

GREAT YARMOUTH

GY

LOCAL STRATEGIC PARTNERSHIP

AGENDA

for the

MEETING OF THE GREAT YARMOUTH SOCIAL FORUM

7 June 2007

at 1.30 pm

**LARGER PRINT COPY AVAILABLE
PLEASE TELEPHONE: 01493 846325**

SOCIAL FORUM

**To be held at Christchurch, King Street, Great Yarmouth
on Thursday, 7 June 2007 at 1.30 pm**

A G E N D A

DECLARATIONS OF INTEREST

A Member of the Social Forum must declare an interest in an item on the agenda if a decision on the matter could be to the financial advantage of the Member, or his or her family and friends. Having declared an interest, the Member must not take part in the discussion of an item. A Member need not, however, declare an interest when the matter relates to funding for the organisation which the Member represents.

1. APPOINTMENT OF CHAIRMAN

To confirm the Chair for the 2007/08 Municipal Year.

2. REPLACEMENT OF THE VICE-CHAIRMAN

To appoint the Vice-Chair for the 2007/08 Municipal Year. (Nominations from the Voluntary and Community Sector will be considered (page 1).

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. **MINUTES**

... To confirm the minutes of the meeting held on 1 March 2007 (pages 2 – 5).

5. **MATTERS ARISING**

To consider any matters arising from the above minutes which are not covered elsewhere on the agenda.

6. **WORKSHOP SESSIONS RESPONSES**

... Great Yarmouth People's document is attached (pages 6 – 8).

7. **COMMUNITY LEGAL AND ADVICE CENTRES (CLACs) AND COMMUNITY LEGAL AND ADVICE NETWORKS (CLANs)**

... The Forum is asked to consider the attached information and receive an update from Simon Baker on the current position (pages 9 – 11).

8. **GREAT YARMOUTH AND WAVENEY PCT**

... The Forum is asked to note the attached Letter (pages 12 – 13).

9. **WORKING GROUP UPDATES**

Lead Members of the following groups will provide updates:-

Crime	-	(to follow)
Housing	-	(to follow)
Health	-	(pages 14 – 15)
Sports Partnership	-	(to follow)
Financial Wellbeing	-	(to follow).

10. INTRODUCTION TO WARM FRONT

The Forum will be given a presentation on the Government Funded Warm Front Scheme.

11. DATE AND TIME OF FUTURE MEETINGS

The next meeting of the Social Forum will take place on Thursday, 6 September 2007.

12. To consider such other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.

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Great Yarmouth Borough Council
 Customer Services
 26 APR 2007

AGENDA
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SOCIAL FORUM

NOMINATION FORM FOR VICE-CHAIRPERSON

NOMINEES NAME

Jim WEST.

NOMINATED BY	SECONDED BY	NOMINEES SIGNATURE
<p>Tracey Aydon Lead Officer Chief Executive Community Council</p>	<p>AORIAN BARNES CEN CHAIR R.R.</p>	<p>Jim West</p>

NOTES:

1. Only those members of the Forum who represent non-statutory organizations are eligible to be nominated
2. The nominee must sign the Form accepting his/her nomination
3. The position of Vice-Chair will be from June 2007 to March 2008, whereupon it will become the position of Chair for the following 12 months
4. Completed forms must be returned to:
 Karline Edmonds
 Member Services
 Great Yarmouth Town Hall
 by 5pm on Friday 18th May 2007
5. In the event of there being more than one eligible nomination received, a ballot will be organized at the June meeting of the Social Forum.

