

**Planning & Business Services
Environmental Health**

Town Hall, Hall Plain
Great Yarmouth
Norfolk, NR30 2QF

Customer Contact Centre

Tel: (01493) 846478

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Email: enquiries@great-yarmouth.gov.uk

DX: 41121 Great Yarmouth 1

POLICE ENQUIRY – IN CONFIDENCE

Norfolk Police reserve the right to validate and/authorise the authenticity of this request for a Police check.

Application for Salvage Operators Registration

Part A – To be completed by the nominated Licensing Officer ONLY (Please also complete Part D overleaf)	Part B
PI Number: Signature: Date:	For Police Use REF NO
NEW APPLICATION/RENEWAL (delete as appropriate)	
Previous check with Norfolk Police YES/NO If YES date checked:	

Part C - To be fully completed by applicant only, using BLOCK CAPITALS and BLACK INK please.

Mr/Mrs/Miss/Ms: Surname now:

All Forenames: Sex: Male/Female

Maiden and/or all other surnames

All other names by which known (eg: deed poll/adoption):

Date of Birth: Place/District/Borough of Birth:

National Insurance Number:

Present Home Address:

Town: County:

Post Code: Since:

If less than **five** years at present address, please list below all previous addresses to cover five years.

1. Address:

Town: County:

Post Code: Since:

2. Address:

Town: County:

Post Code: Since:

Present Business

Address:

Town: County:

Post Code: Since:

Have you/the Company/any Director/Partner a current conviction or formal caution for:-

- Any offence under Part 1 of the Vehicles (Crime) Act 2001; or
- Any offence specified in the Motor Salvage Operators (Special Offences) Order 2002 (see attached sheet)

(A conviction/formal caution is current if it is not “spent” under the terms of the Rehabilitation of Offenders Act 1974/Home Office Guidelines. See attached sheet)

If yes, provide details below, including date, offence and the court or body which dealt with you. It is a criminal offence to make a false declaration. If not enter NIL below.

DATE	COURT	OFFENCE (INCLUSIVE OF CAUTIONS/ BINDOVERS/ REPRIMANDS/ WARNINGS)	RESULT/SENTENCE

I am aware that, in accordance with Government guidelines, this application for the grant/renewal of a registration may be subject to a Police record check. This has been explained to me and I hereby declare that the information given on this application form is true. I have been provided with a list detailing the periods after which a conviction/caution/reprimand/warning is deemed to be spent.

Applicant's Signature: **Date:**

On completion here, **please return this form to the Licensing Officer at the address overleaf**, who will complete the remaining detail required before submission, by them to Norfolk Police, where all relevant checks will be carried out in accordance with current Government guidelines. **Please do NOT send directly to the Police, as this will only delay your application.**

Part D – To be completed by the nominated Licensing Officer ONLY

I sign below to confirm that the full names, any previous names, addresses, dates of birth and other details provided by the candidate overleaf, have been verified by me against either an original Driving Licence, Passport, Birth Certificate(s) or other recognised official document, and are, to the best of my knowledge, accurate. I have personally checked the application has, within the criteria of current Government guidelines, been correctly identified as requiring a Police check. I understand that any request made for a Police check outside current regulations may be in breach of the Data Protection Act 1998.

Evidence provided: Document number (driver no. if licence)

Print name: Signature:

PI Number: