

# BELTON WITH BROWSTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE COMMUNITY CENTRE BREYDON SCHOOL  
ON TUESDAY 19 APRIL 2005 AT 7.45 PM

Present: Mr Scott, D Barker, B Clark, J Eggleston, J Rudrum (arrived at meeting but left before the meeting started), C Williamson, B Williamson, M Greenacre, P Nichols, I Mannall, E Tuxford, GY Crime & Dis-Order Partnership Co-ordinator Bernice Fletcher, Sgt West of Gorleston Police, BCllr Stone & Thompson, a Youth Worker for NYCS, 3 members of the public and the Clerk Mrs Weymouth

1. **GY CRIME & DIS-ORDER CO-ORDINATOR – BERNICE FLETCHER**  
Bernice Fletcher outlined to the meeting her role as the Co-ordinator working together with the Police. Bernice has a team of four that work with offenders and take some of them to Court for their offences. Everything is done to resolve problems with the offenders before taking them to Court. If a case goes to Court the informers (if they wish) will not be named everything is dealt with by Mrs Fletchers team. Sgt West gave details of their role in Anti Social Behaviour. PCllrs and members of the public asked the Police and M/s Fletcher questions. M/s Fletcher informed the meeting that Surestart was set up in America and from the results they achieved it has been set up in England. Children attend from 2yrs old, which gives the social, and behaviour skills from an early young which then help to resolve any behaviour problems in teenage years. The meeting felt that more Surestart Groups should be set up in the Borough of GY. If there is an ongoing case being dealt with by M/s Fletcher the people are given her mobile telephone number so that she can be contacted 24 hours a day. Leaflets were given to all those present giving details how anti social behaviour is dealt with and how people can help that process. M/s Fletcher is to give 1000 copies of the leaflet to the parish so that they can go in with Village Voice. The Chairman thanked M/s Fletcher for attending the meeting and Sgt West – they left the meeting at this point.
2. **PUBLIC PARTICIPATION**
  - a. Bus service to and from Belton – Mr Grice reported on a meeting that had been arranged by MP Tony Wright that he had had with a Director from First Bus where discussions were held on the following:
    - Bus service to and from James Paget Hospital
    - Direct bus service to and from GYarmouth
    - Extending bus service to Gorleston & GY after 6pm
    - Bus parking on grass verge New RoadMr Grice stated it had been a very positive meeting, however NCC provides a lot of the funding and this could be the problem with getting all the additional services implemented. The PCllrs thanked Mr Grice for attending this meeting.
  - b. NCYS – Youth worker explained the current position with the new Youth Shelter that has been causing problems to local residents since it has been sited on the Bell Lane PF. NYCS are to paint the roof with paint to prevent youngster climbing on the roof and anti graffiti paint to the rest of the shelter. It was agreed a Notice needs to be displayed giving details of the paint on the roof – this is on H&S grounds.
3. **APOLOGIES**  
CCllr Wainwright.  
Parish Councillors agreed a letter of thanks should be sent to CCllr Wainwright for all his hard work in obtaining funding for so many schemes in Belton & Browston during his time as the CCllr for the Ward. PCllr L Barker – unable to attend due to another commitment & PCllr Rudrum who had become unwell
4. **DECLARATION OF INTEREST**  
The Chairman asked had any PCllr any declarations of interest – all PCllrs declared an interest in the following:  
Village Institute  
New Road PF  
Bell Lane PF
5. **MINUTES OF THE PARISH COUNCIL MEETING HELD IN MARCH 2005**  
A copy of these Minutes had been distributed to all Parish Councillors prior to the meeting. Mr Williamson proposed these Minutes be accepted as a true record, seconded Mr Tuxford, all in agreement  
The Minutes were signed