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SOCIAL FORUM

1 March 2007 – 1.30 pm

PRESENT:

Representing Great Yarmouth Sports Partnership:
Jim West (Chairman)

Representing Community Connections:
Trish Aydin

Representing Shelter:
D Hopkin

Representing Great Yarmouth Citizen's Advice Bureau:
Simon Baker

Representing GYROS:
Des McKeating

Representing North Yarmouth Community Partnership:
Michael Hewitt

Representing Great Yarmouth Disability Forum:
Lindsay Seward

Representing Central Community Partnership:
Terry Dyer

Representing Great Yarmouth Voluntary Sector Partnership:
Paul Cheeseman

Representing Yareside Partnership:
Mark Llewellyn

Representing Norfolk Police Authority:
Councillor Jim Shrimplin

Representing Rural Partnership:
E Boulton

Representing Borough wide Church Forum:
Adrian Barnes

Representing Great Yarmouth & Waveney PCT:
Bernard Williamson

Representing Great Yarmouth Borough Council:
Roy Beiley, Tracey Slater and Julie Gulliver.

1. REPLACEMENT OF THE CHAIRMAN

It had been agreed that Jim West be Chairman for this meeting only and Mark Burns would take over from June 2007.

2. REPLACEMENT OF THE VICE-CHAIRMAN

It was agreed that nomination forms would be sent out for the position of Vice-Chairman for the 2007/08 period.

RESOLVED:

That nomination forms be sent out to forum members.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cartiss, Holmes, and Weymouth. Susan Battersby, Lyn Blizzard, Tony Carter, Naji Darwish, Geoff Leak and Tim Leonard.

4. MINUTES

The minutes of the meeting held on 30 November 2006 were agreed subject to the following amendments:-

Page 2 item 4 (a)

That 'CEN' be corrected to 'GYP'.

Page 3 item 4 (a)

That 'cost cutting' be amended to 'cross cutting'.

RESOLVED:

That the above amendments be noted.

5. MATTERS ARISING

There were no matters arising from the above minutes that were not covered elsewhere in the agenda.

6. UPDATES FROM WORKING GROUPS

(a) Great Yarmouth Sports Partnership

Jim West made the point that although the trust received no funding from the Social Forum it was important to maintain membership as it allowed the Partnership to access external funding and that this applied to all groups.

He spoke about the Positive Futures Project, a scheme that encouraged young people to participate in sport and confirmed that the Great Yarmouth Sport and Leisure Trust would hopefully be taking over the responsibility of the Positive Futures Project so it could continue with the success it had achieved in Great Yarmouth.

(b) Housing Action Group

Tracey Slater advised the meeting that the last meeting of the HAG took place on 21 February and that the Group took updates on the Housing Strategy Action Plan and Housing and Support Strategy Action Plan. The Group was advised of the allocation of the remaining monies for 2006/08 – Partnership OT Post, Landlord Accreditation scheme and Decent Homes Project – that would provide maternity cover for the administrative worker. Up-dates were provided on all project activities which looked likely to meet their milestones.

(c) Financial Wellbeing Working Group

A written progress report was provided.

RESOLVED:

That the above reports be noted.

7. OUTCOMES FROM WORKSHOP SESSIONS

The Social Strategy Officer had circulated a report with the agenda that outlined the 'raw' outcomes which had derived from the four workshop sessions held on 30 November 2006. Several questions had been asked in terms of the structure and focus of the Social Forum. Questions included:-

- Are there too many Working Groups reporting to the Social Forum? And if so what changes would you suggest?
- Allocation and monitoring of NRF is dealt with direct between the Working Groups and the NRF Team. Does the Social Forum add any value to the work of the Working Groups?
- Should the Social Forum re-focus its involvement within the LSP by addressing the Borough-wide issues rather than just Priority Neighbourhoods?
- Is there a role for the Social Forum in respect of the Neighbourhood Management Programme?

Several viewpoints were given and the full report with the overall conclusions from this exercise can be found in the Additional Papers provided, item 8 'Conclusions from the Workshop Sessions'.

RESOLVED:

That the above be noted.

8. CONCLUSIONS FROM THE WORKSHOP SESSIONS

The Social Strategy Officer provided an analysis of the outcomes from the workshop sessions of the 30 November 2006. The table confirmed if there was agreement and where there was little or no agreement to the questions posed.

