

# BELTON WITH BROWSTON PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE COMMUNITY CENTRE BREYDON SCHOOL ON TUESDAY 15 MARCH 2005 AT 7.45 PM

Present: Mr Scott, D Barker, L Barker, B Clark, J Fuller, J Eggleston, J Rudrum, C Williamson, B Williamson, M Greenacre, P Nichols, I Mannall, E Tuxford, CCllr Wainwright, PC Gowing, 9 members of the public and the Clerk Mrs Weymouth

## 1. PUBLIC PARTICIPATION

- a. Farman CI flooding – a parishioner suggested ways of resolving the flooding problem – it was left with the CCllr Wainwright to look into the matter with the parishioner.
- b. Bus service to and from Belton – Mr Grice reported he was meeting a Director from First Bus to discuss the following:
  - Bus service to and from James Paget Hospital
  - Direct bus service to and from GYarmouth
  - Extending bus service to Gorleston & GY after 6pm
  - Bus parking on grass verge New RoadThe PCllrs thanked Mr Grice for arranging this meeting.
- c. Village Institute – Mr Green informed the meeting his purchase of the Village Institute should take place this Friday. PCllrs and members of the public thanked Mr & Mrs Green for purchasing the Institute on behalf of the village. It was agreed once completion has taken place there will be a meeting of all interested parties to carry out upgrading and improvements to the Hall.
- d. The Common – sheep grazing – a parishioner raised the question of Wild Duck not being happy where the sheep are grazing and the implications with the Right to Roam with dogs running loose. After discussions Mrs Williamson proposed documentation on this matter would be obtained and it will be an Agenda item for the April 2005 PC meeting, seconded Mrs Greenacre, all in agreement.

## 2. APOLOGIES

BCllr Stone at another meeting  
BCllr Thompson at another meeting

## 3. DECLARATION OF INTEREST

The Chairman asked had any PCllr any declarations of interest – there were none.

## 4. MINUTES OF THE PARISH COUNCIL MEETING HELD IN FEBRUARY 2005

A copy of these Minutes had been distributed to all Parish Councillors prior to the meeting.

PCllr B Williamson and Cllr Wainwright arrived during discussions on this item.

Mrs Williamson proposed with the removal of the PCllrs name and it is to be amended to read 'In the discussions that followed some doubts were raised as to the need for any Councillors to tour the field and indeed on their ability to walk the Field' these Minutes be accepted, seconded Mrs Eggleston, 9 for, 4 against.

It was also agreed Mr Barkers note would be attached to the Minutes.

The Minutes were signed

## 5. MATTERS ARISING

None

## 6. COUNTY COUNCILLOR/BOROUGH COUNCILLORS REPORT

*CCllr Wainwright*

Stated he had dealt with all outstanding issues at the last P& H meeting, which forms part of those Minutes.

Farman CI flooding – discussions to be held with a parishioner.

*BCllr Stone & Thompson not in attendance.*

## 7. PLANNING & HOUSING MINUTES OF THE MARCH 2005 MEETING & CONSIDER RECOMMENDATION OUTSTANDING

A copy of the Minutes of the meeting for March 2005 had been distributed to PCllrs prior to the meeting

The Chair asked the meeting had they any questions on the Minutes - there were none.

CCllr Wainwright informed the meeting he and PCllr Williamson and a Council representative had met at Back Lane to look at the works that have been carried out. From this meeting CCllr Wainwright is sending a letter to the P&T Director at NCC, expressing concerns over lack of communication before carrying out the works.

Mrs Greenacre proposed Minutes be noted

Seconded Mr Williamson

All in agreement

Proposals to PC taken en bloc:

Action:

Letters to:

1.NCC New Road grass verge – Church Lane Mud – St Johns Road – trees/hedgerow overhanging highway/blocked drain

2.Mr Beavor mud on Church Lane

3.Property owner Deben Dr/St Georges

4.GYB Services street nameplates

5, Mrs King Heather Garden

6. Dep Director Sam Ralph NCC P&T

Telephone

GYBC Mr Gilder

Parish Council to put forward response to SMP

Mrs Greenacre proposed they be acted on

Seconded Mr Williamson

All in agreement

PLANNING APPLICATIONS

06/05/0183/F sub division of garden to form plot for three bed chalet bungalow 1 Heather Road for Mr Sanderson – it was agreed the Chair of Committee will visit the site and if he is happy with the size of the plot there will be no objections.

