services Manager should investigate the possibility of carrying out the above works.

- **Economic**

The Cabinet Member (Property Development and Regeneration) updated Members on the present position with regard to car park signage. He advised Members that there were currently 22 meters in car parks and each would be provided with new signage and tops. The estimated cost of these works would be in the region of £138,000. It was proposed that these works would go out to tender in about two weeks time and that following the tender process the actual cost of providing the signage would be known. It was also anticipated that these works would commence on the 9 January 2006.

With regard to Beacon Park, the Cabinet Member (Property Development and Regeneration) reported that the PKF building was currently underway and that works in respect of the Norfolk Coastal Centre for Independent Life had commenced with an anticipated June 2006 completion. In respect of this development Members were advised that it may be necessary to relocate some trees. Members were advised that a new brochure for Beacon Park would be launched in the near future. Cabinet Members were updated with regard to the present position on the speculative office development and Members discussed the likely rent level to be accrued from this development. With regard to Cobbs Place, Cabinet Members were advised of the outcome of the survey and the Head of Property Services had been asked to re-evaluate the results of the survey with a view to works being undertaken in the near future.

The Corporate Director (Environment and Economy) updated Members on the present position with regard to the Breydon Marina Development and advised Cabinet Members that designs were expected within three/four weeks. Details of the discussions with the media on this issue were reported. The Cabinet Member (Property Development and Regeneration) indicated that there may be a need for Cabinet to interpret and advise Development Control Committee on policy issues in respect of this proposed development.

- **Environment**

The Cabinet Member (Environmental Services) reported that action was currently being taken with regard to the current problems at the Caister sewage works. He also expressed his concern with regard to the continuing problem in respect of fly-tipping and need for more positive action to be taken on this issue. The Leader reported that issues relating to fly-tipping had been discussed yesterday at the Norfolk Local Government Association where it had been agreed that the judiciary needed to be advised of the problems associated on this matter.

The Corporate Director (Environment and Economy) reported on the proposal to introduce a campaign for checking transfer documents. Reference was also made to problems of litter

with regard to the market place area. The Corporate Director (Environment and Economy) also reported that it was proposed to issue a weekly press report giving an update on "Enviro Crime" issues.

With regard to Shoreline Management, the Cabinet Member (Environmental Services) reported that he has raised this issue at a recent meeting of the LGA Rural Commission where there had been general support across the board in for the Council's proposed action on this issue. The matter had also been discussed by the County Council's Cabinet where there had also been cross-party support to put their weight behind this scheme. The Leader reported on a recent meeting held with representatives from North Norfolk District Council and Professor O'Riordan of the UEA when matters relating to coastal erosion had been discussed. He advised Cabinet Members that Professor O'Riordan was carrying out an independent study which would be completed with the next 12 months. It was suggested that it may be possible to use some of the Planning Support Grant funding to support this study. The Chief Executive Officer also reported that Waveney District Council were supportive of the above action.

Cabinet Members agreed that further detailed consideration of the above matter would be considered at the next meeting.

The Cabinet Member (Environmental Services) reported that County Council had discussed issues relating to dredging licenses last week and had agreed to put in a holding objection.

With regard to waste management, the Leader reported on a meeting of the County's Waste Partnership held on Monday when issues relating to waste minimisation and recycling targets had been discussed.

- **Social**

No items to report under this heading.

- **Resources**

The Cabinet Member (Resources) updated Members with regard to the present position in respect of single status/job evaluation which were currently running on schedule.

- **Putting People First**

No items to report under this heading.

3. ITEMS FOR EXECUTIVE ADVISORY GROUPS/POLICY DEVELOPMENT COMMITTEE

Members noted that there were no items for consideration by the above.

4. MIGRANT WORKER ACTION PLAN

Cabinet Members considered the draft Migrant Worker Action Plan from the Community Cohesion Strategic Group which had been developed since the Migrant Worker Conference held in June 2004. The Council was now being asked for its agreement to the draft plan and to give support to its implementation.

Cabinet Members agreed to endorse the Migrant Worker Action Plan.

5. MARINA CENTRE – LEISURE CONNECTION

The Corporate Director (Environment and Economy) updated Cabinet Members on the present position of Leisure Connection with regard to their management of the Marina Centre.

6. LOCAL ECONOMIC GROWTH INITIATIVE

The Chief Executive Officer confirmed that the Borough Council had received £80,000 to meet the costs of the preparation of a bid in respect of the Local Economic Growth Initiative from GO-East.

7. BRIEFINGS ON ITEMS FOR THE EXECUTIVE – 21 SEPTEMBER 2005

Cabinet Members considered briefings on items for the Executive of the 21 of September 2005.

8. CLOSURE OF MEETING

The meeting ended at 6.25 pm.