The Social Strategy Officer asked members of the Social Forum to review the outcomes from the workshops and the wider review of the LSP structure and comment accordingly.

The subsequent suggestions and recommendations made in the report were then discussed by members but it was agreed that it would be appropriate to review the contents of the report outside of the meeting and provide comments at the Social Forum meeting scheduled for the 7 June 2007.

RESOLVED:

That comments in respect to the conclusions from the workshop sessions be provided at the meeting of the 7 June 2007.

9. GREAT YARMOUTH LARGE CASINO

Simon Baker spoke about the new casino that would be coming to Great Yarmouth and the implications that this may have for the residents of the Borough, particularly the young and vulnerable. He spoke about the 'duty of care' for organisations that recognised the social impact the casino could have.

A meeting had taken place to discuss the issues and the following agencies had been highlighted:-

- Shelter – in respect of housing/homelessness issues.
- Gambling Support Groups – in respect of debt counselling.

A profile on the people using the casino needed to be carried out and this would likely show different people than those currently using arcades with slot machines.

RESOLVED:

That the above be noted.

10. DATE AND TIME OF FUTURE MEETINGS

The following dates were confirmed for Social Forum meetings in 2007:-

7 June 2007	1.30 pm
6 September 2007	1.30 pm
29 November 2007	1.30 pm.

11. CLOSURE OF MEETING

The meeting closed at 3.00 pm.

* * * * *

Social Forum Question	Social Forum Analysis of Responses	Social Forum Suggested way forward	GYP Response
<p>Are there too many working groups reporting to social forum?</p>	<ol style="list-style-type: none"> 1. 3 of the 4 group agree that there are too many working groups 2. One group suggested having an induction pack for members, being clearer about role and providing short written reports prior to each meeting 3. 2 groups suggested CDRP reports to environmental forum 4. 1 group suggested FWWG reports to economic report 5. 1 group suggested that GYP should be a parent of all the forums and not report exclusively to the Social forum 	<p>Social Forum Suggested way forward</p> <ol style="list-style-type: none"> 1. Recommendation that the CDRP to Environmental Forum in the future 2. Recommendation that the FWWG reports to Economic forum on work related issues and social Forum on benefits and welfare issues 3. Recommendation that social forum continues but role is defined more closely 4. Recommendation that once agreed the meetings are more focused, better information is sent out in advance of the meeting and that the agreed membership is provided with an induction pack setting out roles and the purpose of the forum. <p>FOR FURTHER DISCUSSION</p> <ol style="list-style-type: none"> 5. Should GYP be a parent of all the forums and not a working group? 	<p>5. The word parent should be replaced with the word partner.</p> <p>GYP does not report exclusively to social forum. Work in progress to increase issues identified to be fed into LSP.</p> <p>(Responsibility of all members of GYP Steering group to bring issues to GYP an not just from Community Partnerships.)</p> <p>What would be the difference if partners and not working group? Why not both? Working group is seen as undertaking a task/project. Partner is seen as two or more people involved in a project.</p>

<p>Allocation and monitoring of NRF is dealt direct between working groups and NRF team. Does the Social forum add any value to the work of the working groups?</p>	<p>1. 2 Groups suggested that the social forum added no value: 1 group only soft value. 2. This same group thought that the social forum should provide</p> <ul style="list-style-type: none"> • Coordination • Information • Influence <p>3. GYP said that neither the Social forum or FWWG provided feedback to them</p>	<p>1. Recommendation that future NRF Issues continue to be addressed by the working groups and not referred to the social forum 2. Recommendation that more robust communication channels be established to disseminate information between the social forum and GYP</p>	<p>2. Agree that more robust communication channels be established to disseminate information between Social Forum GYP. There is feedback from social forum but is there a rep on Financial wellbeing and welfare group (FWWG). Should feed back through Social Forum.</p>
<p>Should the social forum refocus its involvement within the LSP by addressing borough wide issues rather than just priority neighbourhoods?</p>	<p>1. All groups agreed scope of social forum should be borough wide, dealing with pockets of deprivation in rural as well as urban priority neighbourhoods. 2. 1 group thought that the social forum ought to be able to question events and undertake a lobbying role on specific issues – eg Community calls for Action or Cross cutting themes.</p>	<p>1. Recommendation the social forum takes on responsibility for borough wide deprivation issues which will include pockets of deprivation in the rural areas of the borough as well as the priority neighbourhoods FOR FURTHER DISCUSSION 2. Should the social forum take on the lobbying role?</p>	<p>1. Agree scope of Social Forum should be Borough Wide. Cross-cutting issues should be across all forums. 2. Agree Social Forum takes on Lobbying role however, GYP does get involved in Community Calls for Action etc.</p>

