

LICENSING ACT, 2003 – FEES

Fees for all Licensing Act 2003 permissions have been set by central government. There are various occasions when fees and charges must be paid to Great Yarmouth Borough Council. The following tables set out the various applications, to whom the applications should be sent to (in addition to Great Yarmouth Borough Council) and the fees payable.

1. SCHEDULE OF FEES

Occasion on which a fee may be payable	Who should be sent copies of application in addition to Great Yarmouth Borough Council	All fees are to be paid to 'Great Yarmouth Borough Council'
Conversion of premises licence or club premises certificate	Police	Dependent of non-domestic rateable value (see para. 2 below)
Simultaneous Variation during transition period (premises licences, personal licences, club premises certificates)	<ul style="list-style-type: none"> • Police • Fire • Planning • Health and Safety • Environmental Health • Child Protection • Trading Standards (also requirement to advertise application)	Dependent on non-domestic rateable value (see para. 2 below)
New Premises Licence or Club Premises Certificate	<ul style="list-style-type: none"> • Police • Fire • Planning • Health and Safety • Environmental Health • Child Protection • Trading Standards (also requirement to advertise application)	Dependent of non-domestic rateable value (see para. 2 below)
Personal Licence Application (Section 37)	Police	£37
Variation of premises licence or club premises certificate	<ul style="list-style-type: none"> • Police • Fire • Planning • Health and Safety • Environmental Health • Child Protection • Trading Standards (also requirement to advertise application)	Dependent of non-domestic rateable value (see para. 2 below)
Supply of copies of information contained in	N/A	Set By Great Yarmouth Borough Council

register		
Section 25 – Application for copy of licence or summary on theft, loss etc of premises licence or summary	N/A	£10.50
Section 33 - Notification of change of name or address (holder of premises licence)	N/A	£10.50
Section 37 - Application to vary to specify individual as premises supervisor	Police	£23.00
Section 47 - Interim Authority Notice (following death of licence holder)	Police	£23.00
Section 42 - Application to transfer premises licence	Police	£23.00
Section 29 - Application for making a provisional statement	<ul style="list-style-type: none"> • Police • Fire • Planning • Health and Safety • Environmental Health • Child Protection • Trading Standards (also requirement to advertise application)	£315.00
Section 79 - Application for copy of certificate or summary on theft, loss etc of certificate summary	N/A	£10.50
Section 82 - Notification of change of name or alteration of club rules	N/A	£10.50
Section 83(1) or (2) - Change of relevant registered address of club	N/A	£10.50
Section 100 -Temporary Event Notice	Police	£21.00
Section 110 - Application for copy of notice on theft, loss etc of temporary event notice	N/A	£10.50
Section 126 - Application for copy of licence on	N/A	£10.50

theft, loss etc of personal licence		
Section 127 - Notification of change of name or address (personal licence)	N/A	£10.50
Section 178 - Notice of interest in any premises (right of freeholder, etc.)	N/A	£21.00

2. BANDS FOR PREMISES

The new fees are based on the non-domestic rateable value of the premises. These are divided into 5 bands:

Band	A	B	C	D	E
Non-Domestic rateable value	£0 - £4300	£4,301 - £33,000	£33,001 - £87,000	£87,000 - £125,000	£125,001 and over

Applications for the conversion of existing licences to premises licences and club premises certificate (and subsequent annual charges) are shown below:

Band	A	B	C	D	E
Application fee	£100	£190	£315	£450	£635
Annual fee	£70	£180	£295	£320	£350

For larger premises (band D and E) where they are exclusively or primarily in the business of selling alcohol for consumption on the premises, the following fees apply:

Band	D (x2)	E (x3)
Application Fee	£900	£1905
Annual fee	£640	£1050

An additional fee is required for premises (relates to alcohol only) requesting to vary conditions:

Band	A	B	C	D
Application fee	£20	£60	£80	£120

Where the maximum number of persons the applicant proposes should, during the times when the licence authorises licensable activities to take place on the premises, be allowed on the premises at the same time is 5,000 or more, an application must be accompanied by an additional fee, as follows:

Number of people	Additional Fees
5,000 – 9,999	£1,000
10,000 – 14,999	£2,000
15,000 – 19,999	£4,000
20,000 – 29,999	£8,000
30,000 – 39,999	£16,000
40,000 – 49,999	£24,000
50,000 – 59,999	£32,000
60,000 – 69,999	£40,000
70,000 – 79,999	£48,000
80,000 – 89,999	£56,000
90,000 and over	£64,000

Annual fee:

Number of people	Additional Fees
5,000 – 9,999	£5000
10,000 – 14,999	£1,000
15,000 – 19,999	£2,000
20,000 – 29,999	£4,000
30,000 – 39,999	£8,000
40,000 – 49,999	£12,000
50,000 – 59,999	£16,000
60,000 – 69,999	£20,000
70,000 – 79,999	£24,000
80,000 – 89,999	£28,000
90,000 and over	£32,000

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