

BELTON WITH BROWSTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT A CLASSROOM AT WAVENEY SCHOOL ON
THURSDAY 7 JULY 2005 AT 7.30 PM

Present: Mr Scott, B Williamson, B Clark, J Eggleston, J Rudrum, M Greenacre,
P Nichols, I Mannall, E Tuxford, J Fuller, C Williamson, Police Support for Gorleston, Mr Cooper of
Bohemians, 5 members of the public and the Clerk Mrs Weymouth.

1. DECLARATION OF INTERESTS
None

2. PUBLIC PARTICIPATION

1. Police issues

The Police Officer held discussions with PCllr Nichols over an incident that had occurred in Berry Close. Concerns were expressed over speeding traffic in the village – the Officer reported the matter had been notified to them and will be investigated.

PC Patrick Platten will be replacing PC Gowing as the Police Officer covering the area.

The mobile Police Support team has been working in Belton dealing with a number of issues.

Concerns were expressed at the fact the Special Police that the PC pay for have never been seen in the village. The meeting was informed they work 4 hours per week each making it 8 hours per week and they are working in the village.

2. JGI

Mr Richmond reported:

UPVC windows have been installed

Plastering works carried out.

Disability works will start next week.

Kitchen units have been donated by Ray Grimmer kitchens

Dulux have given all the paint FOC to re-decorate the hall

Other donations have been received

3. Community Gardeners

Mr Rudrum raised the question of the list he has given of the people that will maintain the gardens in the village.

4. Dogs running loose on Bell Lane PF

Concerns were expressed at the fact dogs were running loose on the PF and dogs are fouling on the PF – this item left with Mr Williamson to look into.

5. Bell Lane PF broken glass on various areas

Concerns were expressed at this fact

3. APOLOGIES

D Barker

L Barker

BCllr Stone

BCllr Thompson

4. PLANNING APPLICATIONS

The following applications were considered:

06/05/0475/F bedroom ext at 1st floor 43 Station Road North, Belton for Mr Simpson – no objections

06/05/0515/F ext to front elevation and conservatory to rear elevation – 22 Ranworth CI for Mr Partridge – no objections

GYBC PLANNING DECISIONS REC'D AS AT 28 JUNE 2005 FROM MAY 2005 PC meeting

06/04/1122/F dem existing poultry farm and erect five bungalows with new access Windmill Poultry for Mr & Mrs Leighton – refused

06/04/1137/F woodgrain pvc victorian conservatory – Hazeldene Cherry Lane for Mr & Mrs Devine – granted

06/04/1103/F new brick garage 10 Ranworth CI for Mr Smith – granted

06/04/1047/CU land previously used as allotments to be incorporated into churchyard/burial ground Church Lane for Rev Quinn

06/05/0052/F single storey ext to rear 21 Heather Gardens for Mr Smith – granted

06/05/0246/F conversion & ext of existing barn into two storey dwelling and outbuilding into garage New Road (formerly Forge & Feathers Restaurant Site) for Mr Christophi - granted

5. MINUTES OF THE PARISH COUNCIL MEETING HELD IN JUNE 2005

A copy of these Minutes had been distributed to all Parish Councillors prior to the meeting.

Mr Fuller proposed these Minutes be accepted as a true record, seconded Mr Rudrum, all in agreement
The Minutes were signed

6. MATTERS ARISING
Dealt with under Portfolioholders
7. COUNTY COUNCILLOR REPORT/BOROUGH COUNCILLORS REPORT
Not in attendance and no written report received.
It was agreed a letter would be sent to CClr/BCllrs requesting they send in a written report if they are not able to attend a meeting.
8. PORTFOLIO HOLDERS REPORTS (file for each Portfolio holder with all correspondence and information available for PCllrs to view)

(1)*Risk Management* Mr Williamson
Mr Williamson stated he had nothing to report
Correspondence given to Mr Williamson
GYBC – their risk management

