

BELTON WITH BROWSTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE JOHN GREEN INSTITUTE
ON THURSDAY 6 OCT 2005 AT 7.30 PM

Present: Mr Scott, B Williamson, D Barker, L Barker, B Clark, J Eggleston, I Mannall, J Rudrum, M Greenacre, E Tuxford, J Fuller, C Williamson, P Nichols, 8 members of the public and the Clerk Mrs Weymouth.

1. DECLARATION OF INTERESTS
Agenda item 2 – Mr Williamson
2. PCT REPRESENTATIVE IN ATTENDANCE TO GIVE REPORT ON THE PCT CONSULTATION ON FUTURE HEALTH CARE & A POSSIBLE NEW MEDICAL CENTRE FOR BELTON
The Chairman reported the PCT representative Amanda Cousins is unable to attend the meeting.
Mr Williamson distributed to PCllrs documentation for them to read prior to the next PC meeting.
Mrs Eggleston proposed Mr Williamson could give the presentation instead of M/s Cousins at the next PC meeting
Seconded Mr Fuller
All in agreement
3. APOLOGIES
BCllr Stone & Thompson
4. PLANNING APPLICATIONS
The following applications were considered:
06/05/0681/F temp changing accommodation, toilet block and container storage New Road PF for PC – the PCllrs feel as the applicants they are unable to comment
06/05/0767/F ren PP 06/00/0754/F ext to hall to form single storey bedroom accommodation wing – Browston Hall – no objections
06/05/0766/LB ren PP 06/00/0766/LB to form open wall to orangery as int access for staff/guests to new bedroom wing ext – Browston Hall – no objections
06/05/0727/F dem of existing garage and erection of new garage 12 Station Road North for Mr & Mrs Finnie - no objections
06/05/0772/F 1st floor ext over existing garage – 22 Station Road North for Mr & Mrs Gray – over development of the site and unneighbourly
06/05/0771/F porch extension 7 St James Crescent for Mr & Mrs Strachan – no objections.
GYBC DECISIONS AS AT 29 SEPTEMBER 2005
06/05/0596/F garage to replace existing 11 Station Road South for Mr Tarrant - granted
5. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 SEPTEMBER 2005
A copy of these Minutes had been distributed to all Parish Councillors prior to the meeting
Mr Rudrum proposed the Minutes of the 20 September 2005 including the confidential Minutes be accepted as a true record
Seconded Mr Tuxford
All in agreement
The Minutes were signed
6. MATTERS ARISING
Police – A letter had been sent to the Inspector McCarthy concerning the outburst from a parishioner at the last PC (each PCllr had received a copy of this letter)
From this letter the Inspector had spoken with the Chairman
Inspector McCarthy has spoken with the PClerk and Portfolio holder Mr Fuller is welcome to visit him once a month for a report on items in the parish
7. MARSH LANE SMALLHOLDERS ASSOCIATION
The letter from Mr Finnie was passed around to PCllrs to read. A copy of this is to be FAXED to PH after the meeting
The meeting closed to allow Mr Finnie to speak.

Mr Finnie reported the landowners are looking after the land themselves and they will carry out works to this land. They have appointed a Warden. Cllr Rudrum was advised to declare an interest as he has met with the Smallholders Assoc since he has shooting rights on adjacent land. Discussions were held between Mr Finnie and PCllrs. It was agreed in future Mr Finnie should deal directly with the PClerk and send correspondence directly to her.

The meeting re-opened.

8. POST BOXES IN PARISH

The Chairman reported he had met a representative of the Royal Mail to look at the prospect of the post box being moved from the entrance to the Wild Duck site to outside Budgens. The Royal Mail is holding discussions with Budgens to obtain permission for the post box to be sited on their land. When the re-location takes place a large post box will be installed. There will be no Sunday collection from this post box, but there will be a collection from the post box adjacent to the Village Sign.

9. PURCHASE OF LITTER BINS

Discussions were held into purchasing 4 No additional litter bins.

