

**Minutes of Martham Parish Council Meeting
held in the School Room, Methodist Church, Repps Road, Martham
on 17th June 2009 at 19:30 hrs.**

PUBLIC FORUM

The Chairman opened the public forum by welcoming one member of the public, Borough Councillor Mary Coleman, County Councillor Michael Carttiss and PC Cook. Apologies were received from Borough Councillor Barry Coleman.

Mrs Moore asked if something could be done about the uneven footway along the west side of Black Street and Councillor Carttiss suggested that as major drainage work was about to start along the whole length of the road, which may affect the footway, it would be more sensible to ensure repairs were put in place after these works had been carried out.

Councillor Carttiss reported on the circumstances surrounding a missing letter that had been despatched by NCC to all households in Martham giving details of a drop in session from 4pm to 7pm on Monday 22nd June at the former First School where consultation was being undertaken on suggestions for the future of the redundant site. As the letters had not been delivered assurances were given that an extra public session would be organised.

Councillor Manifold asked Mr Carttiss if the Highways Department could cut the long grass at the Repps Road / A149 junction and at the Low Road / Repps Road junction. Mr Carttiss agreed to pass on the request.

Councillor Mary Coleman reported on a very recent letter from BT which said they would only replace the telephone kiosk that had been demolished on The Green with a new style box. This matter is to be put on the agenda of the next meeting of the Council.

Mrs Coleman also reported that the road sign she had requested for Rollesby Road should be in place within the next 2/3 weeks.

Mrs Coleman went on to explain that the Broads Internal Drainage Board, of which she is a member, had considered a request from the Council concerning the Village Greens which it was hoped would be resolved at the next meeting of the Board on 17th August 2009.

PC Cook reported that a very small increase in anti-social behaviour was being actively addressed in a variety of ways. He was asked to take up the issue of car parking in dangerous places at the DIY end of Cess Road.

The public forum ended at 19.48 hours.

COUNCIL MEETING

Those Present:

Councillors: J Beales; T Brookman; B Carberry; T Gates; M Horrocks; M Huke; B Huxtable, K Jordan; P Manifold and B Wright.

Presiding: M Huke.

Clerk in attendance: Peter Dawson.

1. Apologies

Apologies were accepted from Councillor Watson.

2. Declarations of Interest

Councillors Manifold and Wright declared a non prejudicial interest in item 11 as allotment holders.

3. **Minutes of previous meetings held in on 20th May 2009 .**
 These having been circulated with the agenda it was resolved to AGREE the minutes. **Proposed** by B Carberry, **seconded** by B Wright and **unanimously agreed**.
4. **Actions arising from the minutes**
 None.
5. **Planning**
 The schedule of comments on planning applications received for consultation was approved. **Proposed** by B Wright , **seconded** by T Gates and **unanimously agreed**.
 The Chairman gave notice of a planning application received on 15th June concerning proposed changes of use at SSAF in Back Lane that will require a joint decision by the Planning Working Party.
6. **Correspondence**
- 6.1 Letter No66/2009 – Councillor Beales referred to use of the Rollesby Road car park at the Playing Field and the play area cleaning arrangements mentioned in the email from the Borough Council. Members expressed dissatisfaction with the cleaning arrangements for the play area and the Clerk was asked to write to the Secretary of Martham Coronation Recreation Ground requesting a joint meeting with George Jarvis of GYB Services to discuss the matter.
- 6.2 Letter No74/2009 – Letter from North Norfolk District Council consulting on the policy for reuse of rural dwellings. It was decided to make no comment. **Proposed** M Huke, **seconded** by T Brookman and **unanimously agreed**.
- 6.3 Letter No76/2009 – Invitation to join the Highway Rangers pilot Scheme. It was AGREED that the Council take part in this scheme if possible. **Proposed** M Huke, **seconded** by B Wright and **unanimously agreed**.
- 6.4 Letter No77/2009 – Letter from GYBC requesting notification of any changes to Members' Interests. All those Members present confirmed that their individual circumstances concerning Members' Interests were unchanged.
- 6.5 Under late correspondence the Chairman referred to a letter from BT concerning a replacement telephone kiosk on The Green and that this would be put on the agenda of the next meeting for full consideration. A letter from the Borough Council consulting about a proposal to close the public toilets earlier in the evening. The Clerk was asked to obtain more details and this matter would be discussed at the next meeting of the Council. A Letter giving late notice of a public consultation meeting on 19th/20th June on the future transport needs of Great Yarmouth.
7. **Finance**
 The schedule of invoices circulated with the agenda was approved for payment subject to the addition of a payment to Secret Gardens for cutting The Greens on 25th May. **Proposed** by K Jordan, **seconded** by T Brookman and **unanimously agreed**.
8. **Footways/highways**
 It was agreed to request 'no through road signs' at Deepdale Avenue.
9. **Footpaths**
- 9.1 The Footpaths WP was asked to report overgrown footpaths No4 (around Moregrove pond), No8 (Coronation Cottages) and part of No9 (Cess End) to NCC for cutting. Similar requests concerning No5 & 6 had already been made.
- 9.2 The Clerk was asked to write to Staithe Road residents each side of footpath No4 whose hedges overhang the footway asking them to be cut back.
10. **Small Works**
 None.