6. MATTERS ARISING  
P& H Minutes  
48 St Georges Road – it was agreed by PCllrs a letter should be sent to the occupier.
7. COUNTY COUNCILLOR/BOROUGH COUNCILLORS REPORT  
*CCllr Wainwright*  
Not in attendance  
*BCllr Stone*  
The Development Plan that is taking over from the BWLP the PC should be consulted in the very near future.  
Berry CI – front boundary fencing should be erected to the elderly bungalows  
Bell Lane PF play equipment – there should be additional equipment sited so long as funding is available.  
Bell Lane PF light – it should now be re-lit in the very near future.  
*BCllr Thompson*  
Rosedale Gardens – street nameplates should now be in place in the very near future.
8. PLANNING & HOUSING MINUTES OF THE APRIL 2005 MEETING & CONSIDER RECOMMENDATION OUTSTANDING  
A copy of the Minutes of the meeting for April 2005 had been distributed to PCllrs prior to the meeting  
The Chair asked the meeting had they any questions on the Minutes - there were none.  
Mrs Greenacre proposed Minutes be noted  
Seconded Mr Williamson  
All in agreement  
Proposals to PC taken en bloc:  
Letters to:  
NCC questionnaire  
St Johns Road occupier  
48 St Georges  
GYBC – Verner Gray CI  
GYB Services Waveney Dr street nameplate  
GYBC Planning Dept flowers being sold  
Terry Oakes SMP  
GYBC dredging  
GYBC Planning Dept Wild Duck fly posting  
Telephone  
Mr Hemsworth  
Mrs Greenacre proposed they be acted on  
Seconded Mr Williamson  
All in agreement  
The Chairman stated that due to the PC policy he proposed that the letter on Marine Aggregate Dredging should be approved, seconded Mrs Eggleston, all in agreement.  
PLANNING APPLICATIONS  
06/05/0268/F front porch 133 Station Road North for Mr Nicholls – no objections  
06/05/0246/F conversion & ext to existing barn into two storey dwelling & outbuildings into garage New Road (the former Forge & Feathers) for Mr Christophi – no objections  
06/05/0253/F lounge & bedroom ext, pitched roof over dining/shower 41 Station Road South for Mr Barker (PCllr) - Mr Barker declared an interest and took no part in the discussions and decision – Mr Williamson proposed there are no objections to the application, seconded Mrs Eggleston, all in agreement.  
06/05/0157/F single storey ext for disabled user accommodation 21 Bracon Road for Mr & Mrs Smith – no objections
9. COMMUNITY & ENVIRONMENT MEETING IN MARCH 2005 MINUTES & CONSIDER RECOMMENDATIONS OUTSTANDING  
A copy of the Minutes of the meeting held in March 2005 had been distributed to PCllrs prior to the meeting  
The Chair asked were there any question of the Minutes – there were none  
Mr Nichols proposed the Minutes be noted  
Seconded Mrs Clark  
All in agreement  
Proposals to PC:  
It was agreed the proposals be taken en bloc:  
Following had been agreed at F&M meeting:  
Ass Clerk expenses £7.70 & claim for overtime  
*List of Portfolios – given to Mr Williamson prior to this meeting*

Mr Rudrum -Work report to be given to Mrs Eggleston in future  
 Letters for approval and other action:  
 GYB Services litter pick & street nameplate  
 GYBC litter bins Bell Lane PF  
 GYBC flytipping Deben Dr/Heather Gardens/The Precinct  
 NCC fill holes in verge – New Road  
 GYB Services clear glass Bell Lane PF  
 GYBC planning application for Howards Common  
 Wild Duck concerning area that has been fenced on Howards Common  
*Arrange meeting with Tavern Manager & PC*  
*Mrs Eggleston supply Asst Clerk with copy of GYB Services letter re litter picks Beccles Road*  
*Mr Rudrum investigate re-planting around Village Sign*  
 Mr Nichols proposed these items be acted on  
 Seconded Mrs Clark  
 All in agreement

10. FINANCE & MANAGEMENT MEETING IN APRIL 2005 MINUTES & CONSIDER RECOMMENDATIONS OUTSTANDING  
 A copy of the Confidential Minutes of the meeting of April 2005 had been distributed to PCllrs prior to the meeting  
 The Chair asked were there any question of the Minutes – there were none  
 Mr Scott proposed the Minutes be noted with the amendment Mr Barker seconded 'a Lease Agreement' Agenda 10  
 Seconded Mr Williamson  
 All in agreement  
 Proposals to PC:  
 1. Letter Mr & Mrs Green  
 2. Send list of outstanding VVoice Invoices to Mr Scott – which will then be reviewed by Chair & Vice Chair of the PC  
 3. VInstitute – Mrs Greenacre & Mrs Williamson to arrange meeting with Mr Greens Solicitor  
 4. New Road PF – Mrs Greenacre, Mrs Williamson, and Mr Nichols to meet to agree a draft Management Committee Agreement.  
 5. Mr & Mrs Green's £5000 cheque – Mr Rudrum keeping until bank account opened.  
 Mr Scott proposed these items be acted on  
 Seconded Mrs Eggleston  
 All in agreement