8. COMMUNITY & ENVIRONMENT MEETING IN FEBRUARY 2005 MINUTES & CONSIDER RECOMMENDATIONS OUTSTANDING  
A copy of the Minutes of the meeting held in February 2005 had been distributed to PCllrs prior to the meeting  
The Chair asked were there any question of the Minutes – there were none  
Mr Tuxford proposed the Minutes be noted  
Seconded Mr Rudrum  
All in agreement  
Proposals to PC:  
It was agreed the proposals be taken en bloc:  
Following agreed at F&M meeting:  
Ass Clerk expenses £33.38 & claim for overtime  
Approve payment Rose Maintenance for £500 preparation of sites Community Gardeners Initiative  
Approve additional costs of approx £447 in respect of additional items needed for the Community Gardeners Initiative (weed suppressant £120, fertiliser £28, bark chippings £249 & 2 x 25 kg bags of spring bulbs £50)  
Letters for approval and other action:  
Police & NCYS  
GYB Services  
Broadland Horticultural  
Caretaker to contact GYBC Environmental Rangers  
GYBC street cleansing  
Instruct Caretakers stop litter clearance at the Churchyard  
Myhills Nursery  
NCC & GYBC cyclepath  
GYBC additional litter bins  
Eastern Electricity  
Letter Messrs Pavitt, Hunt & Mrs Oliver.  
Site meeting Wild Duck Mrs Eggleston/Mr Rudrum  
Mr Rudrum proposed these items be acted on  
Seconded Mrs Clark  
All in agreement
9. FINANCE & MANAGEMENT MEETING IN MARCH 2005 CONFIDENTIAL MINUTES & CONSIDER RECOMMENDATIONS OUTSTANDING  
A copy of the Confidential Minutes of the meeting of March 2005 had been distributed to PCllrs prior to the meeting  
The Chair asked were there any question of the Minutes – there were none  
Mr Williamson proposed the Minutes be noted  
Seconded Mrs Greenacre  
All in agreement  
Proposals to PC:  
All as the confidential Minutes taken on bloc  
Mr Williamson proposed these items be acted on

Seconded Mrs Greenacre  
All in agreement

10. VILLAGE VANDALISM

PCllrs reported the following:

Telephone box at Browston

Bus shelter at Waveney Dr

Vehicle lights damaged

Pellets being thrown at windows and vehicles

Bracon Road coving removed from a wall

Fern Flowers Window damaged

Silver Gardens properties vandalised

1<sup>st</sup> and 2<sup>nd</sup> bungalows in Sandy Lane stones being thrown at the properties. PC Gowing stated the people that are causing the problem are cutting through the back of the Tavern, using the unadopted footpath leading into Rosedale Gardens. PC Gowing is to see if the Tavern will fence off the entrance to the footpath.

11. FINANCE

The accounts for the period as at 7 March 2005 with P&L & budget comparisons had been distributed prior to the meeting.

Mr Williamson raised the question on the Expense for VVoice total being £3837.95 – the meeting was informed this total is the expenses less cash banked. The cash banked includes outstanding accounts as at 31 March 2004.

ACCOUNTS AS AT 7 MARCH 2005 FOR APPROVAL & PAYMENT

Mrs Weymouth

Salary & use of computer for Feb 05

O/time: 4hrs as below

Standard Board Enquiry 3/4hr

Disability Enquiry 1/2hr

Pre PC liaison:

Agendas 1/2

Meeting 1.1/4

Minutes 1/2

Letters 1/2

2.3/4hrs

4.00hrs

Net Salary 394.47

Tele all x 1 28.08

Copies 270 x 5p 13.50

Postage

PC meeting 7.14

6 x 28p A/cs 1.68

Mr King 2x28p 0.56

8 F&M & P&H 2.24

P&H letters 0.56

Pre PC liaison 38x28p 10.64

22.82

458.87

Mr Rudrum 25.00

Mr Lynch

Salary net Feb 2005

O/T 22 ¼ hrs 195.71

Tele/computer/internet 25.00

Postage 10.85

Stationary 16.96

248.52

Rose Maintenance Services 370.00

Rose Maintenance dig out fl beds 500.00

870.00

Broadland Horticultural

Advison 505.45

Norton & Peskett New Rd PF 1225.00

LATE ACCOUNTS 510.00

Myhills Community Gardeners Initiative 1332.68

It was agreed this account could be paid

Mrs Williamson proposed these accounts should be paid

Seconded Mr Tuxford

All in agreement

Belton Brownies are looking to hire a coach to take them to a Fire Station, but they had not the funds available. After discussions Mrs Greenacre proposed a maximum of £130 be given to hire a coach, the Invoice will be paid by the PC so they can claim back the VAT, seconded Mr Williamson, all in agreement.

12. RISK ASSESSMENT

Risk Assessment Policy – a copy of the document produced by Mr Williamson had been distributed to all PCllrs at the meeting. After discussions Mr Williamson proposed this document should be the Policy of the PC, seconded Mrs Greenacre, all in agreement.

Disability access – a copy of the document produced by Mr Williamson had been distributed to all PCllrs at the meeting. After discussions Mr Scott proposed the recommendations in the document should be the core master plan for the PC which will cover all land the PC owns or leases, seconded Mr Barker all in agreement.

In the document it stated the PC should hold copies insurance policies of all contractors or PCllrs that gain access to the Bell Lane PF, New Road PF and Bland Corner.

13. PORTFOLIO HOLDERS

The Chairman reported Mr Williamson will produce a Terms of Reference for each Portfolio holder.

Each PCllrs will put forward their 1, 2 & 3<sup>rd</sup> choice for a Portfolio prior to April 05 PC meeting.

The Chairman reported the following PCllrs had put their names forward to help with the Youth Project so they all need to have a Police check, being £10.00p each:

Mrs Clark, Mr Tuxford, Mr Fuller, Mrs Barker, Mr Barker and Mrs Eggleston.

Mr Scott proposed £80.00p should be spent on the Police checks for these PCllrs, seconded Mr Williamson, all in agreement.

14. VILLAGE INSTITUTE

This item dealt with under Agenda 1.

15. CORRESPONDENCE AS PER SHEET AS AT 7 MARCH 2005 DISTRIBUTED TO PCLLRS PRIOR TO THE MEETING

Age Concern Festival of thanks giving - file

GYBC Parish Council Liaison meeting 10 March 2005 at 7 00pm – PCllrs attended this meeting

Waveney Local development framework – Statement of Community Involvement – no action

Elizabeth Myhill - file

GYB Crime Dis-order Partnership abandoned & burnt out vehicles – leaflet distributed to all PCllrs.

GYBC Minutes – to be filed

Broads Authority PC representative – no action

Office of Deputy Prime Minister vibrant local leadership – documents to be filed

NRCC Signpost + other documents – to be filed

LATE CORRESPONDENCE

GYBC Wheelie bins documentation - file

GYBC Anglian Water Working Party meeting 21 March 2005 – at the Town Hall at 6 30pm

NAoT&PC documents – to be filed

Norfolk Constabulary – Mobile Police Unit – dates when it will be visiting Belton.

16. FINAL WORD FROM MEMBERS OF THE PUBLIC & CLOSURE

Poors Land Trust representative had informed the Chairman the trustees have now signed a long-term lease to their land.

Parish Clerk Clerking other PC's – a parishioner raised this question – he was informed each is an independent authority and there is no conflict of interest.

Heated debate at PC meetings – the parishioner was informed this is a democratic way of dealing with issues.

17. FINAL ITEMS

a. EXCLUSION OF PUBLIC & PRESS

Standing Order April 2002 Item 68

'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'

b. COUNCILLORS RIGHTS & CONFIDENTIALITY

The Chairman reported these items had been withdrawn.

The meeting closed to members of the public 9 30pm