Mrs Eggleston proposed quotations should be obtained from GYB Services and other recommended suppliers.

Seconded Mr Fuller

All in agreement.

Mr Rudrum is to forward to the PClerk a brochure he has from the time he was Chairman of C&E Committee.

10. NEW ROAD PLAYING FIELD

The meeting closed to allow Mr Cooper of the Bohemian FC to speak

Mr Cooper thanked Mr Williamson, Mrs Williamson, Mr Rudrum and Mr Green for their help in getting the septic tank installed, and the trench and pipework ready and inspected by Essex & Suffolk Water. It has now been left with Essex & Suffolk to carry out the connection into their main.

The meeting re-opened

The Chairman reported another car had gone into the boundary fence – Clarkes Fencing had carried out the work on an emergency basis. The Police are to be advised in writing.

A letter from Mr Smith was read which expressed concerns at the fact the PF is shut – it was agreed a letter would be sent in reply stating a small gate will be open dawn to dusk for leisure activities – other than when the field is let for organised sport.

11. KEYHOLDERS FOR JGI

The Chairman reported the keyholders for the PC are himself and Mr Rudrum.

It was agreed that Belton Heartstart and Belton events Fashion Show could use the Parish Office. The Youth Project Committee also uses it when the PC in the hall.

12. DROP KERBS

Mr Rudrum asked for this item to be placed on the Agenda.

Mr Rudrum reported NCC when carrying out repairs to a kerb it could be replaced with a dropped kerb. This item was given to Mrs Williamson PH for the CCllr.

13. PORTFOLIO HOLDERS REPORTS

(1)Risk Management Mr Williamson verbal report

a.Mr Williamson correspondence from the last meeting:

Local Works – the form has been completed and returned

Sustainable Community Bill – very good document

GYBC - Code of Conduct documentation – Mr Williamson suggested this documentation should be obtained from Mr Skinner and copies distributed to all PCllrs and then the document will be discussed at PC.

b.No risk assessment has been carried out.

(2)Village Maintenance Mrs Eggleston

The following report was read:

GYBC ISSUES

FLYTIPPING

1. Flytipping (illegal disposal of rubbish) letter– accepted as amended by Mr Hemsworth – suggested be distributed to:

The Green (inc Belton Lodge)

St James back onto Church Lane

Fern Gardens (houses backing onto small playing field only)

Sandy Lane

Debnam Close/Selwyn Road (area backing onto flytipping areas).

2. Rosedale Gardens (open green) some flytipping remains beneath boundary trees
3. Fern Gardens – flytipped shed remains. Resident of the area has claimed ownership of dismantled shed – but is having difficulty with disposal at Caister tip.
4. Debnam CI – some flytipping remains
5. Yare Road – black sacks left outside of garage opposite bungalow – reported on to GYB Services
6. The Precinct and Bell Lane very littered last week and all bins in the village full to overflowing

Action taken

Following above complaints a site meeting took place between Mr Bensley (GYB Services) and Mrs Barker & Mrs Eggleston – Mr Fuller not available for the meeting due to very short notice given to him.

A record of that meeting to be sent to Mr Bensley following approval by PC.

Recommendations

- a. Flytipping issues as above need to be cleared completely – therefore a further letter to GYBC Env Ranger – also include query re position of 'Dog Fouling' notices - agreed
 - b. Write to Tesco re significant increase in visits to the Precinct due to popularity of shop – increased use of the litter bins. Will they contribute to extra costs of emptying bins and sponsor a bin on Bell Lane PF - agreed
 - c. Write to GYBC – Env Health/GYB Services to suggest schools and youth organisations be approached regarding anti litter campaign - agreed.
 - d. Copies of all correspondence relating to GYBC and sub contractors are given to BCllrs and Portfolio holders - agreed.
- That letters and call from parishioners be acknowledged in writing – acknowledgement card – it was agreed this would involve too much work.

