

# Monitoring our equal opportunities policy

## (Information in respect of an official complaint)

We want to find out if we are giving as good a service as we can to all complainants. To help us do this, please fill in this form and send it to us. If more than one of you has made the complaint, it would be helpful if only one of you fills in the form. The information we get from all replies will help us decide how we can assist as many people as possible.

You need only provide information you are comfortable giving. The information will be kept entirely confidential and not seen by the people associated with your complaint.

**Note:** Ethnic groups are not about nationality, place of birth or citizenship. They are about colour and cultural background.

Please tick the boxes as appropriate (or delete other options)

### 1. Ethnic group:

#### White

British .....

Irish .....

Any other white background .....

(Please write in) .....

#### Mixed

White and Black Caribbean.....

White and Black African.....

White and Asian.....

Any other mixed background .....

(Please write in) .....

#### Asian or Asian British

Indian.....

Pakistani.....

Bangladeshi.....

Any other Asian background.....

(Please write in) .....

#### Black or Black British

Caribbean .....

African.....

Any other Black background.....

(Please write in) .....

#### Chinese

Chinese .....

Any other background.....

(Please write in) .....

#### Other ethnic group

Any other group .....

(Please write in) .....

**2. Sex:**

Male

Female

**3. Age:**

Under 16 .....

16-19 .....

20-24 .....

25-59 .....

60-64 .....

65 and above .....

**4. Do you have a disability ?**

Yes

No

**4a. If you do, what is the nature of your disability ?**

Difficulty getting around.....

Hearing difficulty .....

Difficulty seeing .....

Learning difficulty .....

Mental health problems.....

Other .....

When you have filled in this form,  
please send it direct to:

**The Diversity and  
Communications Officer**  
Great Yarmouth Borough Council  
Corporate Services  
Trafalgar House  
Hall Plain  
Great Yarmouth  
Norfolk  
NR30 2QG