(2)*Village Maintenance* Mrs Eggleston
The following verbal report was given

1. River Way – the resident has not replied to the letter sent requesting receipts for black sacks.
Additional litter bin required – PC need to consider the purchase (see 16)
 2. Flytipping to be dealt with at the following locations:
Debnam Close
Heather Gardens
Church Lane
Sandy Lane
Silver Gardens
Rosedale Gardens
Area close to 20 Bell Lane
Mrs Eggleston met with a GYBC Env Ranger who was helpful but was not able to have a dismantled shed, garden refuse and piece of concrete removed from the above areas.
After discussions it was agreed a letter would be sent to the Env Ranger copied in BCllrs, Environmental Director and Cabinet Member whose responsibility this covers.
 3. Litter bin missing from Station Road end of Bracon Road – has been replaced
 4. Litter bin full and overflowing on Bracon Road – GYB Services were notified and it has been emptied
 5. Encroachment of hedgerow/trees and grass verge St Johns Road – nothing further to report.
 6. Bell Lane (opposite school) hedgerow/trees removed – a letter was sent to the property owner and the meeting was informed a fence has been erected together with trees and shrubs.
 7. Belton Fen – nothing further to report.
 8. Rats reported on 29 06 05 – New Road/Yare Road/land adjacent Bracon Road-back gardens Provan Crescent – GYBC were informed and they came out on 30 6 05. A e.mail sent by BCllr Thompson was outlined to the meeting he had notified GYBC of the problem. The problem still exists so GYBC are to be advised.
 9. Overgrown passage at the bottom of gardens in Provan Crescent leading off Bracon Road – given to Mrs Eggleston to look into.
 10. Footpath thro Churchyard closed due to Church tower being struck by lightning on 30. 06. 05 – Mrs Eggleston has checked and the footpath has now been re-opened with just the Tower area cordoned off.
 11. Hedge boundary Waveney School and footpath adjacent to Bell Lane PF – it is being cut 6/7 July 2005.
 12. Dead trees – Moorland Way – Mrs Eggleston investigating – there is also flooding in the same area. The meeting was informed the dead trees are located in the Bell Lane PF – no action was instructed. Flooding – this item left with Mrs Williamson to contact CClr Walker to have the problem resolved.
 13. Debnam Drive unkept grassed area behind 11 Selwyn Drive – it was agreed there would be a meeting with NCC to look at the area.
 14. Church Lane flytipping of garden refuse along this lane – Mrs Eggleston reported GYBC Environmental Ranger has investigated and no action can be taken.
- MRS EGGLESTON ASKED FOR THESE ITEMS FOR INVESTIGATION FROM THIS MEETING
15. Litter bins required as reported by Community Caretaker at:
St Johns Road bus shelter
Toddlers play area – the existing bin is always full and overflowing
River Way
Wild Duck bus stop

It was agreed a letter should be sent to GYB Services stating that the PC will purchase the bins if they could empty them FOC.

MRS EGGLESTON HAS LOOKED INTO THESE ITEMS AND FOR GENERAL OBSERVATIONS
ACTION/NOTED

16. Bus shelter St Johns Road – graffiti has been removed
17. Tavern PH very untidy/littered grounds – this is a long term problem (suggest meeting with Management/owner). It was agreed no action would be taken
18. New Road bridge (substation Transco – telephone 0800 111 999 site number 4281) – station is harbouring a lot of litter. It was agreed the PClerk would contact Transco
19. Rose bed adjacent to Church – triangle on Church Lane – resident maintaining requested the Burgh Castle road sign be replaced (has been pulled out) and a /no dog fouling sign' on the rose garden. It was agreed NCC would be requested to replace the sign and 'dog fouling signs' obtained from GYBC.
20. Footpaths in need of weed spraying – NCC – no action advised
21. Litter bin in toddlers area Bell Lane – full – GYB Services contacted
22. Seats needing attention:
 - a. Precinct needs replacing/refurbishing It was agreed GYB Services be advised.
 - b. Bell Lane PF needs refurbishing – it was agreed Mrs Eggleston to put forward a rolling programme of seat and other maintenance to be included in the CCaretakers schedule.
23. Overgrown hedges/trees/verges
 - a. Footpath leading past 20 Bell Lane – resident will maintain area if initial clearance/cut back carried out
 - b. Area Debnam Cl/behind 11 Selwyn – resident will maintain area if initial clearance/cut back carried out
 - c. Silver Gardens/Rosedale Gardens – residents will maintain area if initial clearance/cut back carried out
 - d. Bell Lane PF dead trees – no action agreed
 - e. Sandy Lane triangle grass triangle unkept - NCC highways sign dumped for several weeks needs to be removed.
 - f. Station Road South/Wild Duck Caravan Park entrance – very untidy

It was agreed a site meeting would be arranged for Mrs Eggleston with NCC & GYB Services to see who is responsible for the maintenance of a,b,c,f areas.