11. Allotments

Councillor Wright reported that all the allotment rents had been paid and there was a waiting list of nine people. Councillor Wright was commended by all Members following a series of improvements to the allotments that has left them looking outstanding.

12. Common Road Smees Conservation Area

The Chairman reported that the smee had been cut and the lower branches of the trees pruned to make them safe for people to walk under. The area would now be mowed regularly to encourage the grass to re-establish itself. The tree planting programme would start in the autumn/winter when it was hoped young people from Flegg High School would take part.

13. Public Surgery

The first surgery at the new venue of the Methodist Church had taken place on 30th May and a decision was made that future surgeries would be held in the School Room itself rather than the rather cramped entrance hall. The Methodist Church had agreed to this and for storage of an advertising sign.

14. Repps Road Bus Shelter

Councillor Jordan reported on progress and presented a draft architect drawing of the proposed new shelter. It was AGREED to accept the draft design and commission detailed drawings suitable for planning permission, building estimates and a grant application. **Proposed** by K Jordan, **seconded** by M Huke and **unanimously agreed**.

15. Youth Activities

The Chairman reported that further extremely productive meetings had taken place with Flegg High School concerning a range of enhanced activities for young people centred around the former youth club and skate park on the Playing Field. The Police had also been involved in the proposals. The Chairman presented a draft programme of activities as shown at appendix 'A'. Norfolk County Council had informally agreed to proposals for the early surrender of the lease of the building. It was AGREED that the Playing Field Trust be approached with a view to discussing the future use and management of the building. **Proposed** by B Huxtable, **seconded** by T Gates and **unanimously agreed**.

16. Car Park Repairs

The Chairman reported back on actions taken since the last meeting when it had been agreed that urgent repair to parts of the car park were needed. The areas that were breaking up had been marked to indicate them to the public. Three companies had been invited to tender to carry out the necessary repairs and given the urgency of the matter the Chairman read out replies from two companies received by the deadline of 16th June. The Clerk was asked to obtain a further quote from one company for a more complete job than just filling the pot holes. Provided the quote was received in time the Finance Committee was asked to consider the matter when it meets on 8th July and make a recommendation to Council at its next meeting on 15th July 2009 including negotiation with the Co-op about paying part of the bill.

17. Items for the Next Agenda

- Play Area cleaning arrangements.
- Youth Activities.
- Car Park repairs.
- Public toilets.
- Dead tree – Staithe Road Scouts site (B Huxtable to report).

18. The next meeting is to be held on Wednesday, 15th July 2009. There is a Finance Committee meeting on 8th July. The next public surgery is on 27th June in the Methodist Church when Councillors Huxtable and Jordan are scheduled to attend.

The meeting closed at 21.46 hours.

Signed..... Dated.....
Chairman

YOUTH ENGAGEMENT PROGRAMME

Activity		Planned Commencement Date
Skate Boarding	Art Park	Mid Sept. 2009
		proposal costing
	Club Formation	events competitions
Youth Club	Club Formation	Oct 2009
		name decorate building official formation
5 a side Football	Link with existing clubs	Jan 2010
		form events competitions
Smee Development	Programme of School involvement	Feb 2010
Youth Council	Formation	May 2010

The above timescales for some events are flexible if any unforeseen delay occurs.

Once this programme has been established it is intended to roll it out to Martham Primary School in July 2010.

Date prepared 17/6/2009

by councillors Brookman
Carberry
Huke