

# BELTON WITH BROWSTON PARISH COUNCIL

## MINUTES OF THE COMMUNITY & ENVIRONMENT COMMITTEE HELD AT THE WAVENEY SCHOOL, BELL LANE ON TUESDAY 29 MARCH 2005 at 7:30pm

Present: J. Rudrum (Chairman), B. Clark (Vice-chair), L. Barker, J. Eggleston, I. Mannall, and the Assistant Clerk.

1. APOLOGIES

P Nichols and E Tuxford.

2. PUBLIC PARTICIPATION

None

3. DECLARATION OF INTERESTS

All Members declared an interest in the Commons and Bland Corner.

4. MINUTES

MEETING OF THE 22nd February 2005 L Barker requested the Minutes be amended to show her arrival just prior to Item 7. J Eggleston requested that the words "and members of the public" be added to the note of closure of Meeting following Item 7. J Eggleston asked that the following wording be added under Item 6(4) "agreed actions" "Following contact with the Rangers the Caretakers inform either J Rudrum, J Eggleston or the Assistant Clerk to allow for a formal written request to also be made" J Eggleston requested that Item 14 be amended by the addition of the following "and the Norfolk Wildlife Trust also be invited to attend". Resolved:- Proposed by J Eggleston, seconded by B Clark with all in agreement that subject to the above amendments the Minutes of the 22 February 2005 be approved and the Chairman duly signed the Minutes.

5. MATTERS ARISING

There were no matters arising.

6. COMMUNITY CARETAKER CONTRACT - UPDATE

J Eggleston reported that she had not received the Caretaker's Report for February 2005. J Rudrum admitted that they had delivered both their invoice and report to him and passed the report to J Eggleston for perusal. The Ass Clerk was requested to contact the Caretakers to request that in future they deliver their invoice to J Rudrum and their report to J Eggleston.

7. COMMUNITY GARDENS INITIATIVE

The Ass Clerk reported that the Planting Consents had now been received from NCC for all the sites. He also reported that the receipted invoices and photographs of the completed sites had been submitted to GYBC and acknowledged by them. The Parish Council were now awaiting payment of the agreed grant. Members expressed concern at the condition of the Crossroads and of Beccles Road from the Crossroads to Rectory Corner and felt this would detract from the impact of the planting. The Ass Clerk was requested to ask GYB Services to collect the road signs which had been dumped at the Crossroads and to clear the area of litter. He was also asked to request that they undertake a litter pick on Beccles Road from the Crossroads to Rectory Corner in accordance with their agreed "4 picks" per annum. J Eggleston to supply Ass Clerk with copy of GYB Services letter in respect of this.

8. TREE PLANTING - TREE MAINTENANCE SYSTEM  
The Ass Clerk informed the Committee that he had now received details of the trees owned by NCC. Some surprise was expressed that the total number was only eight. J Rudrum requested a copy of the documentation.
9. LITTER BINS  
Following a note from L Barker the Ass Clerk reported that he had contacted GYBC in respect of a broken bin on Fern Gardens/Bramble Gardens. GYBC had now replied stating a new bin was now on order. The Committee discussed the further provision of litter bins and asked the Ass Clerk to contact GYBC requesting the provision of a bin adjacent to the Teenage Village and another at the junction of Back Lane and Sandy Lane.
10. LITTER CLEARANCE - BELTON CHURCHYARD  
The Ass Clerk reported that agreement had now been reached between the Parochial Church Council and Broadland Horticultural Services for the clearance of litter from the Churchyard. The Caretakers had now been requested not to undertake any further clearance.
11. BLAND CORNER  
The Ass Clerk reported that the ivy had now been removed from the trees..
12. VILLAGE MAINTENANCE  
\*It was reported that fly-tipping still continued on Deben Drive, Heather Gardens and the area behind the Precinct shops on Deben Drive - the Ass Clerk was asked to write to the Environmental Rangers requesting clearance.  
\*Comments were made in respect of the damage to the grass verges on New Road mainly caused by buses - the Ass Clerk was asked to write to the NCC requesting they fill in the deep holes in the verges on New Road adjacent to Deben Drive before any injuries occur.  
\*It was mentioned that re-planting had not taken place around the Village Sign - J Rudrum agreed to look into this.  
\*As no reply had yet been received from the Belton Tavern the Ass Clerk was requested to arrange a meeting between the Licensee and the Parish Council.  
\*It was reported that the glass fragments had now been removed from the Teenage Village - the Ass Clerk was asked to send a letter of thanks to GYB Services.
13. RIVERWALK  
No report
14. COMMONS ASSOCIATION - MINUTES OF THE MEETING ON 20TH NOVEMBER 2004  
Resolved:- Proposed by J Rudrum, seconded by J Eggleston with all in agreement that the minutes of the Commons Association held on the 20 November 2004, as attached to these minutes, be noted.  
Arising from these minutes J Rudrum and J Eggleston reported on their meeting, accompanied by the Norfolk Wildlife Trust, with the Manager of the Wild Duck Caravan Site. The meeting was arranged to discuss the fencing of park of Howard's Common to allow for sheep to graze. The Representative of the Norfolk Wildlife Trust felt that the issue of fencing and grazing was an issue between the owners of the land and the sheep. It was unlikely, however, that any planning permissions could be given because of the status of the land and the need for open access to be maintained. The Ass Clerk was asked to write to GYBC Planning to enquire if any planning applications had been lodged in respect of Howard's Common and also to write to the Wild Duck Caravan Site as landowners expressing concern that the fencing and, sheep will stop local residents and visitors from walking on a significant part of Howard's Common.
15. YOUTH ISSUES - NCC PROJECT  
J Rudrum reported that there would be no meetings of the Youth Forum' for two weeks