Community Legal and Advice Centres and Community Legal and Advice Networks – A short introduction for potential joint funders and contractors

Background

- The Legal Services Commission (LSC) is the body responsible to central government for making sure that people can get publicly-funded specialist legal advice (legal aid). The LSC commissions and pays a network of solicitor firms and "not-for-profit" (NfP) organisations to provide the service.
- The LSC is also responsible for developing and maintaining the **Community Legal Service (CLS)**. The CLS is the network of solicitor firms, NfPs and voluntary organisations that provide civil (non-criminal) legal services, from general information through to specialist advice and legal representation.
- The LSC's strategy for the CLS, *Making Legal Rights a Reality* (March 2006) introduced the idea of **community legal and advice centres (CLACs)** and **community legal and advice networks (CLANs)** as an innovative way to deliver publicly-funded, integrated, legal advice services to vulnerable people in local communities.
- CLACs will serve smaller, densely-populated areas like a single local authority area. CLANs will provide services in semi-urban and rural locations and may cover several local authority districts. However, there need not be any clear divide between the two – for example, a CLAC might develop into a CLAN by providing contracted services outside of its original local authority base.

Why CLACs and CLANs?

- CLACs and CLANs are a response to a series of findings that show that vulnerable people –
 - put off getting advice until a late stage (if they seek advice at all);
 - tend to have a range of problems rather than just one; and
 - tend to drop out of the system the more they are referred from one agency to another.
- CLACs and CLANs will provide a single point of contact for the delivery of free, face-to-face legal advice services in social welfare law (debt; welfare benefits; housing; community care and employment) and, ideally, family law.
- A CLAC or a CLAN would function as an "advice hub" where clients can be referred from and to other agencies and around which local voluntary organisations can plan and co-ordinate their activities, should they want this.
- CLANs and CLACs will play a role in educating people about their legal rights.

Advantages

A centre or a network will:

- Make better use of existing local authority and LSC spending by eliminating duplication and by encouraging earlier advice-seeking and swifter resolution of problems;
- enable better planning of services based on client need analysis;
- be more responsive to client need by commissioning services where they are needed;
- encourage the effective use of mediation, arbitration and other alternative dispute resolution mechanisms;
- give the local authority a say in the direction of the LSC civil budget;
- bring in LSC expertise in quality assessing advice services.