11. VILLAGE VANDALISM  
 PCllrs reported the following:  
 Fern Flowers window damaged  
 BT Phone box out of order

12. FINANCE  
 The accounts for the period as at 7 April 2005 with P&L & budget comparisons had not been distributed prior to the meeting due to a problem with the computer programme  
 ACCOUNTS AS AT 7 APRIL 2005 FOR APPROVAL & PAYMENT

<u>Mrs Weymouth</u>		
Net Salary	381.68	
Tele all x 1	28.08	
Stationery – toner & zip disc	56.17	
Copies 108 x 5p	5.40	
Postage – posted later than list		
PC meeting		
8 x 28p A/cs		
8 F&M & P&H		
6 F&M		
13 letter to PCllrs		
2P&H letters		
	<u>10.36</u>	481.39
<u>Mr Rudrum</u>	25.00	
Padlock	<u>15.71</u>	
		40.71
<u>Mr Lynch</u>		
Salary net March 2005		

O/T 25 3/4 hrs	214.50
Tele/computer/internet	25.00
Postage	<u>7.70</u>
	247.20
<u>Broadland Horticultural</u>	309.59
<u>NCAOP&amp;TC</u>	434.32
<u>Advison Advertising</u>	1090.00
<u>Norfolk County Council – youth shelter</u>	4500.00
<u>Siltar Printing</u>	34.00
<u>Comtel</u>	40.75
<u>Inland Revenue</u>	963.04
<u>Allianz Cornhill</u>	769.50
LATE ACCOUNTS	
Essex & Suffolk Water (allotments)	£4.46
NRCC (AcreB)	£10.50
Rose Maintenance	£370.00

Mr Scott proposed these accounts should be paid  
 Seconded Mrs Williamson  
 All in agreement

13. RISK ASSESSMENT

Mr Williamson raised the question of the new youth shelter who is insuring, who owns the shelter and carrying out the maintenance works. Mr Scott stated the shelter is owned by NCC, the PC will maintain it and NCYS are looking into the insurance aspect.

The youngsters have moved the new litter bin on Bell Lane PF since the concrete had not gone off due to the weather conditions. GYB Services will resite it close to the new shelter.

14. PORTFOLIO HOLDERS

Mr Williamson distributed a list of the Portfolio responsibilities with a Terms of Reference and a form for PCllrs to set out their 1st, 2<sup>nd</sup> and 3<sup>rd</sup> preferences.

From the meeting Mr Williamson is waiting for a response from Mr Fuller, Mr Rudrum and Mrs Barker – left with the Clerk to send copy of the documentation to these PCllrs.

15. VILLAGE INSTITUTE

The meeting was informed the public meeting would be held tomorrow evening. At this meeting it is hoped people will come forward to carry out various works and to form a Committee to manage the Hall once a Lease agreement has been produced, which would be agreed by PC Mr & Mrs Green and their Solicitors.

From the F&M Minutes the Chairman reported a letter has now been received from Rev Quinn stating they are still not in a position to give the response from the Charity Commission on returning the fund the PC gave for the roof repairs.

16. BELTON COMMON COMPLAINT

Nothing further to be reported.

17. ARRANGMENTS FOR THE APM

The PCllrs considered various dates. Mrs Greenacre proposed 31 May 2005 venue the Kings Head Function Room, seconded Mr Williamson, all in agreement.

18. CORRESPONDENCE AS PER SHEET AS AT 7 APRIL 2005 DISTRIBUTED TO PCLLRS PRIOR TO THE MEETING

Clerk & Councils Direct March 2005

GYBC On the case for a cleaner attractive safer environment pooling together

GYBC Minutes March/April 2005

DEFRA Partnership in rolling out broadband to rural communities

Creative Arts East

GYBC NCC Elections

Norfolk Link – to be tabled

DEFRA quality parishes & parish planning

GYBC Anglian water working party

UK Villages Co UK

Norfolk Matters April 2005 to be tabled

Trafalgar week-end

LATE CORRESPONDENCE

GYBC Wheelie bins leaflet

EDP Village of the Year

Broad Authority Local development Framework

Wrecked Car Notice

Wildlife Trust – wise up to the wildlife

GY Crime & Dis-Order Reduction Partnership

NCC Annual Report – passenger transport unit

Broads Authority Local Dev scheme.

19. FINAL WORD FROM MEMBERS OF THE PUBLIC & CLOSURE  
Waveney Dr street nameplate – off the posts ) GYB Services to be notified  
Wensum Way street nameplate missing )  
Bus shelter graffiti – parishioner to remove it
17. FINAL ITEMS  
There were none

With no further business the meeting closed at 9 40pm