NORFOLK COUNTY COUNCIL ISSUES

- a. Complaint from Sandy Lane resident too many trees being chopped down - could they be stopped - Mrs Eggleston to visit the complainant to discuss the matter.
- b. Overhanging trees, shrubs and leavess strewn on narrow pavement is impeding her and her daughters journey to school have to step out on to the road – Mrs Eggleston will visit the lady
- c. Report from Mr Tuxford
Trees on New Road are overhanging onto properties in Yare Road The Naze – they are blocking out the sun, daylight and effecting TV reception. Also a silver birch is overgrown and may present a hazard to property in Yare Road – needs cutting back – this will be looked at.
- d. Parking grids at back of Precinct Shops are full of weeds – need to be included in weed killing programme.
- e. 24 Silver Gardens/boundary Rosedale Garden open green. Overgrown trees causing problem – blocking drains and growing into guttering – this will be looked at.
- f. St James Crescent – very overgrown tree in Church Lane overhanging across lane and over properties opposite.
- g. St James Crescent – road works to counter flooding has not been effective and water still collecting outside 23 St James Crescent
- h. Overhanging trees and unmaintained open space adjacent to Wild Duck Caravan Park entrance.

Recommendations

Further letter to NCC (FAO Mr Wells)

Asking for some indication when work reported will be carried out, including weed killing on footways. Also to note new issues as above. Copy to go to CCllr and Portfolio holder.

OTHER ISSUES

- a. Oil reservoir in Orwell Crescent appears to be obsolete – need to write to GYBC Planning Dept re ownership. The reservoir is attracting children/young people, causing noise and nuisance and possible health and safety hazard for children – needs to be removed as quickly as possible – it was agreed a letter would be sent to GYBC Planning Dept & Env Health Dept.
- b. Rose Maintenance – requesting letter be sent to Broadland Horticultural regarding the necessity of clearing the field of litter before grasscutting service. In the past RM have had to clear up broken bottles and shredded tin cans (extremely dangerous) as well as all the shredded up litter. BH has been informed by telephone but grasscutters did not contact RM on last visit – it was agreed a letter would be sent to BH.
- c. BH dead trees will be removed by end of October.
- d. Request from residents on Moorland Way that shrubs be planted on boundary of Bell Lane PF to close the present gap (where dead trees been and will be removed). A fire was started against the residents fence – it was agreed Mrs Eggleston will speak with BH to get an indicative quote. PC can then decide whether to tender.
- e. Mesh on Bell Lane PF gate pulled away. Removed by GYB Services and also reported to Police as criminal damage. Should it be replaced or all removed to keep it looking tidy – it was left with PCllrs to look at the gates and report back to the next meeting.
- f. GYB Services have replaced some play equipment and will provide a climbing frame in April 2006.
- g. Resident in The Cove (10.9) he is very concerned at the level of noise, nuisance, and criminal damage regularly endured by residents in that area. Damage to fences, trees etc have been reported to the Police (Inspector McCarthy has visited the area). The noise continues until 1.30am and he had

removed the goal post that had been pulled out of its seating and stored it in his garage (at Police request) Rose Maintenance collected for disposal. Recommend that the PC make Police aware that residents troubled by anti-social behaviour, as above and they do not feel they are being kept informed of any progress the Police may or may not have made – it was left with Mr Fuller to speak with Inspector McCarthy - the Chairman requested a letter be sent as well.

h. Rose Maintenance report (update on their work will be present if appropriate)

**(3) Village organisations Mrs Clark*

Mrs Clark verbal report:

a. Mrs Clark correspondence from the last meeting:

Macmillan letter of donation – a WI coffee morning raffle sent a donation of £73.00

Unsung Heroes – to late to enter but will apply for 2006

Church – Mrs Greenacre reported the Church appreciates having a person to liase with direct.

More organisations are now reporting their activities in VV.