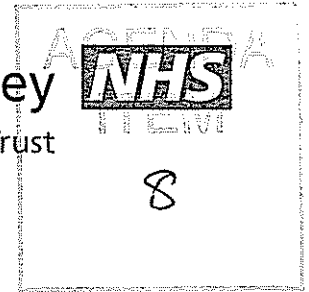
Structure and funding

- The Commission wants to establish CLACs and CLANs in areas of greatest need. As a very rough guide, this would be a single local authority area where the numbers of people claiming job seeker allowance (JSA) and income support (IS) is around 15,000, or a collection of local authority areas where the JSA and IS count is around 25,000.
- CLACs and CLANs will only be established where local authorities are prepared to enter into a joint funding / joint commissioning agreement with the LSC.
- When a CLAC or a CLAN is established it will become the primary agency in that area for the delivery of social welfare advice and the sole focus for Legal Services Commission funding of specialist social welfare law advice.
- It is not anticipated that the local authority or the LSC will spend more on services delivered through a CLAC or a CLAN than they are already spending on advice services in that area, but existing money will be used more effectively to provide more individual acts of assistance to more people.
- Outside of the core specification, the precise range and nature of the services the CLAC / CLAN will offer will depend on local priorities and circumstances.
- Once the LSC and a local authority (or, in the case of a CLAN, a group of local authorities) have agreed to commission a CLAC or CLAN, a joint working party will establish a service specification which will then go out to tender.
- Existing LSC or local authority-funded organisations – for example, solicitor firms, CABs or law centres – may individually or jointly bid for the contract. In the case of a CLAC, the Commission and its local authority partners will want only to deal with a single legal entity. In the case of a network, service providers can remain as separate contractors working to a single service specification.

- The contract will be awarded for an initial period of three years.

Next steps

- The LSC would like to hear from local authorities and other parties interested in working with us on this exciting new initiative or just curious to find out more. Please contact **James McWilliams** on **01223 – 417940** or email james.mcwilliams@legalservices.gov.uk
- You can find out more about CLACs and CLANs by going to the LSC's website www.legalservices.gov.uk



Our Ref: MS/jm/ms

30th March 2007.

Dear Colleague

Commissioning for Great Yarmouth and Waveney

A recent meeting of senior officers from Health and the County and District Councils in Great Yarmouth and Waveney discussed the potential for aligning our commissioning activities much more closely together, to mutual benefit. It recognised that we have unique local challenges that would greatly benefit from a more joined up approach. Despite working across two LAA and LSP areas, it was felt that the required outcomes were sufficiently similar for common work streams and approaches to be developed. The benefits might include that it would:

- Produce a greater local "critical mass" for commissioning activities
- A greater focus on local issues in identifying needs and designing and implementing solutions
- Facilitate the local availability of some functions which might otherwise need to be provided from sources out of the area
- Enable specialist knowledge and skills to be developed locally
- Facilitate the further development of the existing successful model of a shared public health resource for the locality

Therefore, it was agreed that there needs to be a systematic approach to needs assessment across the public sector in Great Yarmouth and Waveney, and that this would be likely to produce common, shared objectives and outcomes under the umbrella of the two LAAs and LSPs

In support of this, we agreed the first stage would be to carry out a piece of work jointly to identify data and information flows, which would enable us to identify common objectives in our LAAs and LSPs and public health data, and in the light of this, the options for joint commissioning. Therefore, we agreed to invite you to join a small time limited group whose role would be to consider these matters and plan how they might be addressed at a larger event.

One of the agencies involved suggested you as a key person to help us take forward to the next stage and I do hope you will wish to be involved. I have asked my PA to contact you to canvas for dates for a meeting in the near future.

In the meantime, should you wish to discuss the matter further, please do contact Dr. Alistair Lipp at the PCT.

Yours sincerely,

Michael Stonard

Michael Stonard
Chief Executive

Addressees

Jo Cowley, Development Manager, Adult Community Services, Suffolk County Council
Frances Kemp, Assistant Director for Commissioning and Performance, Norfolk County Council
Harold Bodmer, Director of Adult Social Services, Norfolk County Council
Tim Leonard, LSP Officer Great Yarmouth
LSP Officer, Waveney c/o Gwen Parsons, Lowestoft College
Alistair Lipp, Director of Public Health, Great Yarmouth and Waveney PCT.

Gt Yarmouth Partnership for Health

Last met at the end of April . The Partnership have now agreed to have a particular focus to each meeting in addition to LAA, LSP & partner updates. The April meeting focussed on what was happening locally around food & nutrition.

MEND Programme

Sarah Barnes, PCT Health Improvement Practitioner gave an introduction to the MEND Programme. This is a project developed by Ormond St Hospital and Waveney had been one of the pilot areas. Additional funding 2007-2009 had been granted for further sessions in Waveney and to enable a roll out to Gt Yarmouth & Gorleston. Norfolk PCT has also received funding to develop MEND projects.