Correspondence given to Mrs Eggleston

Parish plan of street light numbers given to Mrs Eggleston

FAXED letter from GYBC Partnership working re convicting flytippers and waste dumping

(3) Village organisations Mrs Clark

Mrs Clark reported nearly all Groups have been contacted and a number of these would like to be involved in the Summer Fair

(4) Youth Liaison inc Youth Services Project Mr Rudrum & Mrs Mannall

1. NCYS Youth project – documentation had been distributed to PCllrs at the last meeting. Mr Williamson proposed the Invoice for £1000.00p should be paid, seconded Mrs Greenacre.
2. The meeting was informed NCYS Drug Officer has been invited to attend the Sept 2005 PC meeting, this has been confirmed in writing by the PC
3. Drop in Centre for the youth – JGI – the Chairman reported youth would like to use the hall 3 times a month as a meeting place the fee for this through to 31 March 2006 would be £235.00p. Mrs Williamson proposed the PC would pay JGI £235.00p once their invoice has been received, seconded Mr Rudrum, all in agreement.

Mr Rudrums' file on the youth projects etc is to be distributed to all PCllrs by Mr Scott.

(5) Conservation/Green Living Mrs Barker

Mrs Barker not available for this evenings meeting items 1 & 2 left in abeyance until mid July 2005 PC meeting.

1. Howards Common a caravan is permanently occupied .
2. Community Gardeners Initiative – Mr Rudrum sent a FAX which has been FAXED to Mrs Barker to report on at the next meeting
3. Grassed triangle Back Lane/Beccles Road – Mr Jay & Mr Hunn authority to maintain the triangle – A letter from NCC was outlined to the meeting - because a licence has been obtained by the PC it is up to the PC to decide who maintains the area. It was agreed a letter would be sent to Mr Hunn and Mr Jay giving this information. Mrs Barker will hold discussions with them on what work can be carried out in accordance with the licence.

(6) Village Hall/Community Centres Mrs Greenacre

The following verbal report was given

1. John Green Institute

- Mr Williamson & Mrs Greenacre have an appointment with PC Solicitors to discuss the suggested 25 year Lease that has been prepared by Mr Greens Solicitor. In this lease agreement two or three PCllrs would be trustees. The meeting was informed that the building will remain in the Green family and at some later date Mr Green may decide to pass the building over to the village.
2. Parish Council hiring halls
Letters were sent to Breydon and Waveney informing them that the PC will be moving to the JGI as from 1 Sept 2005 and to request a final bill be sent to the PC for payment.
 3. Parish Office at JGI
The Chairman reported the figure £500.00p per annum has been accepted by JGI Committee. Small storage cupboard for old PC documents that could be hired for £50.00p per annum – Mr Scott proposed this be accepted, seconded Mr Rudrum, all in agreement.
 4. Community Centre
Mrs Greenacre reported Breydon School has no bookings for the Community Centre and they are now not looking to activity letting the hall. It was agreed a letter would be sent to Breydon School making them aware that they should be handing the hall back to NCC so it can be offered to other local users or interested parties. Copy of letter to be sent to CClr Walker.

(7) *Youth Liaison/Village Halls* (joint) Mrs Mannall
Nothing reported

(8) *Playing field/Sports* Mr Nichols
The following verbal report was given:
The E

electric supply company representatives have visited the site and given a estimated figure of £11,000.00p to provide electricity into the area. The meeting was informed Bohemian Football Club do not need an electric supply they just need water. The Chairman reported the water supply is being looked into at this moment in time.

It was agreed the field would be closed as from 18. 7. 05, Notices will be displayed notifying dog walkers where they can walk their dogs in the parish – a note will also be placed in the Yarmouth Mercury under Village News.

(9) *Publicity* Mr Tuxford

Mr Tuxford asked for a copy of an events booking form to be given to each PCllr and this item to be an **Agenda** item for the next PC meeting.

(10) *Borough Council/Police* Mr Fuller

GYBC Crime & Dis-Order Partnership meeting 5 July 2005 – Mr Fuller reported he had attended this meeting.

The following verbal report was given:

1. Car went into New Road PF fence

(11) *County Council* Mrs Williamson

Mrs Williamson reported:

1. NCC temporary closure order St Johns Road to a point 90 metres north of its junction with New Road from 12. 9. 05 expected for a duration of twenty one days – to carry out surface water drainage scheme.

Correspondence given to Mrs Williamson:

NCC Area meeting Agenda & Minutes

ITEMS REPORTED THAT NEED ACTION

New Road bridge/Orwell/Heather Gardens/Berry Close area the footpath is flooded – Mrs Williamson to notify Mr Walker.

(12) *Planning & Housing* Mr Barker not in attendance

Waveney District Council LDP letter put through his letterbox ready for his return

The following up date report was given:

1. Letter sent to Chinese Takeaway was read – they had been asked to respond but none had been received.
2. 9 Ranworth CI – missing fence – Mr Fuller reported there are now areas exposed. It was agreed the PC is powerless to act. A letter is to be sent to the person that raised the question giving this information

ITEMS REPORTED THAT NEED ACTION

3. Property in Stepshort still selling flowers – it was agreed a letter would be sent to the Head of Planning GYBC asking for one of his Officers to revisit the property since this is very hazardous

9. COMMUNITY GARDENS/SEATS/BLAND CORNER

Discussions were held on PCllrs visiting Bland Corner. It was agreed to leave this item until the next PC meeting

10. CLERKS SALARY/EXPENSES
A copy of a report on a meeting of the Working Party was given to all PCllrs.
It was agreed this would be a confidential item on the **Agenda** of the mid July 2005 PC meeting.
11. VILLAGE VOICE
Since no one had come forward as a Portfolio holder for Village Voice the July 2005 edition will be the last to be produced by the Parish Council.
12. CORRESPONDENCE SHEET
Correspondence list as at June 2005 (Mr Scott was given this prior to June 2005 PC meeting)
NRCC AGM
GYBC Inspection of car documents
Market towns rooting for truffles
BA tourism strategy
Shaw's books & forms
GYBC Crime & Reductions partnership AGM & quarterly meeting
GYBC Minutes April 2005/May 2005
LATE CORRESPONDENCE
Mr Lynch – concerning PC printer and scanner
The PClerk reported this could be discussed but no decision could be made if there would be a cost to the PC it would need to be an **Agenda** item. Disappointment was expressed that a decision could not be made but it will be an Agenda item for the mid July 2005 PC meeting.
13. 2006/2007 GRASSCUTTING CONTRACT
(Extract from C&E Minutes 26 10 04 distributed to all those present)
GRASSCUTTING CONTRACT SPECIFICATION
Bell Lane Playing Field
To spray borders twice during season
To prune shrubs twice yearly, clean the area around the shrubs and litter pick twice yearly
To cut and trim grass every 14 days from mid March to October
(including dog walking areas and footpath adjacent to play area)
To cut privet hedge on West boundary twice per season
To fertilise shrubs once in springtime
To cut edge of footpath every 14 days
Church Yard
To cut and trim Church Yard including adjacent overspill area
12 cuts per year
Village Pit
To trim all Village Pit area six times each year
New Road Field
To cut and trim grass every 9 days (30 times a year)
Scurry the field
To litter pick and cut back hedge on both sides along lane up to farm buildings once yearly
After discussion it was agreed the PClerk will check with GYB Services to see how often they cut the grass on a sports field.
Mr Rudrum proposed an advert would be placed in the Advertiser and the Notice Boards. Existing list of grasscutting contractors would also be invited to tender.
14. BRAIN STORMING SESSION
The Chairman asked for any item that PCllrs would like discussed.
Mr Scott raised getting youngsters of the village more involved in the community. There was a suggestion of a music event on the New Road PF.
It was agreed this item would be considered and discussed again at a future meeting..
15. FINAL WORD FROM MEMBERS OF THE PUBLIC AND CLOSURE
Notice board at the JGI
Concerns were expressed at the condition of the Notice Board and will it be used. The meeting was informed quotations had been obtained for a replacement Notice Board but no decision has been made.
It was agreed this would be an **Agenda** item for mid July 2005 meeting
Parish Council Minutes on GYBC website
The meeting was informed they had been e/mailed to a GYBC Officer. It was agreed this item would be chased.
Wheelie bins
Concerns were expressed at the fact rubbish is only be collected fortnightly and be requested for a collection weekly. The meeting was informed this is not an option that GYBC can go down and that this

system has been in existence for a long time at Broadland and North Norfolk District Council. Concerns were expressed at the fact glass, clothing etc is not being re-cycled.
It was agreed this would be an Agenda item for the mid July 2005 meeting.

16. ITEMS FOR THE NEXT AGENDA
 - Trafalgar Events
 - Notice Board
 - J Lynch Printer/scanner
 - Re-cycling

Letters sent to CCllr & BCllrs copies to be given to Portfolio holders.

With no further business the meeting closed at 9 20pm