(4) Youth Liaison inc Youth Services Project Mr Rudrum & Mrs Mannall

Mr Rudrum verbal report :

a. Mr Rudrum correspondence from the last meeting:

Society of Parish Clerks – document – Mr Rudrum stated they provided a good service for PClerk, the fee to join is £103.00p. Mr Williamson asked the PClerk if she would approach the other PC she is employed by to see whether they would contribute. The PClerk reported she did not feel her other PC should contribute since previously they have not shown any interest in her joining the Society.

Mr Rudrum proposed the PC pay the £103 for the PClerk

Seconded – no seconder

Therefore no action will be taken.

b. The Youth Project met last Thursday with 23 youngsters in attendance,

c. Mr Rudrum raised the question of where the pool and table tennis tables were that had been stored in the Community Centre – it was left with Mrs Greenacre to investigate.

Mrs Greenacre offered FOC the table tennis table that is in Burgh Castle VH. Mr Rudrum accepted this offer and thanked Mrs Greenacre.

**(5) Conservation/Green Living Mrs Barker*

Mrs Barker reported:

a. Mrs Barker correspondence from the last PC meeting:

BA Community Involvement – nothing to be reported on

BA local development framework – this is planning

b. Community Gardeners Initiative

2 September 2005 a telephone conversation the PClerk had with Mrs Myhill:

New Road rose beds – Mrs Myhill had informed the PClerk that when the scheme was being discussed and implemented she had informed the Committee that:

1. The roses should be sprayed fortnightly – (because they have not been sprayed they have black spot)

2. They should be dead headed etc.

Mrs Myhills recommendations:

1. Remove dead heads

2. Remove debris from the plastic sheeting

3. In March hard prune (her husband may carry out this work FOC)

Bark chippings – these were not included in the price. After discussions Mr Williamson proposed this item be left with Mrs Williamson and Mrs Barker to obtain best price for the bark and purchase - the quantity should be for just one rose bed as a trial basis.

Seconded Mr Tuxford

All in agreement.

**(6) Village Hall/Community Centres Mrs Greenacre*

Mrs Greenacre written report:

I attended a meeting of the steering committee at the JGI on 28 September.

Every effort is being made to get the hall fully booked. Daytime and evening bookings are looking good and Mr Richmond will meet with Adult Education providers this week to arrange courses at JGI if possible.

The rates and insurance are paid until March 2006. Would the PC consider Precepting for these in the future – it was agreed this would be discussed when the Budget figures are agreed.

Keyholders were discussed. The Caretaker has a full set. Mr Richmond has the second but this will probably be lodged with either the bank or with Mr Green if he is agreeable. There will be no access to the main hall from the Parish Office – this relates to the PC. If the PC agree another group or MP use the PO then they are able to have access from the PO through into the main hall.

Mrs Williamson raised the question of a letter she had sent to the Chairman of the PC, which covered several issues concerning the JGI – it was agreed it would be left with Mr Williamson Portfolio holder for Risk Assessment to deal with the matter.

**(7) Youth Liaison/Village Halls (joint) Mrs Mannall*

Mrs Mannall verbal report:

- a. The Brownies would like her to present their Award badges.
- b. The Chairman suggested Mrs Mannall attended a School Council meeting at Waveney School in December, which he also hoped to attend.

(8) Playing field/Sports Mr Nichols

Mr Nichols verbal report:

NEW ROAD PLAYING FIELD

- a. New Road playing field update reported under Agenda item 10.
- b. Model aircraft flyers have approached him they would like to hold an event on the field
- c. Power kiting on the PF – it was agreed the PClerk contact Mrs Hartley for advice
- d. Fence damaged again by a car – reported under Agenda item 10.

**(9) Publicity Mr Tuxford*

Mr Tuxford verbal report:

Belton & Lothingland Produce Show was well attended on Saturday and Sunday.

**(10) Borough Council/Police Mr Fuller*

Mr Fuller correspondence from last PC meeting report:

GYBC Crime & Dis-Order Partnership had very useful contact telephone numbers.

Mr Fuller verbal report:

- a. Police Crime report Belton 22 No reported crimes in August 2005
- b. Fern Gardens problem with mini motor bikes driving up and down footpaths – there was an accident with a youngster driving into a brick wall, so at present it has stopped – the Police have been notified.
- c. Station Road North/Dashwood Close – youngster drinking – the meeting was informed the Chairman of the PC had asked the PClerk to send a letter to the Police giving them details.

**(11) County Council Mrs Williamson*

a. Mrs Williamson verbal report on correspondence from the last PC meeting:

NCC contact information leaflets excellent information concerning NCC business– it was agreed further copies would be obtained to leave in the JGI

b. Mrs Williamson read the following report:

Waveney First School travel plan:

Last month I met with the Headteacher of Waveney First School concerning the schools' travel plan. We discussed the main aims of the plan and the outcome of the parent consultation. I included some of the Parish Council issues in that discussion.

The meeting identified seven areas of concern.

The Headteacher agreed to set up a meeting with the Middle School so that our work is not replicated.

CClIr Walker has agreed to meet with us and we have asked for a NCC Highways Officer to attend that meeting to advise us all on the key safety issues. The meeting has been set for 2 November 2005.

Rosedale Gardens white lining

I have spoken to the complainant and reported on the NCC response. I have asked him to diary any evidence of speeding.

Buses

CClIr Walker confirmed the information concerning the buses supplied to Burgh Castle by CClIr Wainwright.

**(12) Planning & Housing Mr Barker*

a. Mr Barker verbal report on correspondence from the last PC meeting:

Norwich bus station – there was a plan showing the new station and a guide on the bus service.

NCC Minerals & waste documentation – as previously received

EMU aggregate extraction – this document shows graphs etc of aggregate extraction from the sea-

b. Mr Barkers verbal report:

Rosedale Gardens have the street nameplates insitu showing the property numbers located in a road.

14. NOTICE BOARD

After discussions it was agreed a letter should be sent to Mr Colk asking for permission to site a larger notice board on his side wall with a copy to A&J David the property owner.

Mr Tuxford agreed to carry out the works to move the existing notice board to Browston and site the replacement, assisted by Cllrs Rudrum and Nichols.

15. ACCOUNTS (replacement cheque)

Mr Webb has now received the original cheque.

16. CORRESPONDENCE SHEET

CORRESPONDENCE AS AT 29 SEPTEMBER 2005

GYBC Parish Liaison meeting 29.9.05 (FAXED MS 22.9.05)/ Winterton PC Chairman – no action
Norfolk Constabulary – crime no Bell Lane PF/The Cove/NCYS/mobile unit – to go into VV
Countryside Agency – mapping of access land – given to Mrs Barker
GYBC Env Health Emergency Planning Manager Mr Roger Cannon – Mr Williamson
Mammal Pest Control – no action
Norfolk Link – each PCllr received a copy
NCC reducing speed – given to Mr Fuller
Charity Commission documentation re Bell Land PF Charity – a meeting is to be called after a PC meeting in November 2005.
NCC – Howard Common/Belton Marshes – given to Mrs Barker
Clerks & Councils Direct 7/05 9/05 - no action
GYBC Anglian Water Working Party – no action
SMP Playgrounds – given to Mr Nichols
Standard Board – confidential letter (no report given)
NCC internal telephone directory Aug 2005 - kept by Mrs Williamson
GYBC Env Health report was placed in Village Voice
GY & District CAB during last year 150 Belton residents obtained advice and on that basis they feel a Grant should be given by the PC to CAB – on the basis of usage the figure would be around £1300.00p.
Broads & Rivers LEADER + Programme – given to Mrs Barker
GYBC Best Value Performance Plan 2005/2006 – given to Mr Fuller
Local Works meeting in Sheringham – no one can attend
GYBC contact numbers for Env Health – given to Mrs Eggleston
Wicksteed – given to Mrs Mannall
CAB rights awareness training courses – no action

Correspondence not given to PCllrs kept by the Chairman

The meeting closed at 9.35pm.