A short film was shown to the group showing children and their families and the experiences that they have had whilst they have been on the MEND programme.

MEND stands for Mind, Exercise Nutrition & Do it! It is a holistic programme aimed at overweight & obese children aged 7-13 & their families to increase self-esteem, increase knowledge about causes of overweight & obesity, and develop the skills to tackle this problem through making key changes to behaviour: increasing physical activity, and changing approaches to food: shopping, cooking and eating. MEND is a treatment programme for children and their families aged 7-13.

Within the Great Yarmouth area leaflets have been sent out to all schools, GP Surgeries, Pharmacies and Children Nurses in order to recruit the children onto the programme. The Programme is working alongside Fitness 2000 and all trainers that will be working with the children have been on the necessary training.

Sarah showed the group some figures and results that have recently been published and explained in detail about the programme and what is involved. All children taking part lost weight from 0.5kg – over 4kgs, and waist circumference loss was from 0.5cms – 4cms. There was little drop out rate from the programme – 92% attendance

Sarah concluded by handing out copies of the NICE Guidance for obesity informing the team that it is relevant to all of them as obesity is everybody's responsibility. Sarah stated that smoking can take 7 years off your life and obesity can take 9 years off your life.

Partners within Great Yarmouth Partnership for Health & LSP may be able to help with recruitment now that we are aware of the programme and Sarah, who will be managing this across the PCT will let us know if she requires assistance.

It was also suggested that modifying the film to show to schools may help with the recruitment process. The film shows results that some of the children have had and could really influence other children to get involved. SeaChange may be able to help make a short film with local children in it. It was also suggested that school councils may be able to help. Liz Drake is a parenting Co-Coordinator in Great Yarmouth and has a Health Presentation coming up she may be able to help.

Community Nutrition Project

Eileen Duckworth (Head of Dietetics at JPH) informed the group that they currently have three community nutritionists in post. One of them is NRF Funded and funding has recently been received for another one. In September 2006 links were made with MIND for developing cooking skills. They did four group talks and three health fairs to recruit for Weight Management and Cooking.

The milk tokens for mothers have been swapped for Healthy Start Vouchers. A lot of work was involved in this and new arrangements have been made with a stallholder on Great Yarmouth Market who has agreed to exchange the vouchers for fruit and vegetables. This is a great step forward.

The Weight Management course is now called 'Life' which has been changed and adapted over time. It is a 12 week course and they recruitment has been through GPs. Drop out is minimal now as the correct recruitment process is now in place. Weight loss is also minimal but shape has changed significantly, there is an estimated 9% reduction in waist size.

They have funding for 4 sites, 2 in Great Yarmouth and 2 in Lowestoft. This is a real success story but funding may be lost next year. Pamela Agapiou suggested that it goes to the Board at Great Yarmouth & Waveney PCT as they cannot afford to lose the funding. Lyn Blizzard explained that Great Yarmouth area has the highest number of Type 2 Diabetes in the country and there are strong links between diabetes & obesity. Pam & Lyn will present the project to the relevant PCT committee to seek ongoing funding

Roy Beiley said that the NHS are under constant pressure to reach health targets. This needs to be highlighted to the LAA. All areas need to be covered and Roy suggests trying to get external funding such as BIFFA. Tim Leonard also suggested contacting the Big Lottery Fund.

Eileen Duckworth then went on to explain that they are also looking into developing the Weight Management course for people with learning difficulties. Cooking sessions will be run as there are lots of attendees that are enthusiastic and the sessions will be developed using health trainers.

Breast Feeding Café

Pamela Agapiou explained that funding has been received from NRF to set up the Breastfeeding Café. The money has been used to purchase sofas and chairs and the café has been very successful. The group started at House of Fun and have now moved to St Paul's Church. There have been articles in the Advertiser and Journal Local Newspapers.