because of school holidays. He also reported that the new Shelter should be arriving shortly and that he would ask the Caretakers to secure the Shelter to the base as an addition to their normal duties.

16. CORRESPONDENCE

\*GYBC - re dog bins and replacement litter bin at Fern Gardens-dealt with Item 9 above.

\*GYBC - re Community Gardens Initiative-dealt with Item 7 above.

\*NCC - list of trees planted in parish-dealt with Item 8 above.

\*GYB Services - re Bell Lane Field light, gate and play equipment-Ass Clerk to file.

\*NCC - re damaged tree at Back Lane/Beccles Road junct-action in hand for repair.

\*Open Space - Spring 2005 edition - passed to J Eggleston.

\*GYB Services - street cleansing arrangements - Ass Clerk to File.

\*NCC - Planting Consents re Comm Gdns Init- dealt with item 7 above.

17. ACTION TO BE TAKEN

(Following Parish Council)

J Rudrum -\*Contact Caretakers and request their Work Report be delivered to both himself and J Eggleston in future with invoice delivered to him as now.

Ass Clerk - \*Letter to GYB Services to Collect road signs dumped at Crossroads and clear litter from area-also to litter pick Beccles Road from Crossroads to Rectory Corner. \*Pass copy of NCC correspondence re trees to J Rudrum. \*Letter to GYBC requesting litter bins at Teenage Village and junction of Back Lane/Sandy Lane. \*Letter to GYBC requesting clearance of fly-tipped rubbish from Deben Drive, Heather Gardens and rear of Precinct Shops, Deben Drive. \*Letter to NCC requesting they fill holes on verges on New Road. \*Attempt to arrange meeting between Belton Tavern Manager and Parish Council \*Letter of thanks to GYB Services for clearing glass from Teenage Village. \*Letter to GYBC Planning for details of any applications lodged in respect of Howard's Common. \*Letter to Wild Duck Management expressing concern at fencing of a significant part of Howard's Common.

J Eggleston-\* Supply Ass Clerk with copy of letter from GYB Services re litter picks on Beccles Road.

J Rudrum - \*To investigate re-planting around Village Sign.

18. PROPOSALS TO FINANCE

\*To agree Ass Clerks expenses totalling £7-70 and his claim for overtime.

19. PROPOSALS FOR PARISH COUNCIL

The Committee discussed the possible list of portfolios for implementation from 1<sup>st</sup> May 2005 and agreed to submit the following list:

1. Open Spaces - conservation, rights of entry etc.
2. Street Scene - litter, walkways, Bell Lane field, street lights etc.
3. Police Liaison/Youth Issues - schools?
4. Village Pride
5. New Playing Field.
6. Planning and Housing
7. Chair
8. Vice-Chair.
9. Village Voice.
10. Contracts.
11. Liaison with NCC/GYBC.
12. Health and Safety.
13. Village Hall.

20. ITEMS FOR NEXT AGENDA  
Tree Planting - Tree Maintenance System  
Litter Bins  
Village Maintenance  
Community Caretakers  
Bland Corner and Other Land  
River Walk, Belton - -  
Community Gardens Initiative  
Youth Issues - NCC Project

The Meeting closed at 8.50pm.